



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 2.A.

Subject:

County Administrator's Comments

County Administrator's Comments:

County Administrator: _____

A handwritten signature, likely "JBR", is written over the line for the County Administrator.

Board Action Requested:

Summary of Information:

Mr. Ralph L. "Bill" Axselle, Jr., Chairman and Mr. Wilson Flohr, President, Richmond Region 2007 will make a presentation to the Board of Supervisors regarding the plan of action for Richmond Region 2007.

Preparer: Lisa Elko

Title: Clerk to the Board of Supervisors

Attachments:

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Yes

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No

#000001



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 2.B.

Subject:

County Administrator's Comments

County Administrator's Comments:

County Administrator: _____

A handwritten signature, likely of the County Administrator, is written over the line.

Board Action Requested:

Summary of Information:

Mrs. Clara King, a member of the Families First Advisory Committee, will brief the board on the activities of the Families First program. This prevention program is housed in the mental health department and provides home visitation and other services to at-risk, first-time parents and their babies.

Preparer: Patricia M. Cullen

Title: Prevention Services Manager

Attachments:

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Yes

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No

000002



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 5.A.

Subject:

Resolution Recognizing Comcast Cablevision for a Donation of \$10,000 Towards the 2004 "Chesterfield Celebrates" Campaign by Chesterfield County Parks and Recreation Department

County Administrator's Comments:

County Administrator: _____

A handwritten signature, likely of the County Administrator, is written over the line following the "County Administrator:" label.

Board Action Requested:

The Board of Supervisors is requested to approve a resolution to recognize Comcast Cablevision for their donation for the Annual "Chesterfield Celebrates" campaign.

Summary of Information:

Comcast Cablevision graciously donated \$10,000 toward the Annual "Chesterfield Celebrates" campaign to enable the Chesterfield County Parks and Recreation Department to provide wholesome, family activities. This includes the Annual Fourth of July Celebration and Parade of Lights. These one day, free events offer entertainment in the form of music, children's entertainment, a fireworks display at the Fourth of July Celebration and the parade of boats at the Parade of Lights. "Chesterfield Celebrates" events also include Pocahontas Presents with free concerts and the annual Kite Day festival. Comcast Cablevision is an excellent example of how businesses can participate in promoting fun, family oriented, community based special events for the citizens of Chesterfield County.

Preparer: Michael S. Golden

Title: Director, Parks and Recreation

Attachments:



Yes



No

000003

RECOGNIZING COMCAST CABLEVISION FOR ITS GENEROUS DONATION
TO THE 2004 "CHESTERFIELD CELEBRATES" CAMPAIGN

WHEREAS, the Chesterfield County Parks and Recreation Department provides wholesome, family activities for the enjoyment of county residents; and

WHEREAS, the annual Fourth of July Celebration and Parade of Lights are among the free events that offer entertainment to citizens of all ages; and

WHEREAS, Comcast Cablevision graciously provided a generous donation to be used by the Parks and Recreation Department towards the 2004 "Chesterfield Celebrates" campaign; and

WHEREAS, this donation aided in the enhancement of the special events funded through this campaign; and

WHEREAS, Comcast Cablevision has given back to the community through sponsorship of these special county events; and

WHEREAS, through the cooperative efforts of Mr. Kenneth M. Dye, Director of Government Affairs, the spirit of community/private partnerships has provided the department with increased awareness to explore similar opportunities for other programs; and

WHEREAS, Chesterfield County greatly appreciates this donation and is looking forward to continuing a strong relationship with Comcast Cablevision.

NOW, THEREFORE, BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 22nd day of September 2004, publicly recognizes Comcast Cablevision and management for its generous contribution toward the 2004 "Chesterfield Celebrates" campaign.

AND, BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Comcast Cablevision and that this resolution be permanently recorded among the papers of this Board of Supervisors of Chesterfield County, Virginia.

000004



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 5.B.

Subject:

Resolution Recognizing AIM-USA for a Donation of \$7,500 Towards the 2004 "Chesterfield Celebrates" Campaign by Chesterfield County Parks and Recreation Department

County Administrator's Comments:

County Administrator: _____

A handwritten signature, likely of the County Administrator, is written over the line.

Board Action Requested:

The Board of Supervisors is requested to approve a resolution to recognize AIM-USA for their donation for the Annual "Chesterfield Celebrates" campaign.

Summary of Information:

AIM-USA graciously donated \$7,500 toward the Annual "Chesterfield Celebrates" campaign to enable the Chesterfield County Parks and Recreation Department to provide wholesome, family activities. This includes the Annual Fourth of July Celebration and Parade of Lights. These one day, free events offer entertainment in the form of concerts, children's entertainment, a fireworks display at the Fourth of July Celebration and the parade of boats at the Parade of Lights. AIM-USA is an excellent example of how businesses can participate in promoting fun, family oriented, community based special events for the citizens of Chesterfield County.

Preparer: Michael S. Golden

Title: Director, Parks and Recreation

Attachments:



Yes



No

000005

RECOGNIZING AIM-USA FOR ITS GENEROUS DONATION
TO THE 2004 "CHESTERFIELD CELEBRATES" CAMPAIGN

WHEREAS, the Chesterfield County Parks and Recreation Department provides wholesome, family activities for the enjoyment of county residents; and

WHEREAS, the annual Fourth of July Celebration and Parade of Lights are among the free events that offer entertainment to citizens of all ages; and

WHEREAS, AIM-USA graciously provided a generous donation to be used by the Parks and Recreation Department towards the 2004 "Chesterfield Celebrates" campaign; and

WHEREAS, this donation aided in the enhancement of the special events funded through this campaign; and

WHEREAS, AIM-USA has given back to the community through sponsorship of these special county events; and

WHEREAS, through the cooperative efforts of Mr. Jim Johnson and Mrs. Susan Johnson, the spirit of community/private partnerships has provided the department with increased awareness to explore similar opportunities for other programs; and

WHEREAS, Chesterfield County greatly appreciates this donation and is looking forward to continuing a strong relationship with AIM-USA.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 22nd day of September 2004, publicly recognizes AIM-USA for its generous contribution toward the 2004 "Chesterfield Celebrates" campaign.

AND, BE IT FURTHER RESOLVED, that a copy of this resolution be presented to AIM-USA and that this resolution be permanently recorded among the papers of this Board of Supervisors of Chesterfield County, Virginia.

000006



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 5.C.

Subject:

Resolution Recognizing Lieutenant Richard W. Coffey, Chesterfield Fire and Emergency Medical Services Department, Upon His Retirement

County Administrator's Comments:

County Administrator:

A handwritten signature, likely "JBR", is written over a horizontal line.

Board Action Requested:

Adoption of attached resolution.

Summary of Information:

Staff is requesting that the Board of Supervisors recognize Lieutenant Richard W. Coffey after serving the County for nearly 27 years of dedicated service to the citizens of Chesterfield County.

Preparer: Frank H. Edwards, Jr.

Title: 2nd Deputy Fire Chief

Attachments:



Yes



No

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000007

RECOGNIZING LIEUTENANT RICHARD W. COFFEY UPON HIS RETIREMENT

WHEREAS, Lieutenant Richard W. Coffey retired from the Fire and Emergency Medical Services Department, Chesterfield County, on May 1, 2004; and

WHEREAS, Lieutenant Coffey attended Recruit School #8 in 1977 and faithfully served the county for over 33 years in various assignments as a Volunteer Firefighter at the Midlothian Volunteer Fire Department; as a Career Firefighter at the Manchester and Bon Air Fire and EMS Stations; as a Training Officer in the Training and Safety Division; as a Company Officer at the Manchester, Bon Air and Midlothian Fire and EMS Stations; as an Assistant Fire Marshal in the Fire and Life Safety Division, Inspections and Investigations Section; and as the Burn Coordinator; and

WHEREAS, Lieutenant Coffey was recognized in December 1996 with a Certificate of Recognition for exemplary service on the Critical Incident Stress Management Team, presented by the Chesterfield Community Services Board; and

WHEREAS, Lieutenant Coffey and other members of the Fire Prevention Bureau were recognized in October 1995 with a Unit Citation for their performance at the Old Buckingham Apartment Fire; and

WHEREAS, Lieutenant Coffey was recognized in November 1993 with an Emergency Medical Services Award for his role in saving the life of a citizen and also recognized in December 1978 with a Letter of Commendation for his role in saving the life of a citizen; and

WHEREAS, Lieutenant Coffey has served as President of the Virginia Chapter of the International Association of Arson Investigators and as President of the Central Virginia Fire and Arson Association.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 22nd day of September 2004, publicly recognizes the contributions of Lieutenant Richard W. Coffey, expresses the appreciation of all residents for his service to the county, and extends appreciation for his dedicated service and congratulations upon his retirement.

AND, BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Lieutenant Coffey and that this resolution be permanently recorded among the papers of the Board of Supervisors of Chesterfield County, Virginia.

000008



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 5.D.

Subject:

Resolution Recognizing September 2004, as "National Alcohol and Drug Addiction Recovery Month" (Recovery Month) in Chesterfield County

County Administrator's Comments:

County Administrator: _____

A handwritten signature, likely of the County Administrator, is written over the line.

Board Action Requested:

The adoption of the attached resolution.

Summary of Information:

Recovery Month spotlights the need for alcohol and drug abuse treatment and recovery, and honors both those in recovery and treatment providers. In 2002, an estimated 22 million Americans met the medical criteria for substance dependence or abuse. Alcohol and drug use disorders also have a significant impact on families and others who are close to people with such disorders. Many people in need of recovery have difficulty obtaining treatment that can help them rejoin their families, their job, and their lives in their communities. Only 10.3 percent of Americans age 12 or older who need treatment for an alcohol or drug use disorder actually received treatment. Treatment works and is available in all communities across Virginia through local Community Services Board.

Preparer: George E. Braunstein

Title: Executive Director
MH/MR/SA Department

Attachments:



Yes



No

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000009

RECOGNIZING SEPTEMBER 2004, AS "NATIONAL ALCOHOL
AND DRUG ADDICTION RECOVERY MONTH"

WHEREAS, in 2002 9.3 percent of all Virginians age 12 or older reported past year dependence or abuse of illicit drugs or alcohol; and

WHEREAS, only 10.3 percent of Americans age 12 or older who needed treatment for an alcohol or drug use disorder actually received treatment; and

WHEREAS, denial and stigma associated with alcohol and drug use disorders continue to keep people out of treatment; and

WHEREAS, barriers to accessing treatment facilities are a significant problem for people with alcohol or drug use disorders; and

WHEREAS, such barriers include failures to identify affected people and direct them to treatment, inadequate public and private insurance coverage for treatment services, and shrinking state budgets that limit funding for treatment programs; and

WHEREAS, saluting people who are in recovery from alcohol and drug use disorders, as well as those who have helped them obtain treatment, helps to overcome barriers by educating the community about the benefits of treatment, and affirming the goal that all people with alcohol and drug use disorders should have access to treatment services; and

WHEREAS, to help achieve this goal, the U.S. Department of Health and Human Services, the Substance Abuse and Mental Health Services Administration, the Office of National Drug Control Policy, and Chesterfield's Community Services Board, Substance Abuse Services program that collaborates with the Office Community Corrections, Departments of Health and Social Services and Adult and Juvenile Drug Courts invite all residents of Chesterfield to participate in "National Alcohol and Drug Addiction Recovery Month" (Recovery Month).

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 22nd day of September 2004, publicly recognizes the month of September 2004, as "National Alcohol and Drug Addiction Recovery Month" in Chesterfield County, Virginia and calls upon the citizens of Chesterfield to observe this month with appropriate programs, activities, and ceremonies supporting this year's theme, "Join the Voices for Recovery . . . Now!"

AND, BE IT FURTHER RESOLVED, that a copy of this resolution be presented to the Chesterfield Community Services Board and that this resolution be permanently recorded among the papers of this Board of Supervisors of Chesterfield County, Virginia.

000010



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 6.A.

Subject:

Work Session on Proposed 2005 Legislative Program

County Administrator's Comments:

County Administrator: _____

A handwritten signature in cursive script, appearing to be "JBP", is written over the line for the County Administrator.

Board Action Requested:

Summary of Information:

Ms. Mary Ann Curtin will make a presentation on various items for the Board to consider for inclusion in the county's 2005 legislative program. The presentation will be sent to the Board prior to the Board meeting on September 22, 2004.

Preparer: Mary Ann Curtin

Title: Director, Intergovernmental Relations

Attachments:

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Yes

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No

#000011



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 3

Meeting Date: September 22, 2004

Item Number: 7.

Subject:

Adoption of a Residential Connectivity Policy to Establish Standards for Access to and Between Subdivisions

County Administrator's Comments:

*Recommend approval of updated policy
YBR*

County Administrator: _____

Board Action Requested:

Adopt the proposed policy effective immediately.

Summary of Information:

Background: Staff has met with the development community. The Planning Commission has reviewed the policy and voted 4-1 in favor of recommending its adoption. The Board has held several work sessions on the proposed policy and expressed concern that provision should be made to allow exceptions under specified circumstances. Of special concern are families living on older streets facing the introduction of new traffic through their quiet and often secluded community. Staff has been unable to develop quantifiable criteria which could be consistently applied in all circumstances to guide when such connections should not be made. Therefore, staff has amended the policy to allow the Board and Planning Commission the authority to waive such connections at their discretion and to emphasize their action by requiring such waivers to be granted only by separate motion from any other approval such as zoning or subdivision.

Preparer: Kirkland A. Turner

Title: Director of Planning

Attachments:



Yes



No

000012

**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 2 of 3

Overview:

The policy sets forth four broad purposes for street interconnectivity as:

- (a) improving public safety response time to residents by providing multiple means of access;
- (b) reducing travel time and distance between neighborhoods by providing alternative travel paths;
- (c) maintaining an acceptable quality of life in the residential neighborhoods by preventing excessive through traffic on local streets where individual lots have direct access onto the street; and
- (d) maintaining the traffic carrying capacity of arterial and collector streets.

Connections To Undeveloped Property

The policy sets forth four standards that would be utilized primarily at the time of tentative plat review. These standards would require a stub to undeveloped land, unless an evaluation of the adjacent property determines that:

- (a) the undeveloped property does not have developable potential at that location; or
- (b) a through street is not required or desired at that location; or
- (c) the street connection creates a violation of the Planning Commission's Stub Road Policy; or
- (d) the connection would provide primary access to property not designated for residential development on the Comprehensive Plan through the subdivision.

The policy will require the subdivider to sign the stub locations advising future homeowners that the extension of that street is planned.

Connections To Infill Development

These connections are most frequently addressed through the zoning process though they also arise at the time of tentative plat review. Connections made between existing and infill development is often critical in providing adequate access. It had been the past practice to allow residential development to occur with the belief that future sections or the adjacent property when developed would provide the necessary access. Often these connections are not made and large numbers of lots are only accessible by a single street.

000013

**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 3 of 3

The policy requires streets in new subdivisions to connect to all adjacent stubs unless the resultant local street pattern would create a traffic count that exceeds the Planning Commission's Stub Road Policy or allows a connection to a stub street within a subdivision that complies with access requirements to be waived if:

- (a) there are a sufficient number of other stub streets to adequately disperse the traffic and not cause a concentrated use of any one stub street connection; or
- (b) the connection to a particular stub will cause a concentrated use at that location; and
- (c) may require pedestrian and bicycle paths to be constructed to facilitate traffic between the subdivisions.

Internal Circulation

In very large residential developments internal circulation is often impeded more by design than by site constraints. The lack of cross connections can increase response time and travel distance. The policy will require the subdivision design to facilitate interconnectivity within its limits. The overall street network shall be laid out to facilitate convenient internal travel based upon topographic and environmental constraints. This will not prohibit the extensive use of cul de sacs, but may potentially require some looping and through streets to be integrated into the overall layout. The design community is currently moving in this direction.

Street Spacing

The final aspect of the policy deals with the overall street network of through streets to facilitate travel through residential areas. The spacing or frequency of the through streets decreases with density. An improved circulation network, designed according to the policy guidelines, will provide more alternatives for traffic movement, reduce traffic loading on arterial streets and avoid the needed development of super streets in excess of four lanes. This will result in the creation of alternative parallel travel paths.

000014

CHESTERFIELD COUNTY RESIDENTIAL SUBDIVISION CONNECTIVITY POLICY

Purpose

The purpose of street interconnectivity shall be to (a) improve public safety response time to residents by providing multiple means of access; (b) reduce travel time and distance between neighborhoods by providing alternative travel paths; (c) maintain an acceptable quality of life in the residential neighborhoods by preventing excessive through traffic on local streets where individual lots have direct access onto the street; and (d) maintain the traffic carrying capacity of arterial and collector streets.

Standards

1. New streets shall be stubbed to undeveloped land unless an evaluation of the adjacent property at the time of tentative subdivision plat review determines that:
 - (a) the undeveloped property at that location has development constraints such as but not limited to, wetlands, topographic features, size, etc;
 - (b) a through street is not required to conform to access requirements in the Subdivision Ordinance;
 - (c) the street connection creates a violation of the Planning Commission's Stub Road Policy; or
 - (d) the connection would provide sole access to non-residential property .
2. Streets in new subdivisions shall connect to all adjacent stubs designated as local streets, residential collectors or thoroughfare streets. Only those connections to a stub street within a subdivision that complies with street access requirements as specified in Section 17-76 (h) of the Subdivision Ordinance may be waived if:
 - (a) there are a sufficient number of other stub streets to adequately disperse the traffic and not cause a concentrated use of any one stub street connection; or
 - (b) the connection to a particular stub will cause a concentrated traffic at that location.
 - (c) the projected traffic volume on any local street within the existing subdivision exceeds 1500 vehicle trips per day.
3. The Planning Commission or the Board of Supervisors during its review of a rezoning or a tentative subdivision request may waive connectivity requirements. Such waiver shall be by a separate motion and vote and shall be taken subsequent to the decision upon the pending zoning or preceding the subdivision request.
4. Subdivision design shall facilitate interconnectivity within its limits through the layout of the overall street network. The design concept of solely using multiple unconnected cul de sacs shall be

The following table depicts the recommended guidelines for spacing of through streets to facilitate travel through residential areas. The spacing or frequency of the streets decreases with density so as to provide more alternatives and avoid or reduce the construction of streets in excess of four lanes.

Density	Through Street Spacing *
< 1 du/a	1 1/2 miles in each direction
1.01 – 2 du/a	4,000 to 2,500 feet in each direction **
2.01 – 4 du/a	2,500 to 2,000 feet in each direction **
> 4.01 du/a	Street spacing will be reviewed on a case by case basis

* Through streets include arterial, collector and residential collector streets.

** Spacing between streets decreases proportionally to increase in density.

5. Where street extensions are not required, the subdivider may be required to construct a system of pedestrian pathways which will facilitate pedestrian travel within and to adjacent development.

6. The subdivider shall initially install and maintain thorough the life of the project signs(s) on all stub roads. The purpose of such signs shall be to advise the public that the extension of the stub is planned.

Applicability

This policy shall apply to any zoning case filed or any tentative subdivision plat that receives approval after (INSERT DATE). Any property that received zoning or tentative subdivision plat approval prior to the effective date of this policy and has conditions that conflict with provisions of this policy shall be governed by those conditions.

Adopted (INSERT DATE)



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 2


Meeting Date: September 22, 2004

Item Number: 8.A.

Subject:

Review of an Emergency Access Policy

County Administrator's Comments:

Staff recommends that the county continue to require a second access however, if the Board chooses not to do that
County Administrator: *we recommend the attached policy.*


Board Action Requested:

Staff recommends that the Board of Supervisors not adopt an Emergency Access Policy. Staff continues to recommend the provision of a second public access, however if the Board of Supervisors desires to adopt emergency access standards then the policy will address the required funding and construction standards.

Summary of Information:

Background: Staff has met with representatives of the development community. They have expressed concern over requirements to provide funds to the County for maintenance beyond the costs for access construction, believing that if the County chooses to require emergency accesses, the County should assume maintenance costs. The Planning Commission has reviewed the policy and has recommended its adoption.

Preparer: Kirkland A. Turner Title: Director of Planning

Attachments:



Yes



No

000017

**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 2 of 2

Proposed Policy: The policy is intended to serve as a guide for the construction and maintenance of emergency access where construction or such access has been mandated through conditions of zoning, tentative subdivision or site plan approval. Staff is of the opinion that emergency accesses should not be used as a substitute for open, unrestricted public roads maintained by VDOT. Closed, gated emergency accesses have great potential to become nuisances in the communities they serve by providing unsupervised gathering places for children and they may become convenient dumping places. They will require staff time and attention to maintain and respond to complaints stemming from their unauthorized use or disagreement over their acceptable level or maintenance.

Overview: The policy sets forth minimum criteria for construction of emergency access. Simply, these will be streets constructed to VDOT criteria, but only as a single lane. They will be located upon 50' wide rights of way dedicated to the County and access will be controlled by one or more locked gates, depending upon length. Maintenance responsibility of these accesses is more difficult to resolve. It has been recommended that the County should assume this responsibility and the burden of maintenance funding should be borne by the developer. To this end, staff has prepared the following tiered schedule of maintenance cost over a twenty-year cycle based upon access length.

0' - 200' @ \$55,000

Greater than 200' and up to 700' @ \$85,000

Above 700' @ \$85,000 plus \$120/each additional foot in excess of 700'

Payment of maintenance will be required with submission of the record plat or site plans, which includes the access.

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SUBDIVISION, CONDOMINIUM AND MULTIFAMILY EMERGENCY ACCESS POLICY / REQUIREMENTS/ STANDARDS

I. General

It is the County's intent to only permit an emergency access when relief has been granted to the second access as required by the Subdivision or Zoning Ordinance. The Planning Commission or the Board of Supervisors during its review of a rezoning or a tentative subdivision or site plan request may waive access requirements. Such waiver shall be by a separate motion and the vote and shall be taken subsequent to the decision upon the pending zoning or preceding the subdivision or site plan request. The approval of the location and phasing for an emergency access shall be established through the tentative subdivision or site plan approval process as applicable.

Emergency accesses shall be designed and installed in accordance with VDOT Subdivision Street pavement depth requirements for Chesterfield County. The typical pavement section of the emergency access shall match that of the adjacent local street.

The section notes the applicable requirements based upon the type of development.

II. Emergency Access Requirements (Subdivision and Condominium Developments)

- a. The subdivider for any subdivision containing or requiring an emergency access shall meet the following requirements:
 - i. The subdivider shall submit construction plans to the County for approval for the access in association with the construction plans for the lots that establish the need for the access. The construction plans shall include unit quantities for drainage, crushed aggregate base, paving, Knox box and lock, or approved equal, and gate(s). The access shall be constructed in association with those lots. The final check and record plat shall note that no occupancy permits will be issued until the emergency access is completed.
 - ii. When the record plat is submitted, the subdivider shall provide the County with maintenance funds per the following schedule based upon the length of the emergency access:
 - 0' - 200' - \$55,000
 - Greater than 200' and up to 700' - \$85,000
 - Above 700' - \$85,000 plus \$120/each additional foot in excess of 700'
 - iii. The record plat shall grant the County a fifty (50) foot right of way to contain the emergency access elements.

- b. The developer for any condominium development containing or requiring an emergency access shall meet the following requirements:
 - i. The developer shall submit construction plans to the County for approval for the access in association with the site plan submittal for the units that establish the need for the access. The construction plans shall include unit quantities for drainage, crushed aggregate base, paving, Knox box and lock, or approved equal, and gate(s). The access shall be constructed in association with those units. The site plan shall note that the Fire Department will not approve any occupancy permits for the units that established the need for the access until the emergency access is completed.
 - ii. When the developer requests the first occupancy permit for the affected units, the developer shall provide the County with maintenance funds per the following schedule based upon the length of the emergency access
 - 0' - 200' - \$55,000
 - Greater than 200' and up to 700' - \$85,000
 - Above 700' - \$85,000 plus \$120/each additional foot in excess of 700'
 - iii. The developer shall record a plat depicting and granting an easement to the County for access and maintenance of sufficient width to contain the emergency access elements.

III. Emergency Access Standards (Subdivisions, Condominium and Multifamily Developments)

a. Location

The subdivision/site plan shall isolate the emergency access to limit its desirability as an overflow parking area. Specifically the emergency access path shall not serve as sole access to any lots, units, amenities facility, and service area/ facility or parking area. The access path shall be defined as the travel path between the two points where the access connects to a street, accessway or common area through which access to lots or units is provided.

b. Design

- 1. The emergency access shall have a pavement width of twelve (12) feet with possible pavement width extensions to facilitate two-way traffic on long accesses or curves as determined by the Fire Department, based upon the alignment and topography. An additional area clear of woody vegetation three (3) feet beyond the edge of pavement shall be provided.
- 2. The area above the pavement shall have a vertical clearance of a minimum of thirteen (13)

feet six (6) inches.

3. The access shall have a maximum grade of ten (10) percent with appropriate transitions, as determined by the Fire Department, to all connecting streets, accessway or common areas.
4. The minimum outside turning radius for any curve shall be forty-two (42) feet.
5. Any emergency access that crosses a drainage way shall be designed to accommodate a minimum ten (10) year storm and conform to requirements of the Environmental Engineering Reference Manual.
6. A paved pedestrian pathway of not less than three (3) feet in width shall bypass one side of the gate(s). This pathway shall be located in the required clear area beyond the limits of the actual emergency access but shall be contained within the required easement.

c. Pavement

The pavement shall be designed and constructed to VDOT subdivision street requirements based upon the design requirement for local subdivision streets in Chesterfield County. A set of construction plans for the design of the emergency access shall be submitted in the standard submittal package to be routed to the Fire Department for approval.

d. Gates

Accesses shorter than fifteen (15) feet shall be gated at the mid point. Any access longer than fifteen (15) feet shall be gated at both ends immediately adjacent to the rights of way unless there is a privately maintained sidewalk located outside the right of way, in which case the gate shall be located beyond the walk. The access gate shall consist of two (2) panels eight (8) foot wide by three (3) foot tall constructed of painted two (2) inch tubular steel. The gate panels shall be painted with two coats of enamel paint matching PMS 186 red and shall have one (1) inch wide by twelve (12) inch long white reflective strips on both sides of the exterior and interior of the middle vertical member. The gates shall swing on not less than two pivot pins. The gates shall be supported by a steel post of a size and with a foundation capable of supporting the individual gate panel with a two hundred pound weight at the opposite end. The bottom of the gate shall be twelve (12) inches above the pavement. The post shall be filled with concrete. The post shall conform to the gate paint specifications. The gate panels shall be designed, fabricated and installed to remain open after the closure chain is undone.

e. Gate Lock

The subdivider/developer shall furnish a welded link steel chain and a padlock as manufactured by Knox Company or approved equal to secure the gate panels..

f. Construction Plans

1. All applicable subdivision plan view and profile sheets with I and drainage construction plans or site construction plans shall show the location of the emergency access. The subdivider/developer shall secure any necessary I permits and the access shall meet the visibility requirements for streets.

If the location of the emergency access on construction plans is different from the approved tentative subdivision plat, the tentative subdivision plat shall be resubmitted as an adjusted tentative for approval. The review of the proposed alternate location may result in the case being referred to the Planning Commission for approval.

2. A typical cross section for the emergency access and the design for the emergency access (i.e. type of material, pavement width and depth, adjacent parallel drainage ditches if applicable and easement limits, etc.) shall be shown to scale on the construction plans.
3. Alternative design and construction standards for elective accesses shall be approved by the Directors of Planning and Transportation and the Chief of the Fire Department or the Planning Commission at the time of tentative or site plan approval based upon the length of the access and the proposed length of time the access must remain in place. The installation of an elective access does not relieve the subdivider/developer of the payment to County as identified in II above.

IV. Inspection and Acceptance (Subdivision and Condominium Developments)

- a. The Environmental Engineering and Fire Departments shall be responsible for inspecting emergency accesses and providing a punch list (if necessary) to the subdivider at the time of road inspection for VDOT acceptance for the subdivision section in which the access is located or that necessitates the need for the access as applicable or upon receipt of a written request to inspect the access from the condominium developer.
- b. The subdivider/developer shall furnish the Fire Department with a geotechnical engineer's report verifying the access has been constructed to the approved design at least thirty (30) day

prior to requesting County acceptance.

- c. Prior to requesting the County to assume maintenance of the access, the subdivider/developer shall have granted and the County shall have accepted and recorded the required plat and/or easement and provided the County with the required maintenance funds.

V. Maintenance (Subdivision and Condominium Developments)

- a. Maintenance of the emergency access pavement and associated gates and/or other types of facilities and any actions needed to prevent non-emergency vehicular movement on this road shall be the responsibility of the County.
- b. Emergency access location(s), construction requirements and maintenance responsibility shall be shown on the tentative, final check and record plats and site or construction plans as applicable.

VI. Applicability

These procedures shall apply to any tentative subdivision or site plan that receives approval after (INSERT DATE). Any project that was required to provide an emergency access before that date continues to have the obligations previously required. Any subdivider/developer having a previous obligation to provide emergency access may, at their discretion, apply through the tentative subdivision or site plan process to have existing conditions modified to conform to the requirements of this Policy.

Adopted (INSERT DATE)



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 2

Meeting Date: September 22, 2004

Item Number: 8.B.1.

Subject:

Nomination/Appointment to the Community Criminal Justice Board (CCJB)

County Administrator's Comments:

County Administrator: _____

A handwritten signature, likely of the County Administrator, is written over the line.

Board Action Requested:

It is requested that the Chesterfield County Board of Supervisors approve the nominee for appointment to the Community Criminal Justice Board (CCJB) for a two-year term according to the adopted by-laws of the Community Criminal Justice Board. Appointments correspond to prescribed positions in the Code of Virginia.

Summary of Information:

The Community Criminal Justice Board (CCJB) serves the 12th Judicial Circuit consisting of Chesterfield County and the City of Colonial Heights. The purpose is to provide for the development, evaluation and planning of community programs and services for the court in diverting offenders from local correctional facilities.

At the June 14, 1995 meeting, the Board adopted a Resolution entitled Joint Resolution Providing for the Implementation of the Comprehensive Community Corrections Act (CCCA) and the Pretrial Services Act (PSA); Establishment of the Chesterfield County and City of Colonial Heights Community Criminal Justice Board; and provisions for Joint Exercise of Powers.

The resolution designated the Membership by position, according to the Code of Virginia. The Community Criminal Justice Board members serve for two-year staggered terms; thus ten members are appointed each year.

Preparer: Bradford S. Hammer

Title: Deputy County Administrator

Attachments:



Yes



No

000024

**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 2 of 2

Meeting Date: September 22, 2004

It is requested the following individual be appointed to the Community Criminal Justice Board for the balance of a two-year term to commence July 1, 2004 and ending June 30, 2006. This nominee would fill the one remaining citizen vacancy for Chesterfield. The Community Criminal Justice Board has recommended **Mr. Lee Covell**, 1237 Old Bon Air Road, Richmond VA 23235 (804) 330-0475 for this vacancy.

Under the Existing Rules of Procedure, appointment to Boards and Committees are nominated at one meeting and appointed at the subsequent meeting unless the Rules of Procedures are suspended by a unanimous vote of the Board members present. Nominees are voted on in the order in which they are nominated.

000025

TO: Honorable Members, Board of Supervisors
Lane B. Ramsey, County Administrator

FROM: Bradford S. Hammer, Deputy County Administrator for Human Services

DATE: August 31, 2004

SUBJECT: Community Criminal Justice Board (CCJB) Appointment

It is requested that nominee, Mr. Lee Covell, 1237 Old Bon Air Road, Richmond, VA 23235 be appointed to the Community Criminal Justice Board (CCJB) for the remainder of a two-year term that runs from July 1, 2004 through June 30, 2006. The nominee would fill the one remaining citizen vacancy for Chesterfield on the CCJB that was vacated by Major Garland Stafford.

Mr. Lee Covell can be reached at (804) 330-0475. He has indicated a willingness to serve if appointed and the Community Criminal Justice Board is recommending him. Nominees are also reviewed by the Colonial Heights City Council since each appointee must be approved by both localities.



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**


Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 8.B.2.

Subject: Appointment to the Board of the Richmond Metropolitan Authority

County Administrator's Comments:

County Administrator: _____ 

Board Action Requested: Nominate/Appoint a member to serve on the Board of the Richmond Metropolitan Authority (RMA).

Summary of Information: In 1966 a Board of Directors was formed to govern the RMA. The Chesterfield Board of Supervisors appoints two members for a term of four years. The term of **Mr. Charles Foster** expires September 30, 2004. The Board concurs with the re-appointment of Mr. Foster to serve from October 1, 2004 to September 30, 2008.

Under the existing Rules of Procedure, appointments to boards and committees are nominated at one meeting and appointed at the subsequent meeting unless the Rules of Procedure are suspended by a unanimous vote of the Board members present. Nominees are voted on in the order in which they are nominated.

District: At-large

Preparer: R.J. McCracken
Agen571

Title: Director of Transportation

Attachments:

☐

Yes

☒

No

000027



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 8.B.3.

Subject:

Nomination and Reappointment/Appointment to Virginia's Gateway Region Board, formerly ABIDCO

County Administrator's Comments:

County Administrator: _____

A handwritten signature, likely of the County Administrator, is written over the line.

Board Action Requested:

Request that the Board of Supervisors reappoint **Mr. Gary Thomson** and **Mr. R. M. "Dickie" King, Jr.** and appoint **Mr. Bob Walker** to serve on Virginia's Gateway Region. All Board members concur with the reappointments.

Summary of Information:

The purpose of Virginia's Gateway Region is to assist the Counties of Prince George, Dinwiddie and Chesterfield and the Cities of Colonial Heights, Hopewell and Petersburg in their efforts to provide balanced industrialization to Commission members.

The term of **Mr. Gary Thompson**, **Mr. R.M. "Dickie" King, Jr.** and **Mr. Bob Walker** will be effective September 30, 2004, and will expire September 30, 2005.

Under the Existing Rules of Procedure, appointment to Boards and Committees are nominated at one meeting and appointed at the subsequent meeting unless the Rules of Procedures are suspended by a unanimous vote of the Board members present. Nominees are voted on in the order in which they are nominated.

Preparer: James G. Dunn Title: Director, Economic Development

Attachments:

☐

Yes

☒

No

#000028



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 2

Meeting Date: September 22, 2004

Item Number: 8.B.4.

Subject:

Nominations/Appointments to the Youth Services Citizen Board

County Administrator's Comments:

County Administrator: _____

A handwritten signature in cursive script, likely belonging to the County Administrator, is written over the line.

Board Action Requested:

Nominate/appoint members to serve on the Youth Services Citizen Board.

Summary of Information:

The purpose of the Youth Services Citizen Board (YSCB) is to advise the Board of Supervisors regarding planning and policies affecting youth development and to provide a community forum to focus on youth issues.

Clover Hill District. Supervisor Warren recommends that the Board nominate and appoint **Penny Gilliland**, an adult, to the Youth Services Citizen Board for a term effective immediately through June 30, 2007.

Ms. Gilliland meets all eligibility requirements to fill the vacancy and has indicated her willingness to serve.

Under existing Rules of Procedure, appointments to boards and committees are nominated at one meeting and appointed at the subsequent meeting unless the Rules of Procedure are suspended by a unanimous vote of the Board members present. Nominees are voted on in the order in which they are nominated.

Preparer: Jana D. Carter

Title: Director, Youth Planning and Development

Attachments:

☐

Yes

☒

No

000029



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 8.C.1.a.

Subject:

Resolution Recognizing October 3 - 9, 2004, as "Paralegals Week" in Chesterfield County

County Administrator's Comments:

County Administrator: _____

A handwritten signature, likely of the County Administrator, is written over the line.

Board Action Requested:

Mr. Miller requested that the following resolution be adopted.

Summary of Information:

This resolution recognizes the outstanding contributions of legal assistants and paralegals in Chesterfield County and throughout the Commonwealth of Virginia and the nation.

Preparer: Donald J. Kappel

Title: Director

Attachments:



Yes



No

#000039

RECOGNIZING OCTOBER 3-9, 2004, AS
"PARALEGALS' WEEK" IN CHESTERFIELD COUNTY

WHEREAS, the United States of America is a nation of laws; and

WHEREAS, our legal system depends not only on attorneys and judges, but also on legal assistants and paralegals who provide skilled and essential professional services to licensed attorneys and to local governments throughout the Commonwealth of Virginia and the nation; and

WHEREAS, becoming a legal assistant or paralegal is a commitment that requires dedication and specialized training; and

WHEREAS, the Virginia Alliance of Paralegal Associations (VAPA) issues educational standards and professional guidelines for legal assistants; and

WHEREAS, research and administrative work are important components of the work performed by legal assistants and paralegals to assist attorneys; and

WHEREAS, VAPA proudly sponsors educational programs, professional seminars and forums to hone the skills of legal assistants and paralegals; and

WHEREAS, VAPA encourages adherence to rigorous professional standards that guide the ethics and professionalism of its members; and

WHEREAS, the Commonwealth of Virginia and the nation are well-served by VAPA and its members; and

WHEREAS, this Board of Supervisors recognizes the value of these professionals to the orderly and efficient operation of Chesterfield County's government; and

WHEREAS, it is appropriate to share in Governor Mark Warner's recognition of October 3-9, 2004, as "Paralegals' Week."

NOW, THEREFORE, BE IT RESOLVED, that the Chesterfield County Board of Supervisors recognizes the outstanding contributions of legal assistants and paralegals in Chesterfield County and throughout the Commonwealth of Virginia and the nation, extends its appreciation to these dedicated professionals during "Paralegals Week," and wishes all who share in this proud professional field continued success and much gratitude on this occasion.



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 8.C.1.b.

Subject:

Resolution Recognizing September 27, 2004, as "Family Day" in Chesterfield County

County Administrator's Comments:

County Administrator: _____

A handwritten signature in black ink, appearing to be "JDC", is written over a horizontal line.

Board Action Requested:

The Board of Supervisors is requested to adopt the resolution.

Summary of Information:

Chesterfield County will join states and localities across the nation in recognizing September 27, 2004 as "Family Day - A Day to Eat Dinner With Your Children." Family Day was established by the Center for Addiction and Substance Abuse at Columbia University. It focuses attention on research findings that show children in families that frequently eat dinner together are much less likely to use tobacco, alcohol or other drugs. President Bush, governors and local officials across the country are encouraged to recognize Family Day. Youth Planning and Development and SAFE are promoting awareness of Family Day in Chesterfield County.

Preparer: Jana D. Carter

Title: Director, Youth Planning and Development

Attachments:



Yes



No

000032

RECOGNIZING SEPTEMBER 27, 2004, AS
"FAMILY DAY - A DAY TO EAT DINNER WITH YOUR CHILDREN"

WHEREAS, the observance of "Family Day - A Day to Eat Dinner with Your Children" provides a unique opportunity for families in Chesterfield County to join one another at the dinner table as a means of strengthening family relationships; and

WHEREAS, parental influence is known to be one of the most crucial factors in determining the likelihood of substance abuse by teenagers; and

WHEREAS, surveys conducted by the National Center on Addiction and Substance Abuse have consistently found that children and teenagers who routinely eat dinner with their families are far less likely to use cigarettes, alcohol and illegal drugs; and

WHEREAS, meal times offer opportunities for families to spend time together, providing a basic structure that strengthens and encourages lasting relationships; and

WHEREAS, young people from families who almost never eat dinner together compared to those that do are 72 percent more likely to use cigarettes, alcohol and illegal drugs; and

WHEREAS, the correlation between family dinners and reduced risk for teen substance abuse is well documented; and

WHEREAS, Chesterfield County Youth Planning and Development and SAFE, Chesterfield's substance abuse prevention coalition, are promoting the importance of family dinners to parents in Chesterfield County, Virginia; and

WHEREAS, the Chesterfield County Board of Supervisors recognizes that eating dinner as a family is an important step toward raising drug-free children.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors recognizes Monday, September 27, 2004, as "Family Day - A Day to Eat Dinner With Your Children," to recognize the positive impact of strong family interaction on the well being and future success of the young people in Chesterfield County.

000033



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 8.C.1.c.

Subject:

Recognizing Chesterfield Fire and Emergency Medical Services Customer Assistance After Response to Emergencies "CARES" Program

County Administrator's Comments:

County Administrator: _____ *ABR*

Board Action Requested:

Staff requests the Board adopt the attached resolution.

Summary of Information:

Staff requests the Board adopt the attached resolution recognizing the Chesterfield Fire and Emergency Medical Services Customer Assistance After Response to Emergencies (CARES) program.

Preparer: _____ Chief Steve Elswick

Title: Fire Chief

Attachments:



Yes



No

000034

RECOGNIZING THE CHESTERFIELD FIRE AND EMERGENCY MEDICAL SERVICES
CUSTOMER ASSISTANCE AFTER RESPONSE TO EMERGENCIES "CARES" PROGRAM

WHEREAS, the Chesterfield Fire and Emergency Medical Services Customer Assistance After Response to Emergencies (CARES) program is a vital public service designed so that first responders may provide victims of emergency incidents with the resources to get them through the first hours after loss; and

WHEREAS, help is provided by supplying basic needs during the first hours after an emergency by assisting the family with food, lodging, groceries, clothing, furniture and other personal needs at selected locations; and

WHEREAS, the CARES program has empowered members of Chesterfield Fire and Emergency Medical Services to "do the right thing" by meeting the basic family needs for victims following an emergency; and

WHEREAS, Chesterfield Fire and Emergency Medical Services, along with Holiday Inn, Applebee's, Ukrops, Walmart, New Life Outreach Thrift Store and the American Red Cross, has partnered together to provide necessary services to ensure families are safe and secure after an incident; and

WHEREAS, there is no charge for this service when assisting Chesterfield County's citizens during turbulent times that may occur during an emergency situation.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors publicly recognizes the Chesterfield Fire and Emergency Medical Services Customer Assistance After Response to Emergencies "CARES" program and expresses appreciation for the valuable services provided through this community partnership.



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1


Meeting Date: September 22, 2004

Item Number: 8.C.1.d.

Subject:

Resolution Recognizing the Extraordinary Contributions of Mr. Oliver White Hill, Sr.

County Administrator's Comments:

County Administrator: _____ 

Board Action Requested:

Mr. King requested that the following resolution be adopted.

Summary of Information:

This resolution recognizes Mr. Oliver White Hill, Sr. for his contributions to civil rights and thanks him for sharing his keen intellect, legal knowledge and moral guidance on these matters.

Preparer: Donald J. Kappel

Title: Director

Attachments:



Yes



No

#

000036

RECOGNIZING THE EXTRAORDINARY CONTRIBUTIONS
OF MR. OLIVER WHITE HILL, SR.

WHEREAS, Mr. Oliver White Hill, Sr. was born in Richmond, Virginia on May 1, 1907; and

WHEREAS, his biological father, William Henry White, Jr. had roots in Chester, Virginia; and

WHEREAS, Mr. Hill's grandfather, William Henry White, Sr. is listed in the 1870 census as being a resident of Chester, Virginia; and

WHEREAS, while attending Howard University, Mr. Hill inherited his uncle's law books and decided to become an attorney and dedicate himself to ending the practice of legalized segregation in the Commonwealth of Virginia and the United States; and

WHEREAS, Mr. Hill graduated second in his class from Howard Law School in 1933; and

WHEREAS, Mr. Hill litigated numerous civil rights cases, defending the rights of African-Americans in cases involving jury duty, desegregation of public transit systems, the desegregation of public assembly and recreational areas and other landmark cases; and

WHEREAS, Mr. Hill headed the National Association of Colored People (NAACP) for 20 years, leading a team of 13 lawyers who filed more civil rights cases than were filed in any other southern state; and

WHEREAS, Mr. Hill's most famous case, Davis v. Prince Edward County Schools, became part of the landmark Brown v. Board of Education decision; and

WHEREAS, Mr. Hill practiced law until reaching the age of 91, having practiced for nearly 60 years; and

WHEREAS, Mr. Hill is a monumental historical figure in the battle for civil rights.

NOW, THEREFORE, BE IT RESOLVED, that the Chesterfield County Board of Supervisors recognizes the extraordinary contributions of Mr. Oliver White Hill, Sr. to the Commonwealth of Virginia and the United States of America, thanks him for sharing his keen intellect, legal knowledge and moral guidance, and expresses, on behalf of all Chesterfield County residents, its appreciation for his tireless efforts to ensure that all Americans receive the same protections under the law, as spelled out in the nation's creed of, "All men are created equal," as expressed in the Declaration of Independence; and that this Board of Supervisors wishes Mr. Hill all the good fortune and blessings he so richly deserves.

000037



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 8.C.1.e.

Subject:

Approve Naming the Airport Observation Deck After Lieutenant Colonel Howard Baugh, US Air Force (Ret)

County Administrator's Comments:

County Administrator: _____

A handwritten signature in cursive script, likely belonging to the County Administrator, is written over the line.

Board Action Requested:

The Airport Advisory Board is requesting the Board of Supervisors to approve naming the Airport Observation Deck after Lieutenant Colonel Howard Baugh, US Air Force (Ret). Individual Board of Supervisor members have been canvassed and concur with this request.

Summary of Information:

Lieutenant Colonel Baugh, born in Petersburg and graduated from Virginia State College has returned to Chesterfield County in retirement. Lieutenant Colonel Baugh served in the Army Air Corps during World War II as one of the original Tuskegee Airmen. He was highly decorated by not only the United States of America but also by the French government. Lieutenant Colonel Baugh would be recognized for his substantial contributions through the naming of the airport observation deck in his honor. Staff requests that this honor be announced and the resolution presented at the opening of the Airport Festival and Airshow on October 23, 2004.

Preparer: Francis M. Pitaro

Title: Director, General Services

Attachments:



Yes



No

000038

RECOGNIZING LIEUTENANT COLONEL HOWARD L. BAUGH (RETIRED) FOR
HIS SERVICE TO THE UNITED STATES OF AMERICA

WHEREAS, Lieutenant Colonel Howard L. Baugh was born in Petersburg, Virginia, graduated from Virginia State College in 1941, and has returned to Chesterfield County in retirement; and

WHEREAS, Lieutenant Colonel Baugh entered the Army Air Corps as an aviation cadet in March of 1942, and was assigned in 1944 to the squadron now known as the Tuskegee Airmen in Tuskegee, Alabama; and

WHEREAS, Lieutenant Colonel Baugh and the Tuskegee Airmen broke the color barrier in the Army Air Corps and established a record of success as a fighter squadron in Europe which was second to none; and

WHEREAS, Lieutenant Colonel Baugh flew 135 fighter combat missions in P-40's and P-51's, amassed almost 6,000 pilot hours in more than 15 different types of planes to include more than 1,100 hours in four types of jet aircraft; and

WHEREAS, Lieutenant Colonel Baugh never lost a bomber he was assigned to escort over the battlefields of Europe; and

WHEREAS, Lieutenant Colonel Baugh has been awarded the Distinguished Flying Cross, the Air Medal with three Oak Leaf Clusters, the Air Force Commendation Medal, the Air Force Outstanding Unit Award, and multiple theater and campaign medals; and

WHEREAS, in June of 2004, the French Government presented him with their highest and most prestigious military award, the French Legion of Honor, for his service in protecting Europe during World War II; and

WHEREAS, Lieutenant Colonel Baugh retired from active military service in the United States Air Force on June 30, 1967 as a Lieutenant Colonel.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors recognizes Lieutenant Colonel Howard L. Baugh, (Retired), and expresses its sincere gratitude and appreciation for his service to his country.

AND, BE IT FURTHER RESOLVED, that the observation deck at Chesterfield County Airport be forever known as the Lieutenant Colonel Howard L. Baugh Observation Deck.

AND, BE IT FURTHER RESOLVED, that a copy of this resolution be presented to Lieutenant Colonel Howard L. Baugh and that this resolution be permanently recorded among the papers of this Board of Supervisors of Chesterfield County, Virginia.



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 8.C.1.f.

Subject:

Resolution Supporting the East Coast Greenway

County Administrator's Comments:

County Administrator:

A handwritten signature, likely of the County Administrator, is written over a horizontal line.

Board Action Requested:

Mr. Miller requested that the following resolution be adopted.

Summary of Information:

Mr. Miller has requested that the Board of Supervisors adopt this resolution supporting the East Coast Greenway, which will pass through portions of Chesterfield County.

Preparer: Donald J. Kappel

Title: Director

Attachments:



Yes



No

000040

RESOLUTION SUPPORTING THE EAST COAST GREENWAY

WHEREAS, one of Chesterfield County's eight strategic goals is "To be responsible protectors of the environment"; and

WHEREAS, the Committee on the Future has suggested that "Green Infrastructure" be a focal point for Chesterfield County's future planning efforts; and

WHEREAS, the East Coast Greenway is a 2,600 mile-long multi-use trail serving walkers, bicyclists, equestrians, the physically challenged and other non-motorized users; and

WHEREAS, this trail is considered to be the urban equivalent of the Appalachian Trail, stretching from Maine to Florida; and

WHEREAS, when completed, this pathway will link East Coast cities, towns and villages and increase transportation options while improving air quality, reducing roadway congestion and encouraging ecotourism; and

WHEREAS, volunteers and local agencies in numerous states are now working on the route, and more than 20 percent of the East Coast Greenway is currently in use, while another 40 percent is in various stages of development; and

WHEREAS, part of this innovative project will run through Chesterfield County; and

WHEREAS, efforts are being made to complete the East Coast Greenway in Virginia in time for the 400th anniversary of Jamestown; and

WHEREAS, Chesterfield County's own historic ties to the 17th-century English settlers and to the Native Americans who greeted them at the Citie of Henricus will attract many visitors who will use the East Coast Greenway.

NOW, THEREFORE, BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 22nd day of September 2004, expresses its support for the East Coast Greenway, commends architects of this idea for their visionary approach to linking American communities in this environmentally friendly manner, and invites all those who travel the East Coast Greenway to visit Chesterfield County, a FIRST CHOICE community that has attracted visitors since 1611.

000041



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 8.C.1.g.

Subject: Adoption of Resolution Requesting Changes in Secondary System of State Highways, Genito Road and Warbro Road

County Administrator's Comments:

Recommend Approval

County Administrator: _____

SEA

Board Action Requested: Adopt the attached resolution for changes in Secondary System of State Highways.

Summary of Information:

The Virginia Department of Transportation has requested that the Board of Supervisors adopt a resolution for changes in the Secondary System of State Highways due to the reconstruction of Genito Road (Route 604) and Warbro Road (Route 907). Staff has reviewed this request and recommends approval.

District: Clover Hill

Preparer: John W. Harmon

Title: Right of Way Manager

Attachments:



Yes

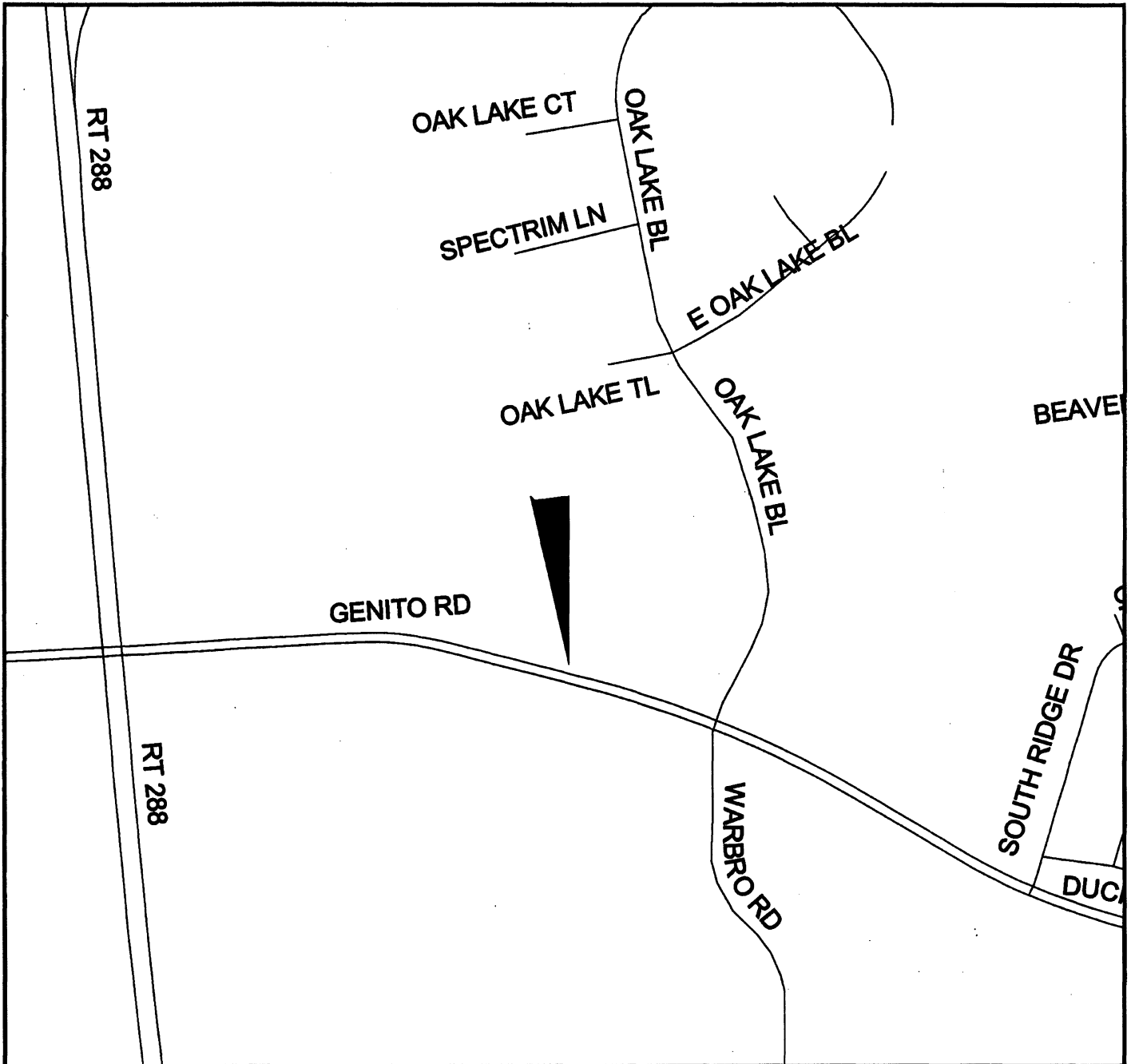


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000042

VICINITY SKETCH

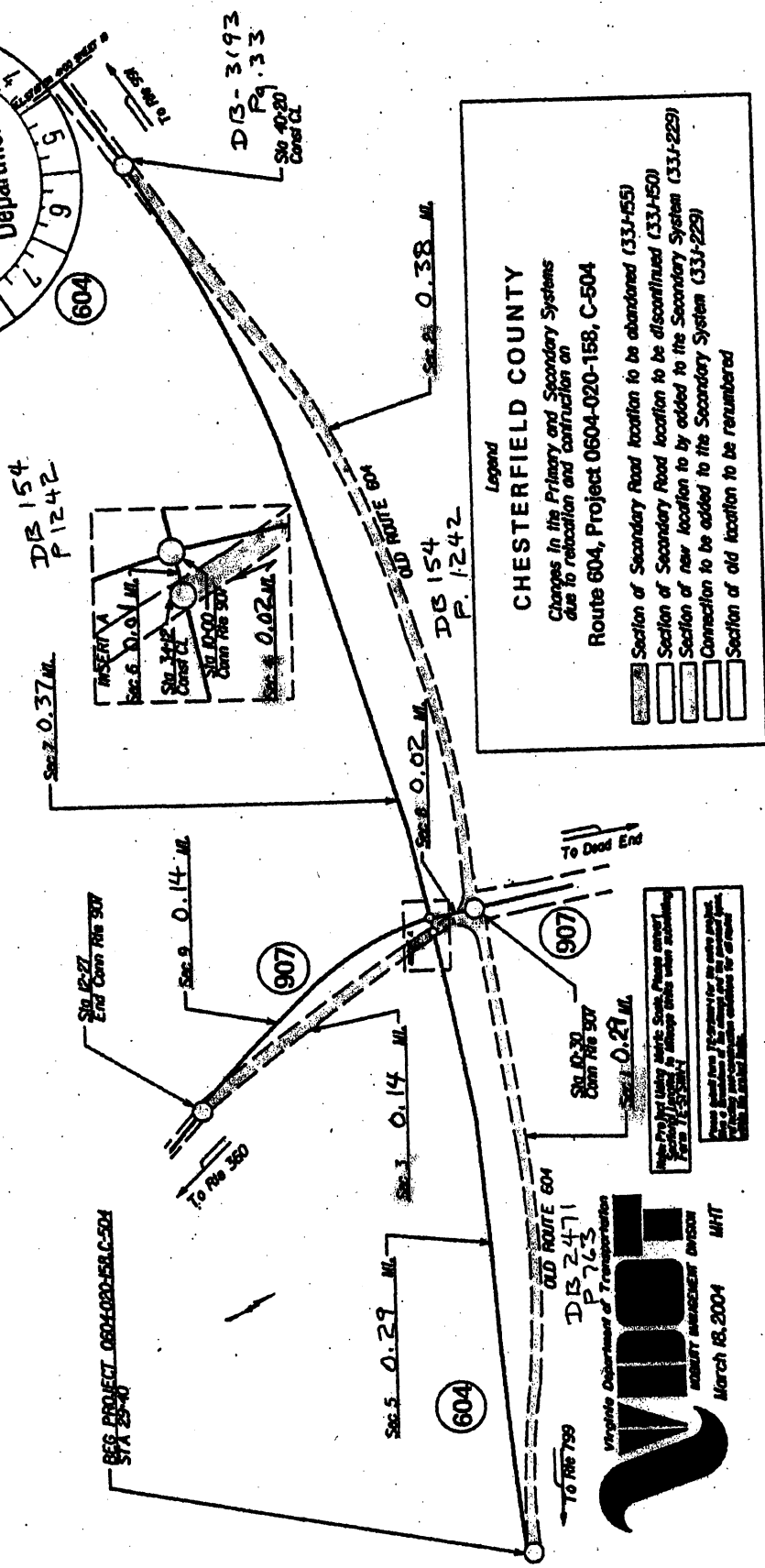
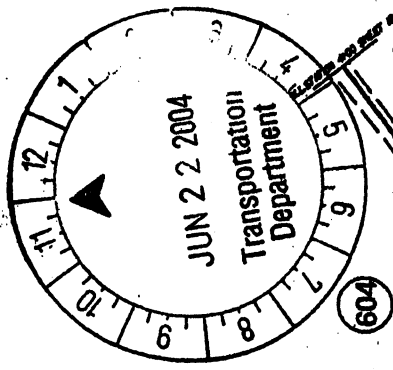
Changes in the Secondary System of State Highways,
Genito Road and Warbro Road



Chesterfield County Department of Utilities
Right Of Way Office



000043



ADDITIONS

SEC. 5	0.29 MILES
SEC. 6	0.01 MILES
SEC. 7	0.37 MILES
SEC. 8	0.02 MILES
SEC. 9	0.14 MILES

ABANDONMENTS

SEC. 1	0.29 MILES
SEC. 2	0.38 MILES
SEC. 3	0.14 MILES
SEC. 4	0.02 MILES

000044

CHESTERFIELD COUNTY: At a regular meeting of the Board of Supervisors, held in the Public Meeting Room at the Chesterfield Administration Building on September 22, 2004, at 3:30 p.m.

RESOLUTION

WHEREAS, the Virginia Department of Transportation has provided the Board of Supervisors with a sketch dated MARCH 18, 2004, depicting the abandonments and additions required in the secondary system of state highways as a result of Project 0604-020-158, C-504 which sketch is hereby incorporated herein by reference; and,

WHEREAS, new roads serve the same citizens as those portions of old roads identified to be abandoned and those segments no longer serve a public need; and,

WHEREAS, pursuant to Section 33.1-163, Code of Virginia, 1950, as amended, the abandonment shall be subject to the rights of owners of any public utility installations which have been previously erected therein.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors does hereby abandon as a part of the secondary system of state highways those portions of roads identified by the sketch to be abandoned, pursuant to Section 33.1-155, Code of Virginia, 1950, as amended; and,

BE IT FURTHER RESOLVED, the Board of Supervisors requests the Virginia Department of Transportation to add to the secondary system of state highways those portions of roads identified by the sketch to be added, pursuant to Section 33.1-229, Code of Virginia, 1950, as amended; and,

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation; and,

BE IT FURTHER RESOLVED, that the Board of Supervisors does hereby request that the Commonwealth Transportation Commissioner certify, in writing, that the portions of roads hereby abandoned are no longer deemed necessary for uses of the secondary system of state highways pursuant to Section 33.1-154 of the Code of Virginia, 1950, as amended.

Certified By:

Lisa Elko
Clerk to the Board of Supervisors

000045



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 2

Meeting Date: September 22, 2004

Item Number: 8.C.2.

Subject:

Acceptance of a DCJS grant and to appropriate \$31,875 for Creation of a Local Probation/Casemanager Position

County Administrator's Comments:

Recommend Approval
[Signature]

County Administrator: _____

Board Action Requested:

The Board of Supervisors is requested to accept and appropriate \$31,875 from the Department of Criminal Justice Services (DCJS) Probation Funding Grant and to create a new probation officer/ casemanager position.

Summary of Information:

The Probation Grant will allow Community Corrections Services to increase capacity to supervise adult offenders for the General District and Circuit Courts. The additional manpower will permit Community Corrections Services to increase the average daily caseload by approximately 100 offenders on an annualized basis. The officer will be used to assist with Court intake, electronic monitoring cases, and cognitive skills building for offenders.

The grant will address funding for three quarters of FY05 and is expected to be renewed in FY06 and beyond. The grant will primarily address salary costs in the current fiscal year. A local grant match of \$3217 will come from intervention fees collected from additional offenders supervised as a result of this grant. The Department of Criminal Justice Services has indicated they will provide a computer to support this position.

This position would be housed in Community Corrections Services and assigned to the local probation unit.

Preparer: _____ Bradford S. Hammer

Title: Deputy County Administrator

Attachments:



Yes



No

#000046



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 2 of 2

Meeting Date: September 22, 2004

Budget and Management Comments:

This item requests that the Board accept and appropriate a Department of Criminal Justice Services Probation Funding Grant in the amount of \$31,875. This item further requests that the Board create one new probation officer/case manager position.

The grant funds cover salary expenses for the remaining three quarters of FY2005. Renewal is anticipated for FY2006 and beyond. There is a local grant match required of \$3,217. This match has been identified by the department, and accepted by the granting agency, as the intervention fees collected from additional offenders supervised as a result of this grant. Continued funding of the position is contingent upon renewal of the grant.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

000047



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**


Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 8.C.3.

Subject: State Road Acceptance

County Administrator's Comments:

County Administrator: _____ 

Board Action Requested:

Summary of Information:

Bermuda: Stoney Glen South, Section 3

Dale: Allerdice at the Highlands
Black Isle at the Highlands

Preparer: Richard M. McElfish

Title: Director, Environmental Engineering

Attachments:



Yes



No

#

000048

TO: Board of Supervisors

FROM: Department of Environmental Engineering

SUBJECT: State Road Acceptance - STONEY GLEN SOUTH, SEC 3

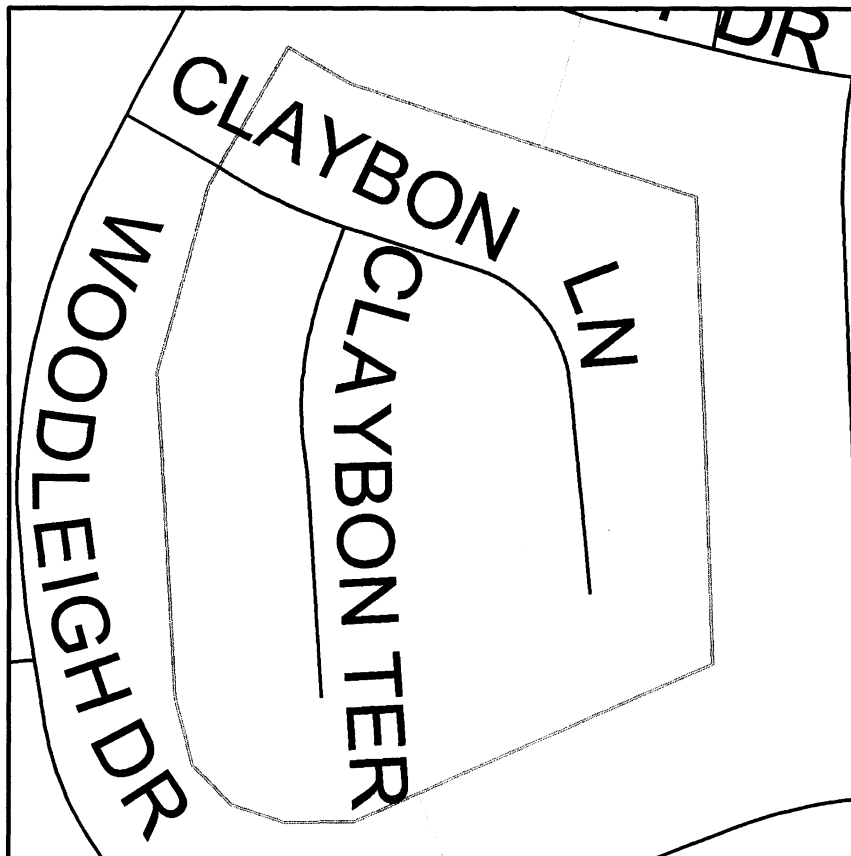
DISTRICT: BERMUDA

MEETING DATE: 22 September 2004

ROADS FOR CONSIDERATION:

CLAYBON LN
CLAYBON TER

Vicinity Map: STONEY GLEN SOUTH, SEC 3



TO: Board of Supervisors

FROM: Department of Environmental Engineering

SUBJECT: State Road Acceptance - ALLERDICE AT THE HIGHLANDS, SEC 1

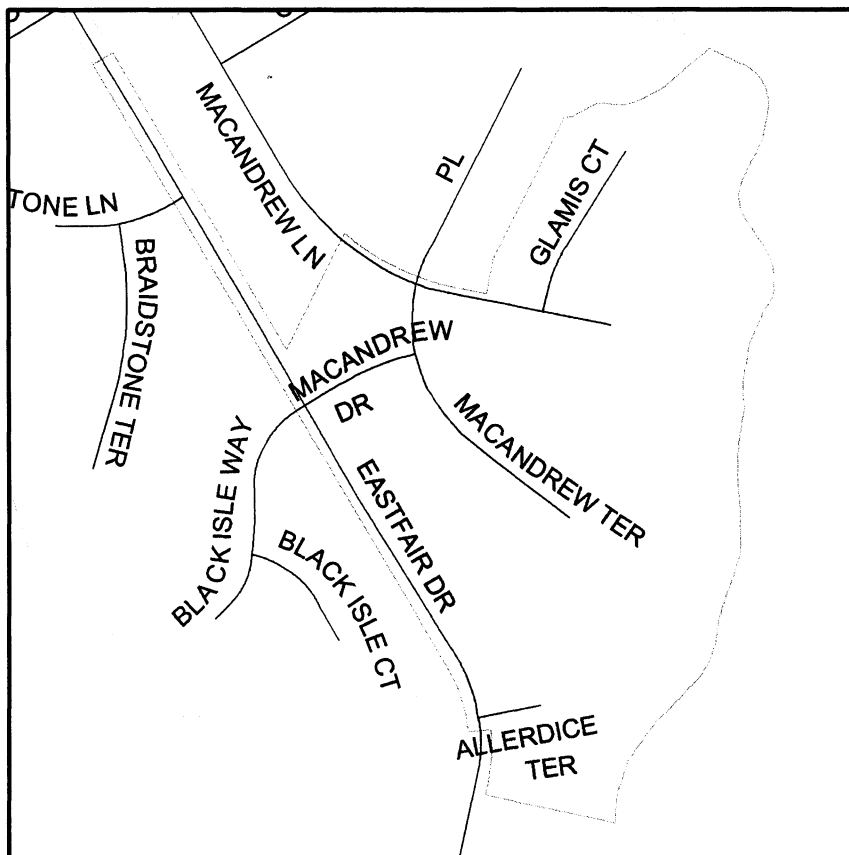
DISTRICT: DALE

MEETING DATE: 22 September 2004

ROADS FOR CONSIDERATION:

ALLERDICE TER
BLACK ISLE WAY
BRAIDSTONE LN
EASTFAIR DR
GLAMIS CT
MACANDREW DR
MACANDREW LN
MACANDREW PL
MACANDREW TER

Vicinity Map: ALLERDICE AT THE HIGHLANDS, SEC 1



000050

TO: Board of Supervisors

FROM: Department of Environmental Engineering

SUBJECT: State Road Acceptance - BLACK ISLE, SEC 1

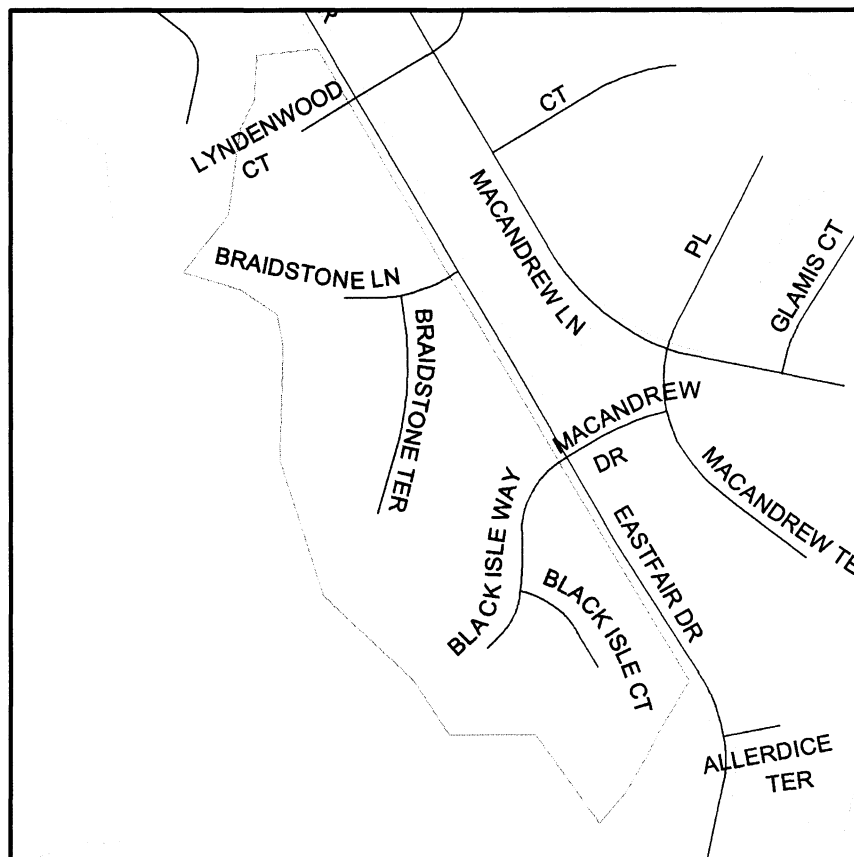
DISTRICT: DALE

MEETING DATE: 22 September 2004

ROADS FOR CONSIDERATION:

BLACK ISLE CT
BLACK ISLE WAY
BRAIDSTONE LN
BRAIDSTONE TER
LYNDENWOOD CT

Vicinity Map: BLACK ISLE, SEC 1



000051



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 2

Meeting Date: September 22, 2004

Item Number: 8.C.4.

Subject:

Refer to Planning Commission to Consider Proposed Changes to the Subdivision Ordinance

County Administrator's Comments:

Recommend Approval

County Administrator: *JA*

Board Action Requested:

The Board of Supervisors is requested to refer to the Planning Commission a proposed amendment to Sections 17-73 and 17-76 of the Subdivision Ordinance to require a three-layer pavement design in lieu of the current design; to change the 50 percent requirement for paving to 60 percent; and to change the 80 percent requirement for State road acceptance to 90 percent.

Summary of Information:

The Richmond Area Municipal Contractors Association (RAMCA) approached Chesterfield County to discuss concerns with home construction/development in combination with the County requirement to complete road paving at 50 percent of building-permit issuance. RAMCA's main concern being that road paving too early in the construction process, when there are far more heavy trucks than normal, would result in remedial action (i.e., patches) that would cause deterioration of the roads more quickly over time. At the same time, the Home Building Association of Richmond (HBAR) had concerns about their membership's inability to obtain additional building permits due to how quickly 50 percent of building permits are issued.

Preparer: Richard M. McElfish

Title: Director, Environmental Engineering

Attachments:



Yes



No

#000052

**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 2 of 2

Summary of Information: (Continued)

Several meetings were then held that included representatives of RAMCA, HBAR, Virginia Department of Transportation (VDOT), and the County. In working toward an equitable solution and at the same time providing a higher and stronger quality finished product, the consensus was that a triple-pavement design was needed. The triple-pavement design would include stone, base asphalt, and surface asphalt; and the combination of the double asphalt would provide added strength when compared with the six inches of stone and two inches of asphalt currently required.

Postponing the requirement to pave streets from 50 to 60 percent of the building permits will provide more time for the base stone to settle prior to installation of the base asphalt. The building community will then be permitted to receive up to 90 percent of the building permits prior to placement of the final surface asphalt. Any settlement of the base asphalt would be addressed and utilities adjusted before the final surfacing.

Although the three-layer pavement design is more expensive per square yard, HBAR agreed that the ability to obtain 10 percent more permits through critical times and the overall improved aesthetics far outweigh the small increase in cost per square yard.

The County will have subdivision streets that are constructed to a higher standard that should last longer and require less maintenance over their pavement life due to pavement failure.

000053

AN ORDINANCE TO AMEND THE CODE OF THE COUNTY
OF CHESTERFIELD, 1997, AS AMENDED, BY AMENDING
AND RE-ENACTING SECTIONS 17-73 AND 17-76 RELATING TO
SUBDIVISION OF LAND

BE IT ORDAINED by the Board of Supervisors of Chesterfield County:

- (1) *That Sections 17-73 and 17-76 of the Code of the County of Chesterfield, 1997, as amended, is amended and re-enacted to read as follows:*

Sec. 17-73. Installation of Improvements and Bonding.

000

- (2) No more that ~~50~~ 60 percent of the building permits in any recorded section of a residential or residential townhouse subdivision shall be issued until the paving requirements in that section have been completed.
- (3) No more that ~~80~~ 90 percent of the building permits in any section of a residential or residential townhouse subdivision shall be issued until the streets have been constructed to state standards and accepted into the state system as applicable.

000

Sec. 17-76. Arrangement.

- (k) The minimum pavement design for all local streets, residential collector streets, private streets, alleys and accessways in any subdivision shall have ~~at a minimum two inches of bituminous concrete including the surface course~~ pavement designed utilizing base stone, base asphalt, and surface asphalt as approved by the director of environmental engineering.

000

- (2) *That this ordinance shall become effective immediately upon adoption*



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 2

Meeting Date: September 22, 2004

Item Number: 8.C.5.

Subject: Award of Construction Contract for County Project #03-0030,
Peck Road and Epic Road Water Line Rehabilitation

County Administrator's Comments:

Recommend Approval
LBH

County Administrator: _____

Board Action Requested:

The Board of Supervisors is requested to award the construction contract to Perkinson Construction, L.L.C. in the amount of \$110,365.02 and authorize the County Administrator to execute the necessary documents.

Summary of Information:

This project consists of construction of approximately 1,605 feet of 6-inch water line and associated appurtenances.

Staff received six (6) bids ranging from \$110,365.02 to \$166,682.50. The lowest bid, in the amount of \$110,365.02, was submitted by Perkinson Construction, L.L.C. The County's engineering consultant, R. Stuart Royer & Associates, has evaluated the bids and recommends award of the contract to the low bidder.

Funds are available in the current CIP.

District: Midlothian

Preparer: _____ Roy E. Covington

Title: _____ Assistant Director

Attachments:

☐

Yes

☒

No

000055



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 2 of 2

Meeting Date: September 22, 2004

Budget and Management Comments:

This item requests that the Board award a construction contract in the amount of \$110,365 to Perkinson Construction, LLC to rehabilitate approximately 1,605 feet of water line in the area of Peck and Epic Roads. Funds are available in the current Utilities CIP for the contract.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

000056



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 8.C.6.a.

Subject: Request Permission for a Proposed Gravel Driveway to Encroach Within a Sixteen-Foot Drainage Easement Across Lot 1, Second Branch, Section 2, Resubdivision of Lots 10 and 11

County Administrator's Comments:

Recommend Approval

County Administrator: _____

JBR

Board Action Requested: Grant Beers and White, Inc., permission for a proposed gravel driveway to encroach within a 16' drainage easement across Lot 1, Second Branch, Section 2, Resubdivision of Lots 10 and 11, subject to the execution of a license agreement.

Summary of Information:

Beers and White, Inc. has requested permission for a proposed gravel driveway to encroach within a 16' drainage easement across Lot 1, Second Branch, Section 2, Resubdivision of Lots 10 and 11. This request has been reviewed by staff and approval is recommended.

District: Matoaca

Preparer: John W. Harmon _____

Title: Right of Way Manager _____

Attachments:



Yes



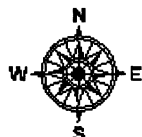
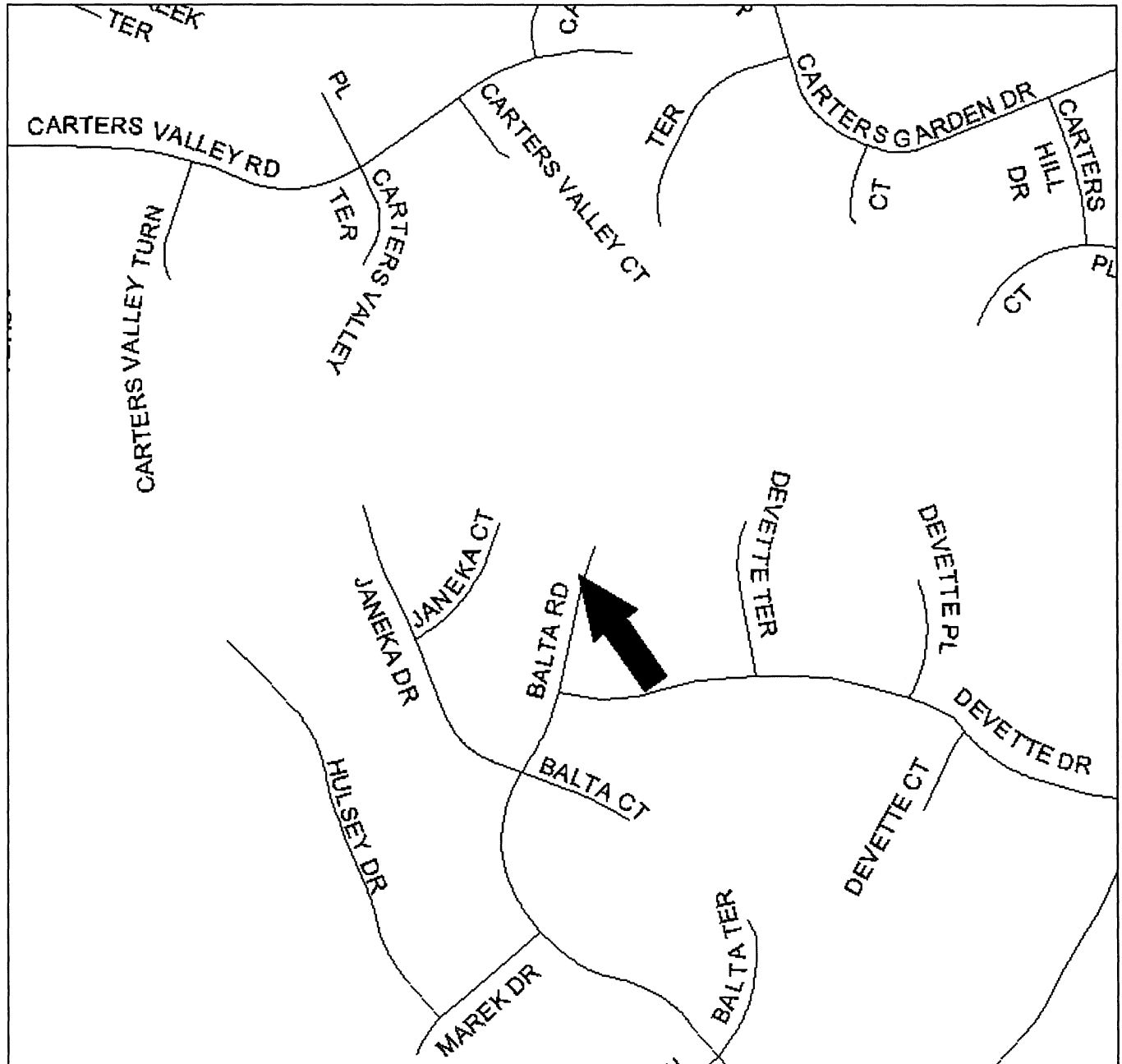
No

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000057

VICINITY SKETCH

REQUEST PERMISSION FOR A PROPOSED GRAVEL
DRIVEWAY TO ENCROACH WITHIN A SIXTEEN FOOT
DRAINAGE EASEMENT ACROSS LOT 1, SECOND BRANCH,
SECTION 2, RESUBDIVISION OF LOTS 10 AND 11



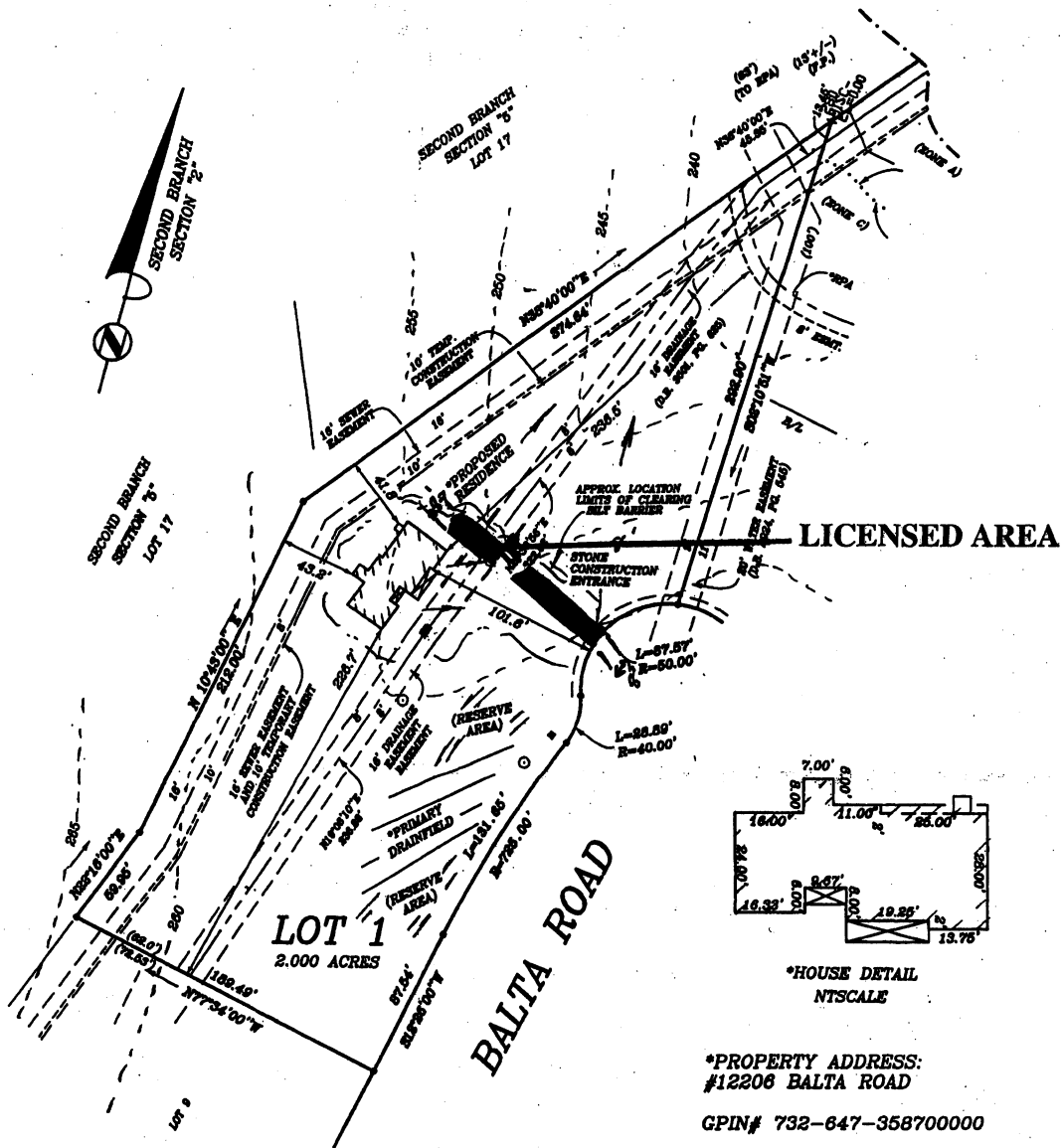
Chesterfield County Department of Utilities



1 inch equals 833.33 feet

000058

NOTE: THIS PROPERTY IS LOCATED IN
ZONE C AS SHOWN ON FEMA
COMMUNITY PANEL NO510035 0110 B



**PLOT PLAN SHOWING PROPOSED IMPROVEMENTS ON LOT 1,
PLAN OF "SECOND BRANCH", SECTION "2", RESUBDIVISION
OF LOTS 10 & 11, IN THE MATOACA DISTRICT OF
CHESTERFIELD COUNTY, VIRGINIA.**



POTTS, MINTER and ASSOCIATES, P.C.

Engineers, Land Surveyors, Land Planners
3580 Courthouse Road Suite B
Richmond, Virginia 23236
(804) 745-8876

Date: JULY 14, 2004
Scale: 1"=80'
J.N. 9710-11

CHECKED: RTM

000059



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 8.C.6.b.

Subject: Request to Install Private Sewer and Water Services Within Private Easements to Serve Townhouses in Amberleigh, Section 2

County Administrator's Comments:

Recommend Approval
SLR

County Administrator: _____

Board Action Requested: Approve a request to install private sewer and water services within private easements to serve townhouses in Amberleigh, Section 2 and authorize the County Administrator to execute the sewer and water connection agreement.

Summary of Information:

Amberleigh, LLC has requested approval to install private sewer and water services within private easements to serve the townhouses in Amberleigh, Section 2. This request has been reviewed by staff and approval is recommended.

District: Clover Hill

Preparer: _____ John W. Harmon

Title: _____ Right of Way Manager

Attachments:



Yes



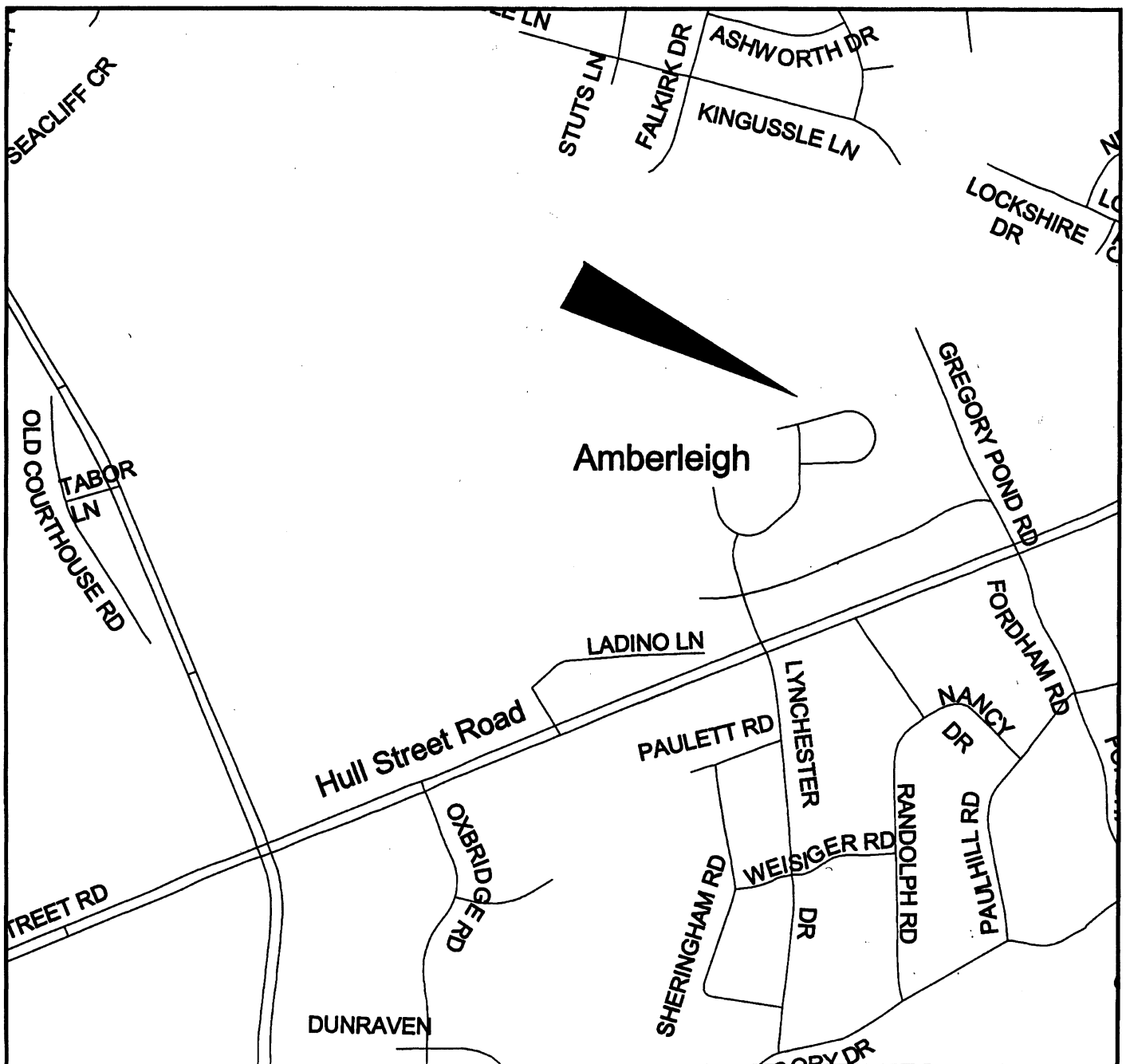
No

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000060

VICINITY SKETCH

Request to Install Private Sewer and Water Services
Within Private Easements to Serve Townhouses in
Amberleigh Section 2



Chesterfield County Department of Utilities
Right Of Way Office



000061



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 8.C.6.c.

Subject: Request Permission for a Proposed Sewer Line to Encroach Within an Open Space Easement Across Property at 5600 Courthouse Road

County Administrator's Comments:

Recommend Approval

County Administrator: _____

L.R.

Board Action Requested: Grant the Trustees of the Cloverhill Congregation of Jehovah's Witnesses, permission for a proposed sewer line to encroach within an open space easement across property at 5600 Courthouse Road, subject to the execution of a license agreement.

Summary of Information:

The Trustees of the Cloverhill Congregation of Jehovah's Witnesses have requested permission for a proposed sewer line to encroach within an open space easement across property at 5600 Courthouse Road. The open space agreement provides for the installation of utilities within the easement. This request has been reviewed by staff and approval is recommended.

District: Dale

Preparer: John W. Harmon

Title: Right of Way Manager

Attachments:



Yes

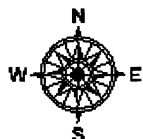
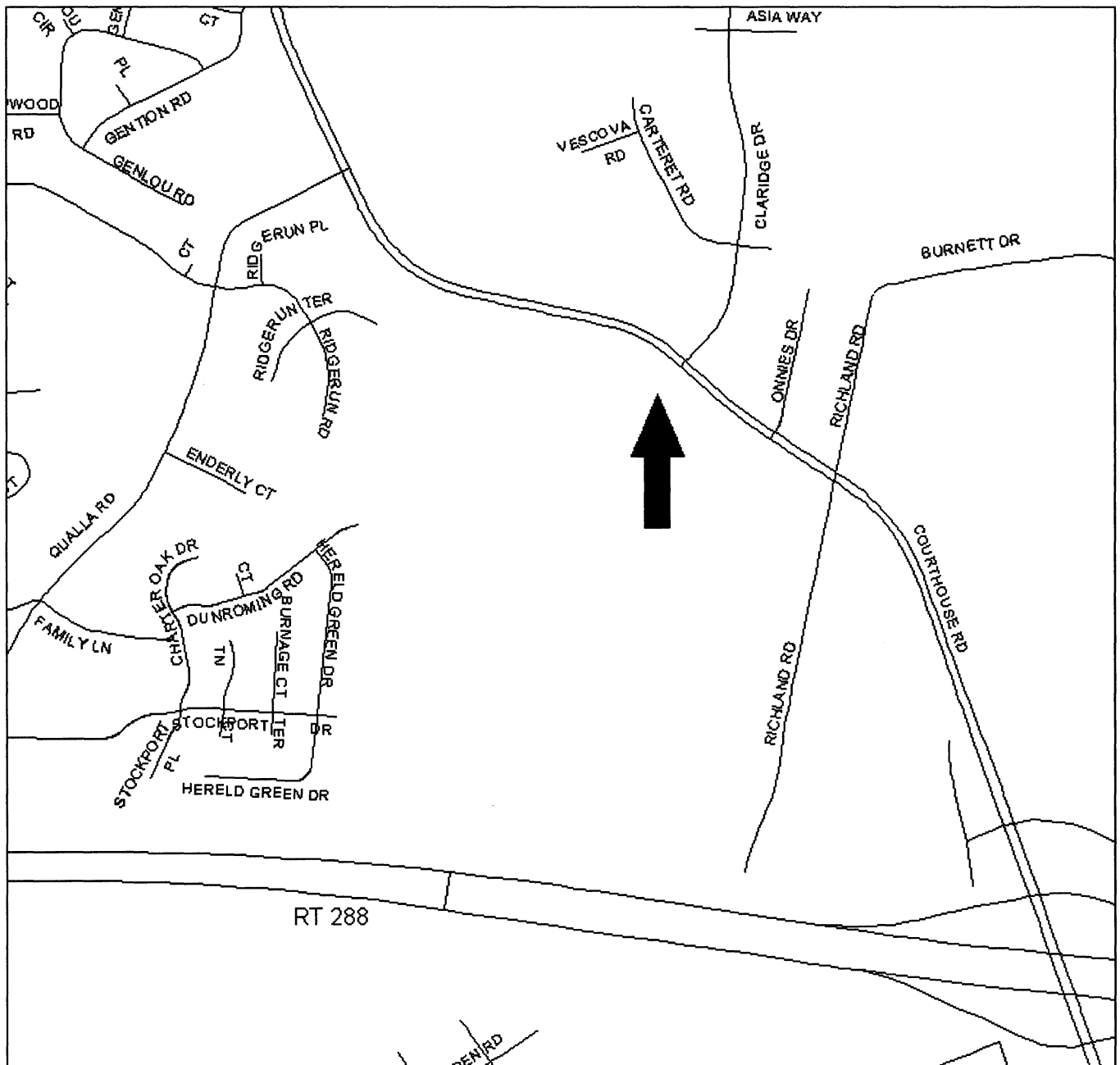


No

000062

VICINITY SKETCH

REQUEST PERMISSION FOR A PROPOSED SEWER LINE
TO ENCROACH WITH AN OPEN SPACE EASEMENT
ACROSS PROPERTY AT 5600 COURTHOUSE ROAD

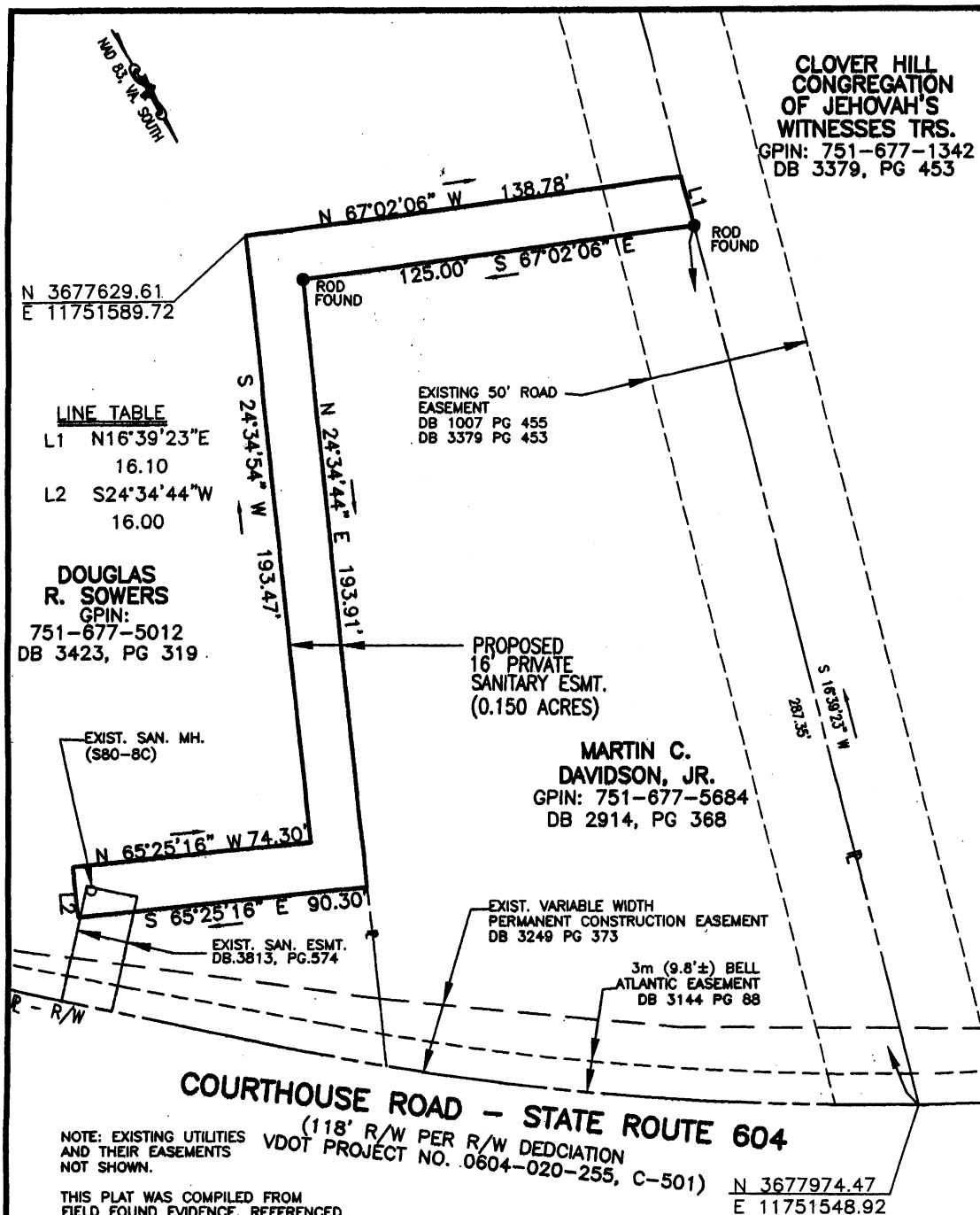


Chesterfield County Department of Utilities



1 inch equals 916.57 feet

000063



REV:			
REV:			
REV:			
REV:			
REV:			
DRAWN BY: GFD		CHECKED: KSH	808 MOOREFIELD PARK DRIVE, SUITE 220 RICHMOND, VA 23236-3683 PH. (804) 320-2667 FAX (804) 323-5131
SCALE: 1" = 40'		DATE: 12/5/03	
SHEET 1 OF 1			
JOB: 30767		WO:	000064



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 8.C.6.d.

Subject: Request Permission to Install a Private Sewer Service to Serve Property at 11530 Hull Street Road

County Administrator's Comments:

Recommend Approval

County Administrator: _____

JSR

Board Action Requested: Grant Mack D. Gilliland and Penny M. Gilliland permission to install a private sewer service and authorize the County Administrator to execute the sewer connection agreement.

Summary of Information:

Mack D. Gilliland and Penny M. Gilliland have requested permission to install a private sewer service within the right of way of Hull Street Road to serve their property at 11530 Hull Street Road. This request has been reviewed by staff and approval is recommended, subject to receipt of a Virginia Department of Transportation permit.

District: Clover Hill

Preparer: John W. Harmon

Title: Right of Way Manager

Attachments:



Yes

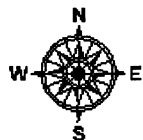
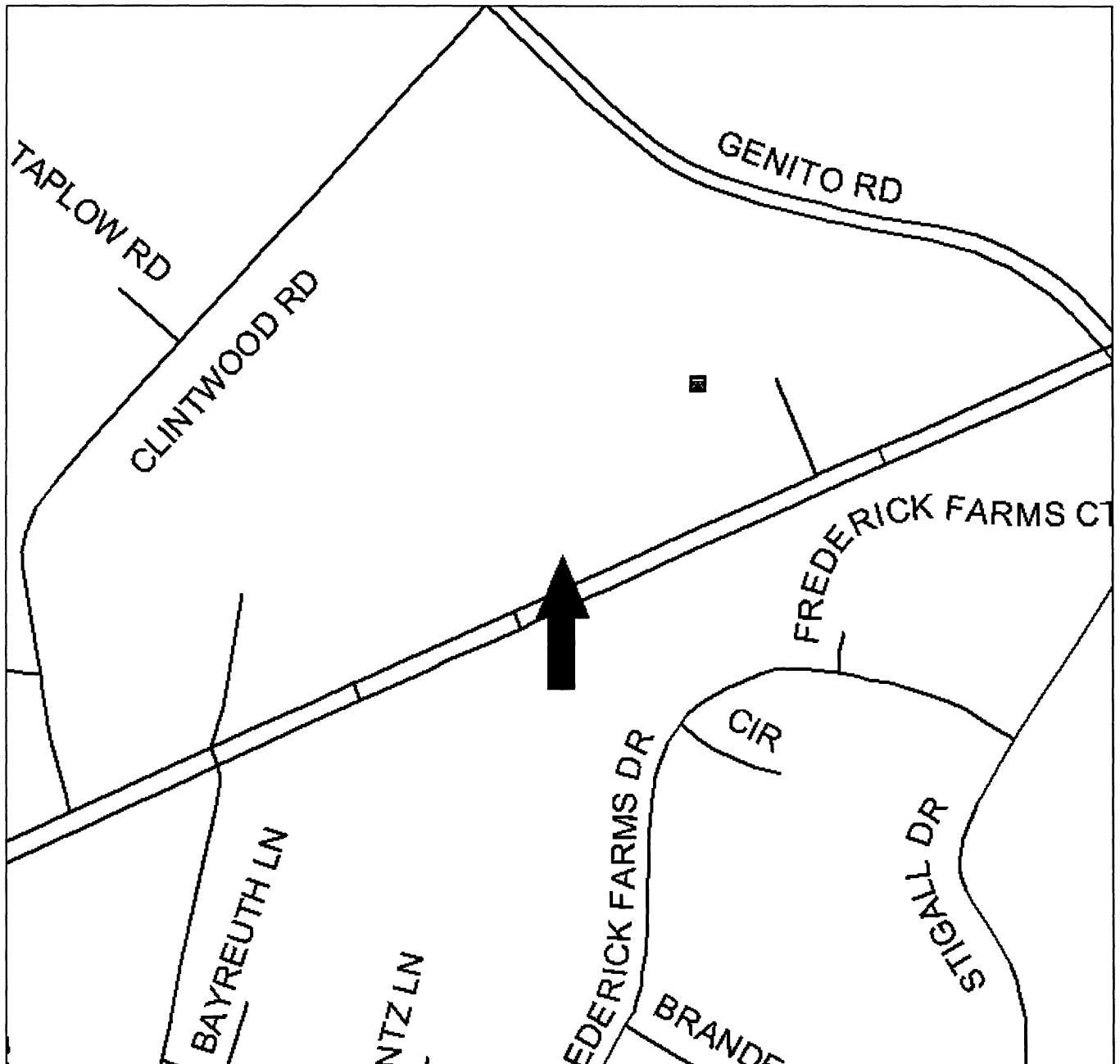


No

000065

VICINITY SKETCH

REQUEST PERMISSION TO INSTALL A PRIVATE SEWER
SERVICE TO SERVE PROPERTY AT 11530 HULL STREET ROAD



Chesterfield County Department of Utilities



1 inch equals 416.67 feet

000066



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 8.C.6.e.

Subject: Request Permission for a Gravel Driveway to Encroach Within a Fifty-Foot Unimproved Right of Way Known as Sunset Boulevard

County Administrator's Comments:

Recommend Approval
JGH

County Administrator: _____

Board Action Requested: Grant Louetta R. Hamilton, permission for a gravel driveway to encroach within a 50' unimproved right of way known as Sunset Boulevard, subject to the execution of a license agreement.

Summary of Information:

Louetta R. Hamilton has requested permission for a gravel driveway to encroach within a 50' unimproved right of way known as Sunset Boulevard. This request has been reviewed by staff and approval is recommended.

District: Bermuda

Preparer: John W. Harmon

Title: Right of Way Manager

Attachments:



Yes

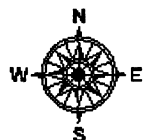
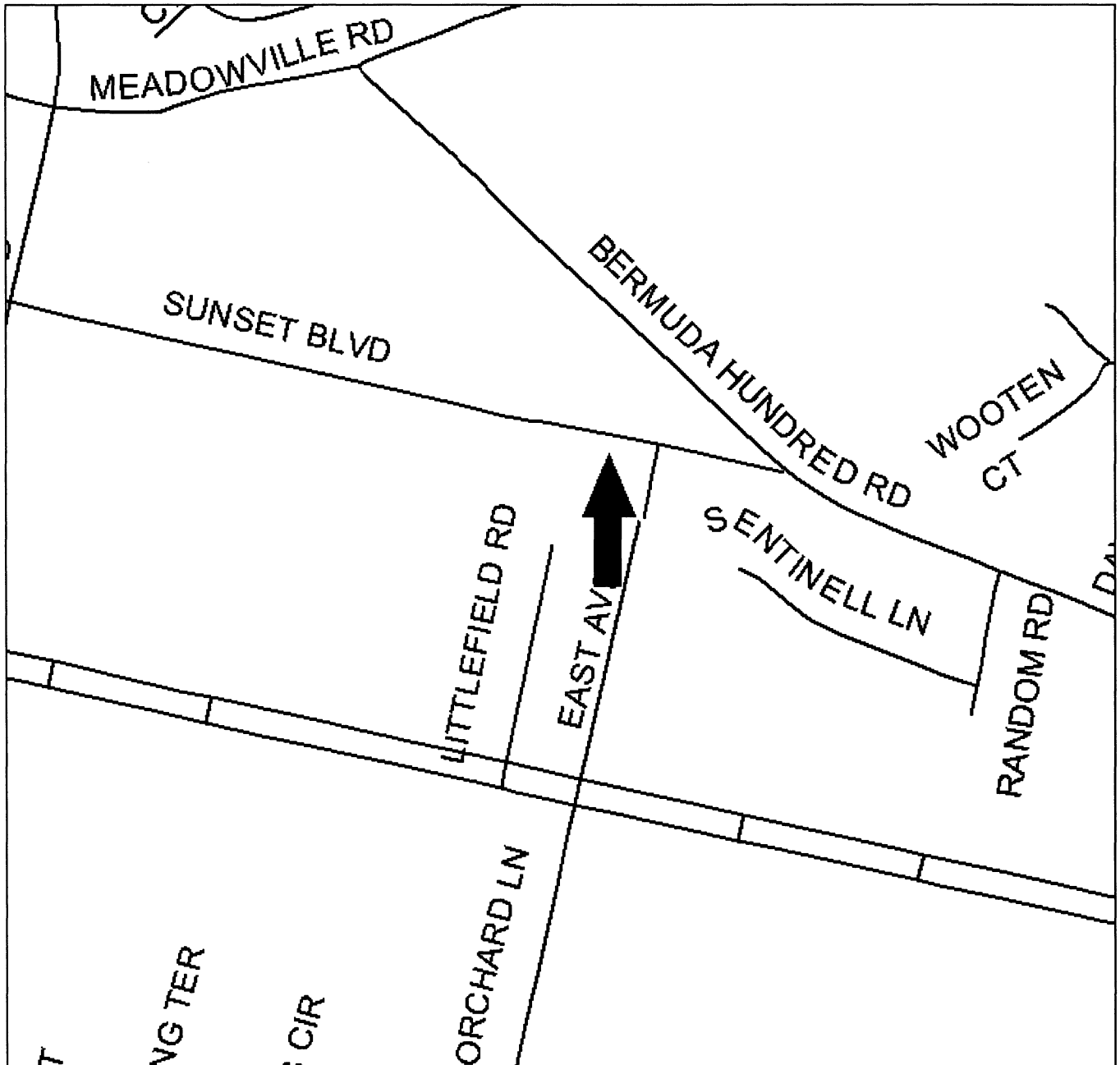


No

#000067

VICINITY SKETCH

REQUEST PERMISSION FOR A GRAVE DRIVEWAY TO
ENCROACH WITHIN A FIFTY FOOT UNIMPROVED RIGHT
OF WAY KNOWN AS SUNSET BOULEVARD



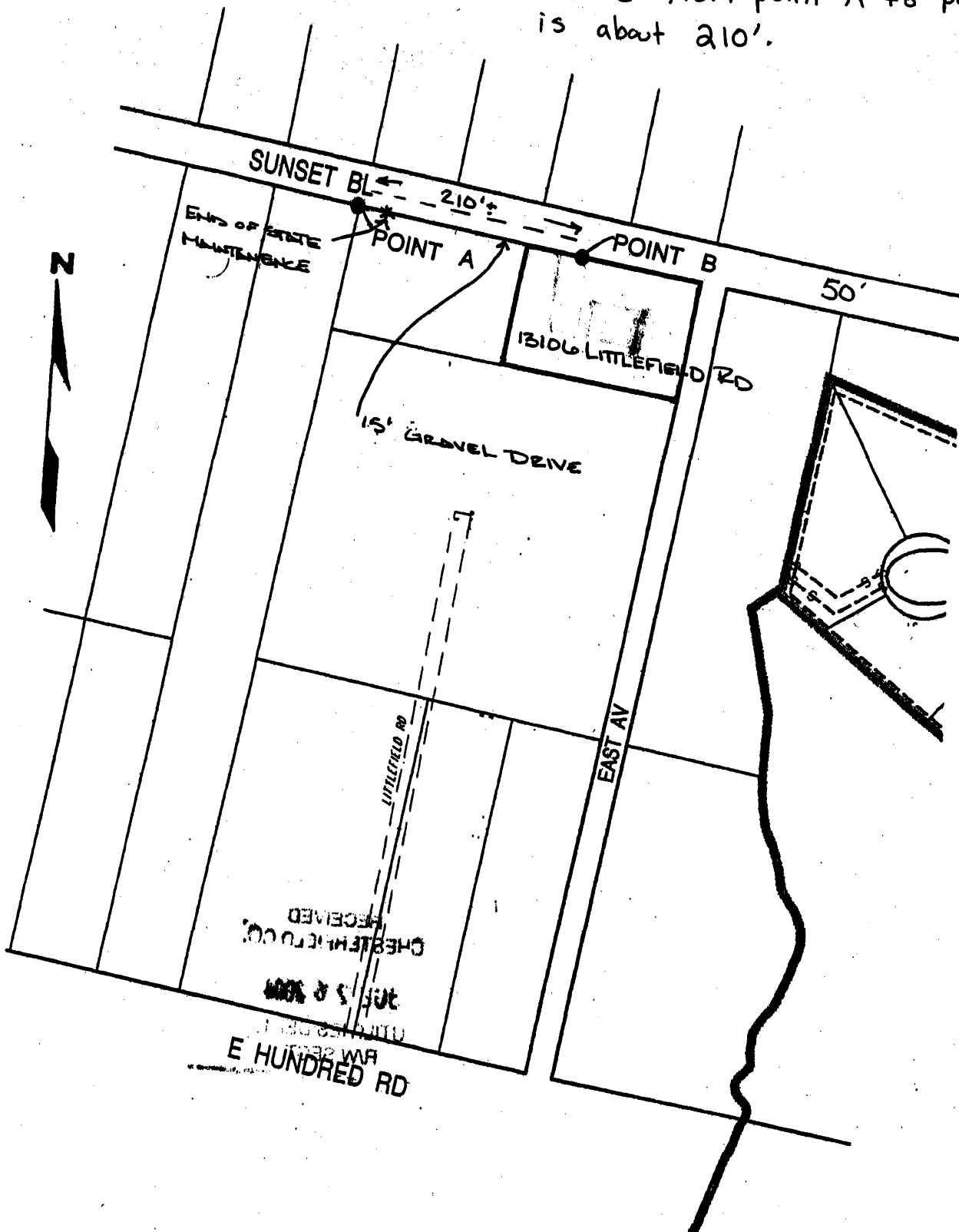
Chesterfield County Department of Utilities



1 inch equals 416.67 feet

000068

Construct and maintain a 15' gravel driveway for a proposed dwelling.
Distance from point A to point B is about 210'.



04AN0224169



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 8.C.6.f.

Subject: Request Permission for an Existing Asphalt Driveway to Encroach Within a Fifty-Foot Unimproved Right of Way Known as Applewood Lane

County Administrator's Comments:

Recommend Approval

County Administrator: _____

JWH

Board Action Requested: Grant Winifred G. Rogers, Trustee, permission for an existing asphalt driveway to encroach within a 50' unimproved right of way known as Applewood Lane, subject to the execution of a license agreement.

Summary of Information:

Winifred G. Rogers, Trustee has requested permission for an existing asphalt driveway to encroach within a 50' unimproved right of way known as Applewood Lane. This request has been reviewed by staff and approval is recommended.

District: Bermuda

Preparer: John W. Harmon

Title: Right of Way Manager

Attachments:



Yes



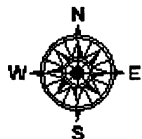
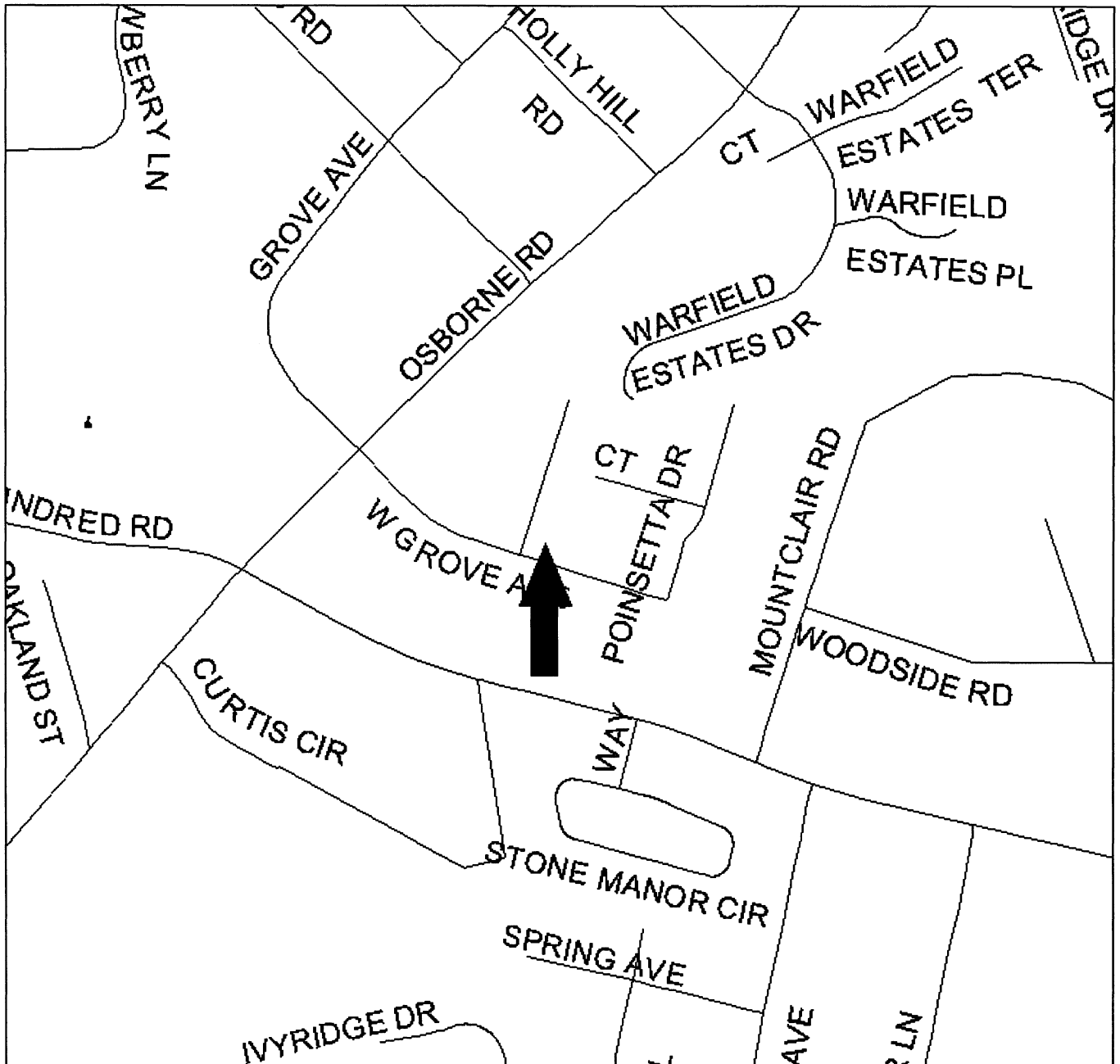
No

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000070

VICINITY SKETCH

REQUEST PERMISSION FOR AN EXISTING
ASPHALT DRIVEWAY TO ENCROACH
WITHIN A FIFTY FOOT UNIMPROVED RIGHT
OF WAY KNOWN AS APPLEWOOD LANE

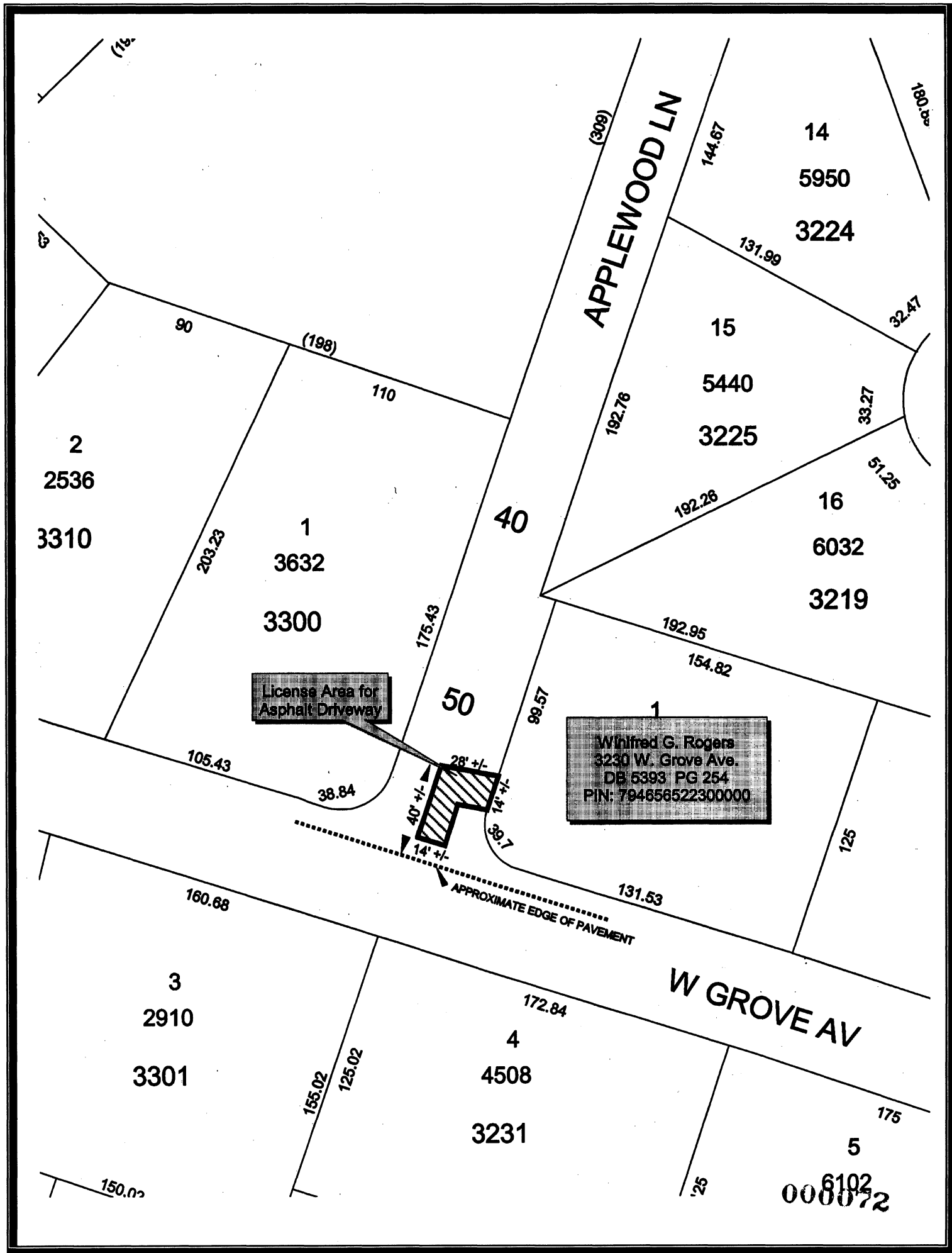


Chesterfield County Department of Utilities



1 inch equals 458.33 feet

000071





**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 8.C.6.g.

Subject: Request Permission to Install a Private Sewer Service Within a Private Easement to Serve Property at 3810 West Street

County Administrator's Comments:

Recommend Approval
JHR

County Administrator: _____

Board Action Requested: Grant Bobbie Turner Taylor permission to install a sewer service within a private easement and authorize the County Administrator to execute the sewer connection agreement.

Summary of Information:

Bobbie Turner Taylor has requested permission to install a private sewer service within a private easement to serve property at 3810 West Street. This request has been reviewed by staff and approval is recommended.

District: Bermuda

Preparer: John W. Harmon

Title: Right of Way Manager

Attachments:



Yes

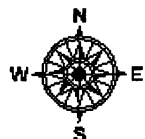
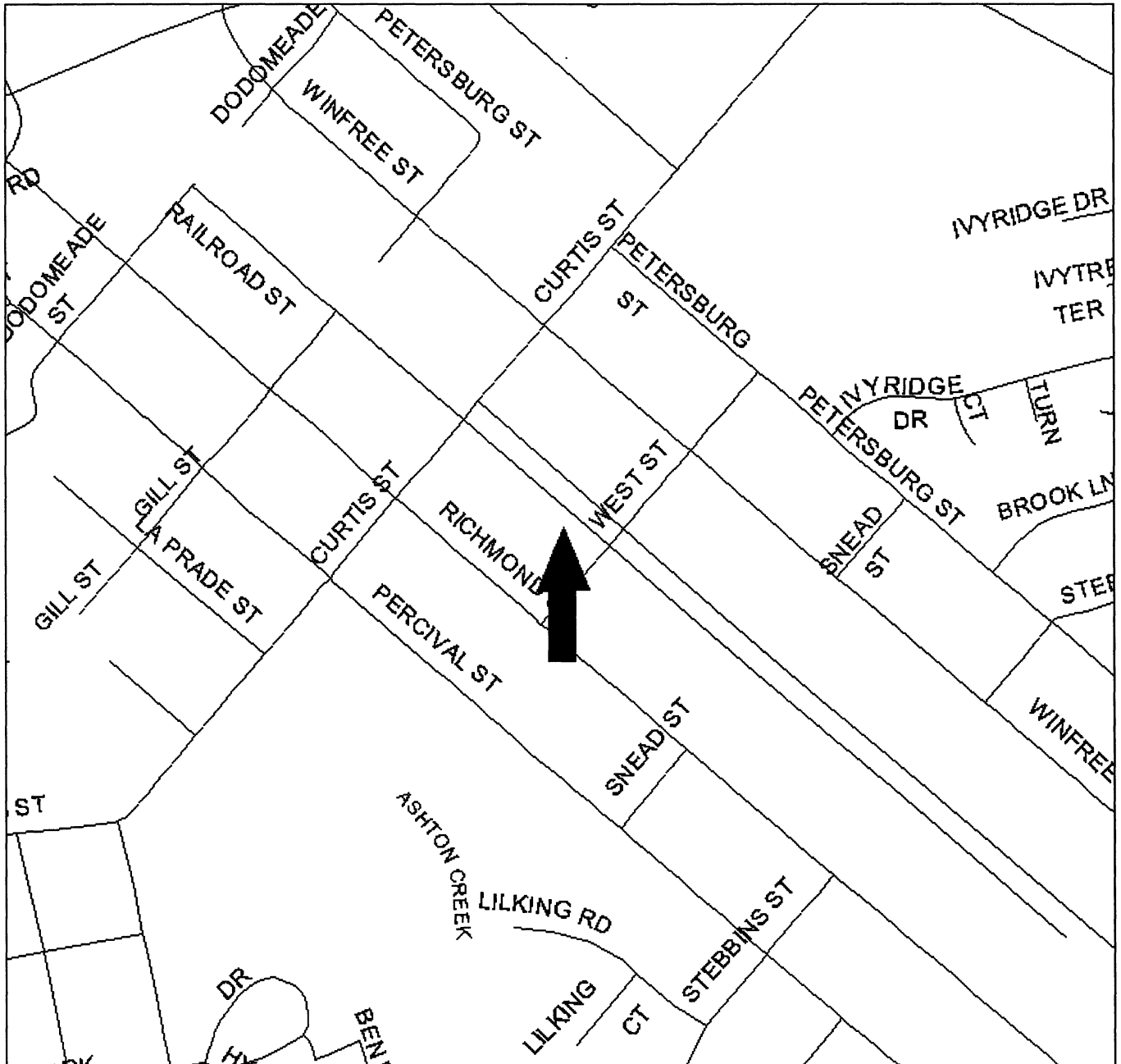


No

000073

VICINITY SKETCH

REQUEST PERMISSION TO INSTALL A PRIVATE
SEWER SERVICE WITHIN A PRIVATE EASEMENT TO
SERVE PROPERTY AT 3810 WEST STREET

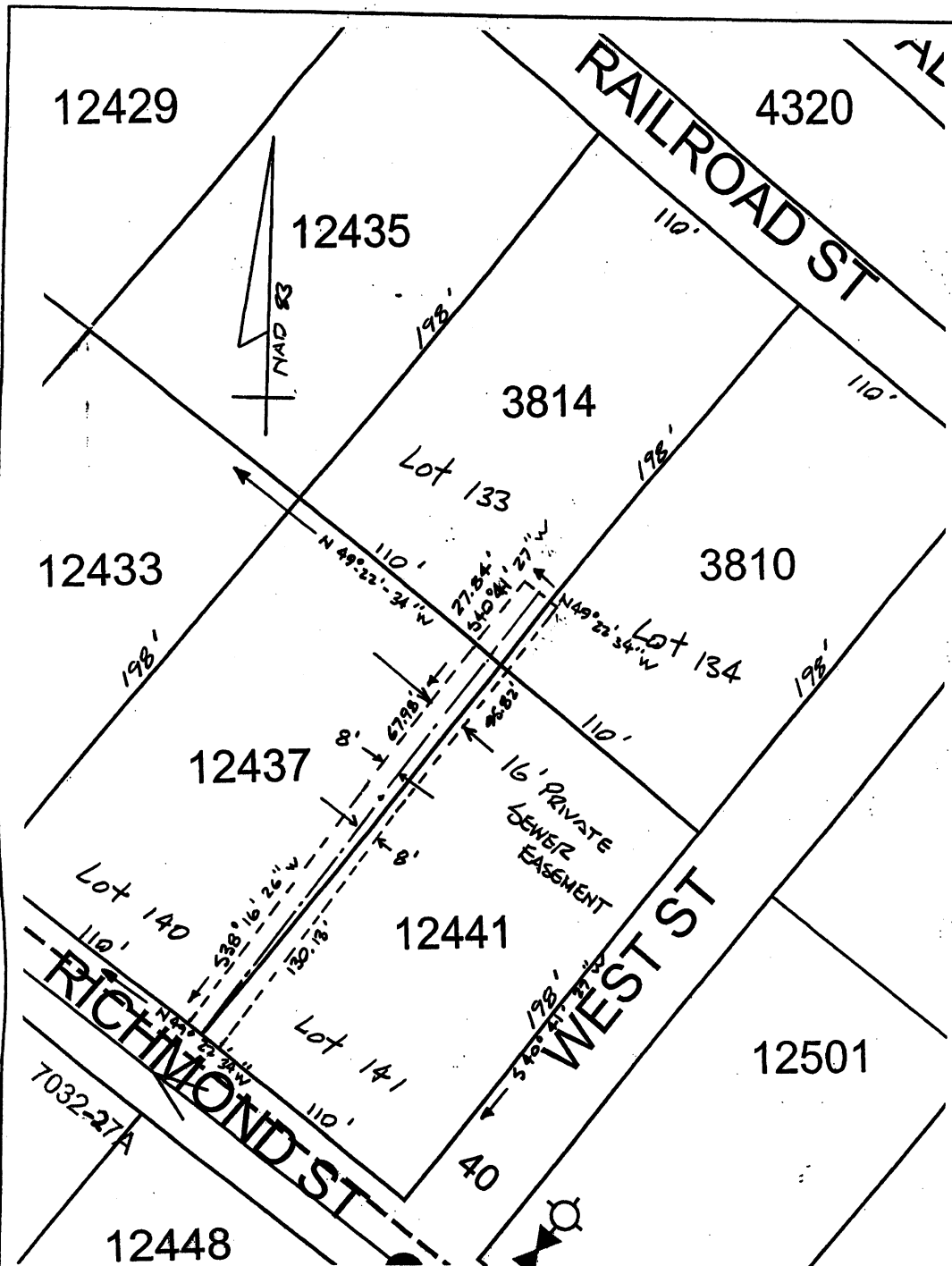


Chesterfield County Department of Utilities

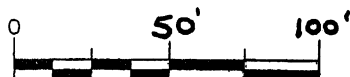


1 inch equals 663.33 feet

000074



PLAT SHOWING A PRIVATE 16' SEWER EASEMENT ACROSS THE
PROPERTY BELONGING TO BOBBIE TURNER TAYLOR, BERMUDA
DISTRICT, CHESTERFIELD COUNTY, VIRGINIA



INFORMATION ON PLAT BASED ON
PROPOSED SUBDIVISION PLAT FOR
CHESTER - SECTION 57 ... A RESUB-
DIVISION OF LOTS 132, 133, 134, 140,
AND 141, BLOCK K AS PREPARED BY
VIRGINIA SURVEYS JN 03116959 DATED
MARCH 19, 2004 OR LATEST REVISION.
COUNTY OF CHESTERFIELD GIS SYSTEM

UTILITIES DEPARTMENT CHESTERFIELD COUNTY, VIRGINIA		
SCALE 1" = 50'	REVISIONS	
DATE 6-18-04	DATE	
TILE NO. 791-653		
DRAWN BY: JB		DRAWING NO. 000075
CHECKED BY: WOW		



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 8.C.7.

Subject: Request to Quitclaim Portions of a Variable Width Water Easement and Sixteen-Foot and Variable Width Sewer Easements Across the Property of Chester Village Apartments, L.P.

County Administrator's Comments:

Recommend Approval

County Administrator: _____

JH

Board Action Requested: Authorize the Chairman of the Board of Supervisors and the County Administrator to execute a quitclaim deed to vacate portions of a variable width water easement and 16' and variable width sewer easements across the property of Chester Village Apartments, L.P.

Summary of Information:

Chester Village Apartments, L.P. has requested the quitclaim of portions of a variable width water easement and 16' and variable width sewer easements across its property as shown on the attached plat. Staff has reviewed the request and approval is recommended.

District: Bermuda

Preparer: John W. Harmon

Title: Right of Way Manager

Attachments:



Yes

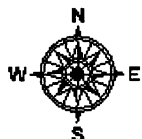
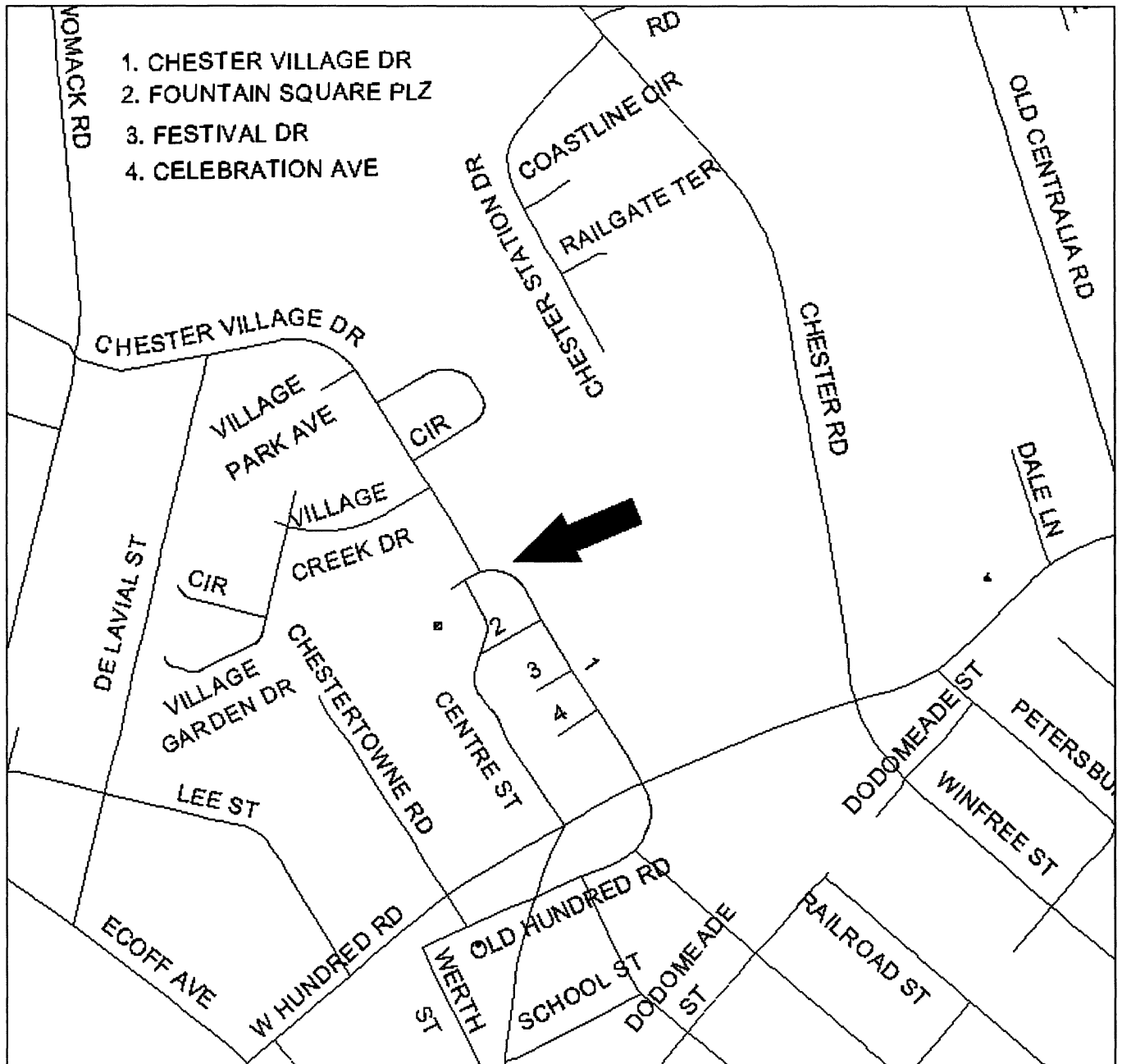


No

000076

VICINITY SKETCH

REQUEST TO QUITCLAIM PORTIONS OF A VARIABLE WIDTH WATER EASEMENT AND 16' AND VARIABLE WIDTH SEWER EASEMENTS ACROSS THE PROPERTY OF CHESTER VILLAGE APARTMENTS, L.P.

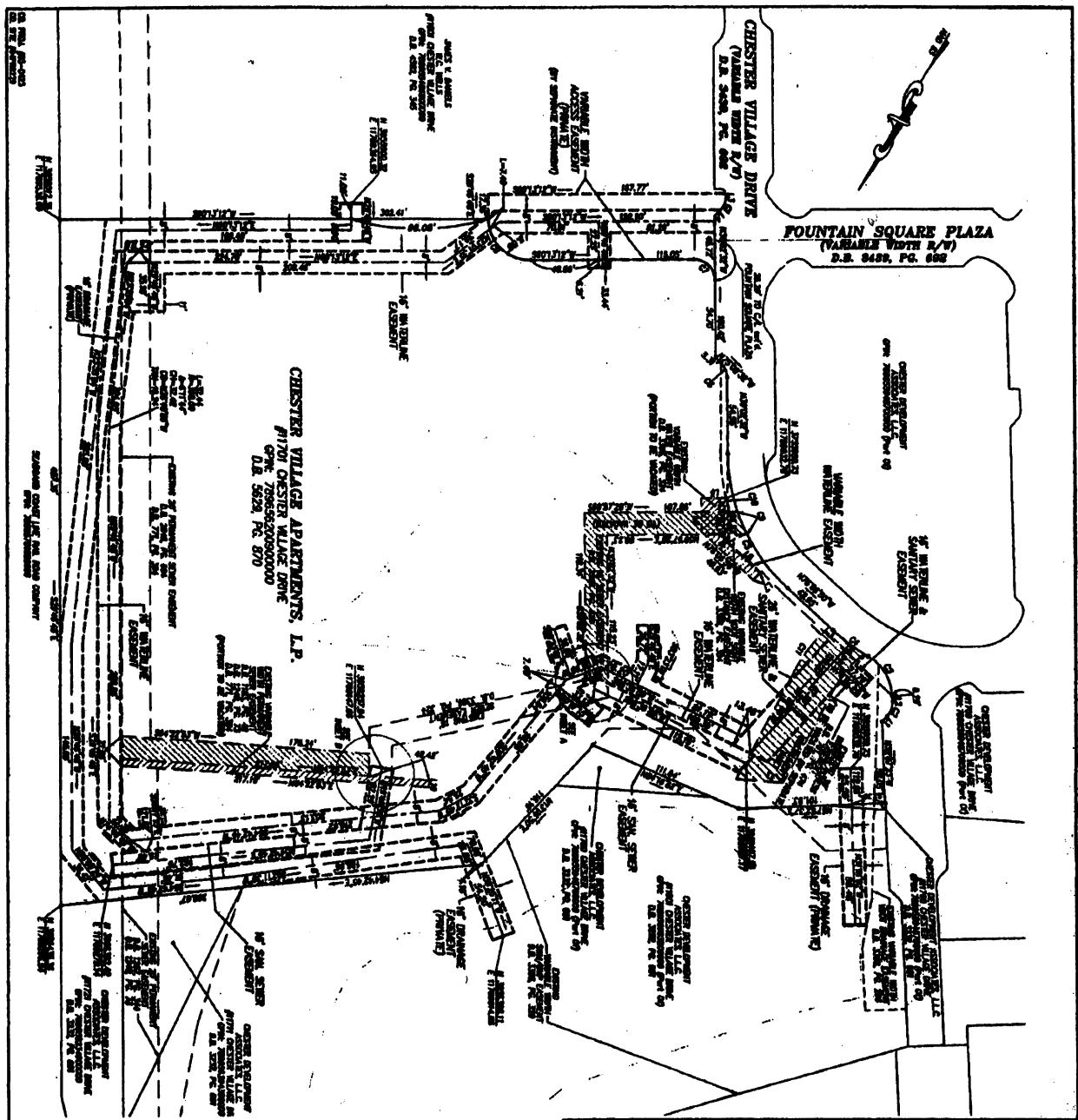


Chesterfield County Department of Utilities



1 inch equals 58333 feet

000077



CHESTER VILLAGE APARTMENTS, L.P.
 1720 CHESTER VILLAGE DRIVE
 CHESTER, VIRGINIA 22003
 D.L. 5628, PG. 870

FOUNTAIN SQUARE PLAZA
 (VARIABLE WIDTH R/W)
 D.L. 5489, PG. 602

APPROVED FOR RECORD
 10/11/88



TOMRES
 SURVEYOR
 1000 N. 10TH ST.
 ARLINGTON, VA 22204
 (703) 261-1111



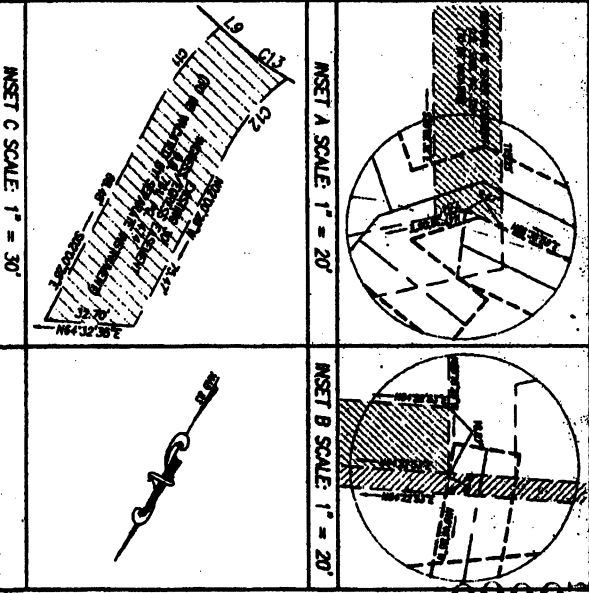
GRAPHIC SCALE

LINE TABLE

LINE	SECTION	BEARING	LENGTH
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1	2	S 89° 57' 30" E	1.00
1	3	S 89° 57' 30" E	1.00
1	4	S 89° 57' 30" E	1.00
1	5	S 89° 57' 30" E	1.00
1	6	S 89° 57' 30" E	1.00
1	7	S 89° 57' 30" E	1.00
1	8	S 89° 57' 30" E	1.00
1	9	S 89° 57' 30" E	1.00
1	10	S 89° 57' 30" E	1.00
1	11	S 89° 57' 30" E	1.00
1	12	S 89° 57' 30" E	1.00
1	13	S 89° 57' 30" E	1.00
1	14	S 89° 57' 30" E	1.00
1	15	S 89° 57' 30" E	1.00
1	16	S 89° 57' 30" E	1.00
1	17	S 89° 57' 30" E	1.00
1	18	S 89° 57' 30" E	1.00
1	19	S 89° 57' 30" E	1.00
1	20	S 89° 57' 30" E	1.00

CURVE TABLE

CHORD	LENGTH	BEARING	DELTA	CHORD/2	CHORD/2	CHORD/2	CHORD/2	CHORD/2	CHORD/2
1	1.00	S 89° 57' 30" E	1.00	0.50	0.50	0.50	0.50	0.50	0.50
2	1.00	S 89° 57' 30" E	1.00	0.50	0.50	0.50	0.50	0.50	0.50
3	1.00	S 89° 57' 30" E	1.00	0.50	0.50	0.50	0.50	0.50	0.50
4	1.00	S 89° 57' 30" E	1.00	0.50	0.50	0.50	0.50	0.50	0.50
5	1.00	S 89° 57' 30" E	1.00	0.50	0.50	0.50	0.50	0.50	0.50
6	1.00	S 89° 57' 30" E	1.00	0.50	0.50	0.50	0.50	0.50	0.50
7	1.00	S 89° 57' 30" E	1.00	0.50	0.50	0.50	0.50	0.50	0.50
8	1.00	S 89° 57' 30" E	1.00	0.50	0.50	0.50	0.50	0.50	0.50
9	1.00	S 89° 57' 30" E	1.00	0.50	0.50	0.50	0.50	0.50	0.50
10	1.00	S 89° 57' 30" E	1.00	0.50	0.50	0.50	0.50	0.50	0.50
11	1.00	S 89° 57' 30" E	1.00	0.50	0.50	0.50	0.50	0.50	0.50
12	1.00	S 89° 57' 30" E	1.00	0.50	0.50	0.50	0.50	0.50	0.50
13	1.00	S 89° 57' 30" E	1.00	0.50	0.50	0.50	0.50	0.50	0.50
14	1.00	S 89° 57' 30" E	1.00	0.50	0.50	0.50	0.50	0.50	0.50
15	1.00	S 89° 57' 30" E	1.00	0.50	0.50	0.50	0.50	0.50	0.50
16	1.00	S 89° 57' 30" E	1.00	0.50	0.50	0.50	0.50	0.50	0.50
17	1.00	S 89° 57' 30" E	1.00	0.50	0.50	0.50	0.50	0.50	0.50
18	1.00	S 89° 57' 30" E	1.00	0.50	0.50	0.50	0.50	0.50	0.50
19	1.00	S 89° 57' 30" E	1.00	0.50	0.50	0.50	0.50	0.50	0.50
20	1.00	S 89° 57' 30" E	1.00	0.50	0.50	0.50	0.50	0.50	0.50



000078



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 8.C.8.

Subject: Conveyance of an Easement to Virginia Electric and Power Company

County Administrator's Comments:

Recommend Approval
[Signature]

County Administrator: _____

Board Action Requested: Authorize the Chairman of the Board of Supervisors and the County Administrator to execute an easement agreement with Virginia Electric and Power Company for underground cable to serve the new addition to Chesterfield Technical Center.

Summary of Information:

Staff recommends that the Board of Supervisors authorize the Chairman of the Board of Supervisor and the County Administrator to execute an easement agreement with Virginia Electric and Power Company for underground cable to serve the new addition to Chesterfield Technical Center.

District: Dale

Preparer: John W. Harmon

Title: Right of Way Manager

Attachments:



Yes

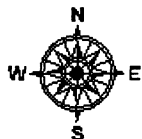
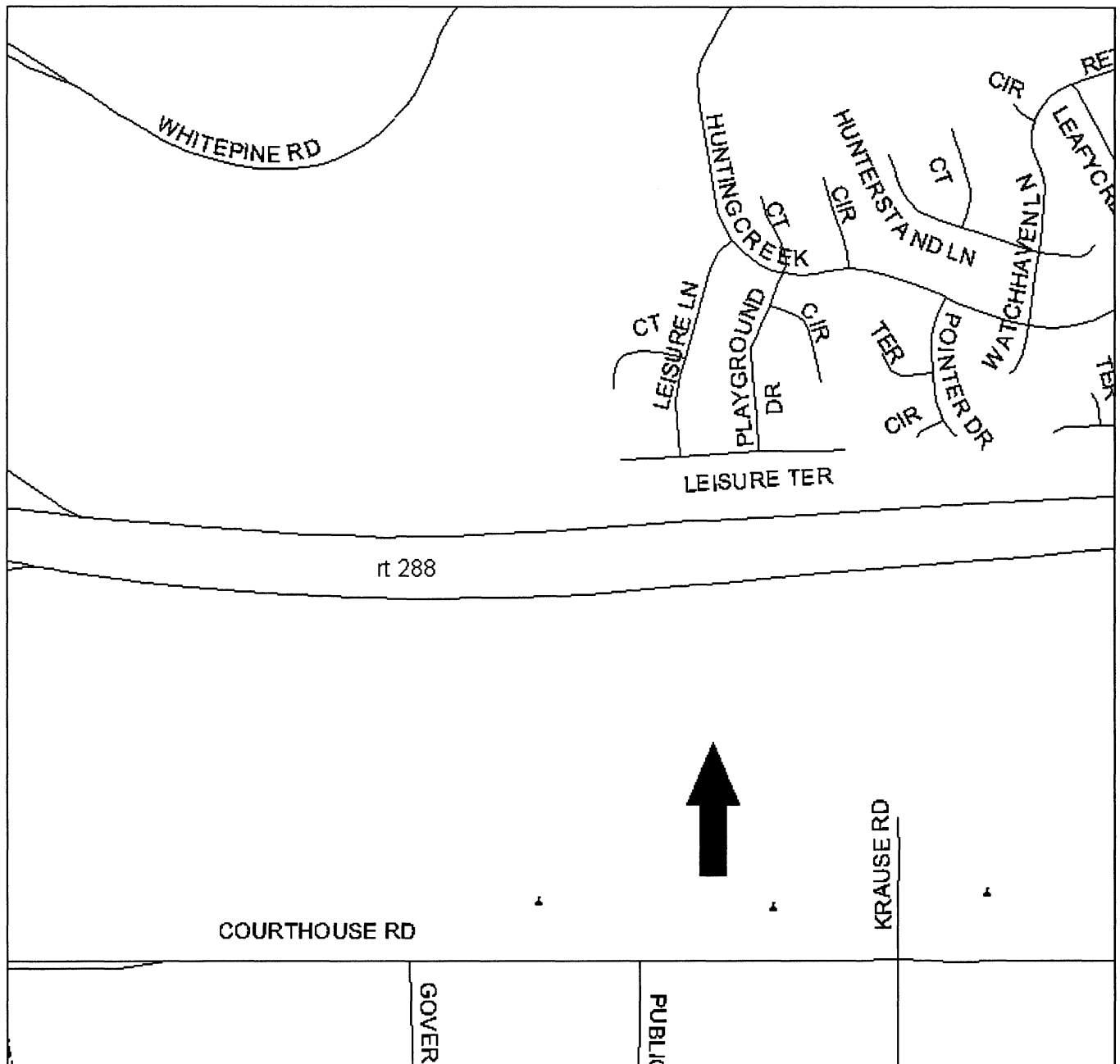


No

000079

VICINITY SKETCH

CONVEYANCE OF AN EASEMENT TO VIRGINIA ELECTRIC
AND POWER COMPANY



Chesterfield County Department of Utilities



1 inch equals 625 feet

000080



Technical Center
10101 Courthouse Rd

New
Addition

Existing
OH Line

Byrd High
School

COURTHOUSE ROAD

KRAUSE ROAD

Owner:
Chesterfield County
773666605500000

Legend

- Location of Boundary Lines of Right-of-Way
15'
- == Indicates Property Line is Right-of-Way
Boundary

Page 5 of 5

**Plat to Accompany
Right-of-Way Agreement**

VIRGINIA ELECTRIC AND POWER COMPANY

doing business as

Dominion Virginia Power UG

District

MIDLOTHIAN

District-Township-Borough

DALE

Office

CENTRAL

Estimate Number

Date

County-City State

CHESTERFIELD VA

Plat Number

0004-0332

Grid Number

L2342

By

000081



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 8.C.9.a.

Subject: Acceptance of a Parcel of Land Along the West Right of Way Line of Jefferson Davis Highway from Rountree Pontiac-GMC Truck, Incorporated

County Administrator's Comments:

Recommend Approval
[Signature]

County Administrator: _____

Board Action Requested: Accept the conveyance of a parcel of land containing 0.71 acres along the west right of way line of Jefferson Davis Highway (US Route 1 and 301) from Rountree Pontiac-GMC Truck, Inc., and authorize the County Administrator to execute the deed.

Summary of Information:

It is the policy of the county to acquire right of way whenever possible through development to meet the ultimate road width as shown on the County Thoroughfare Plan. The dedication of this parcel conforms to that plan, and will decrease the right of way costs for road improvements when constructed.

District: Bermuda

Preparer: _____ John W. Harmon

Title: _____ Right of Way Manager

Attachments:



Yes



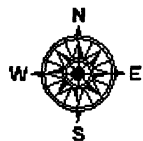
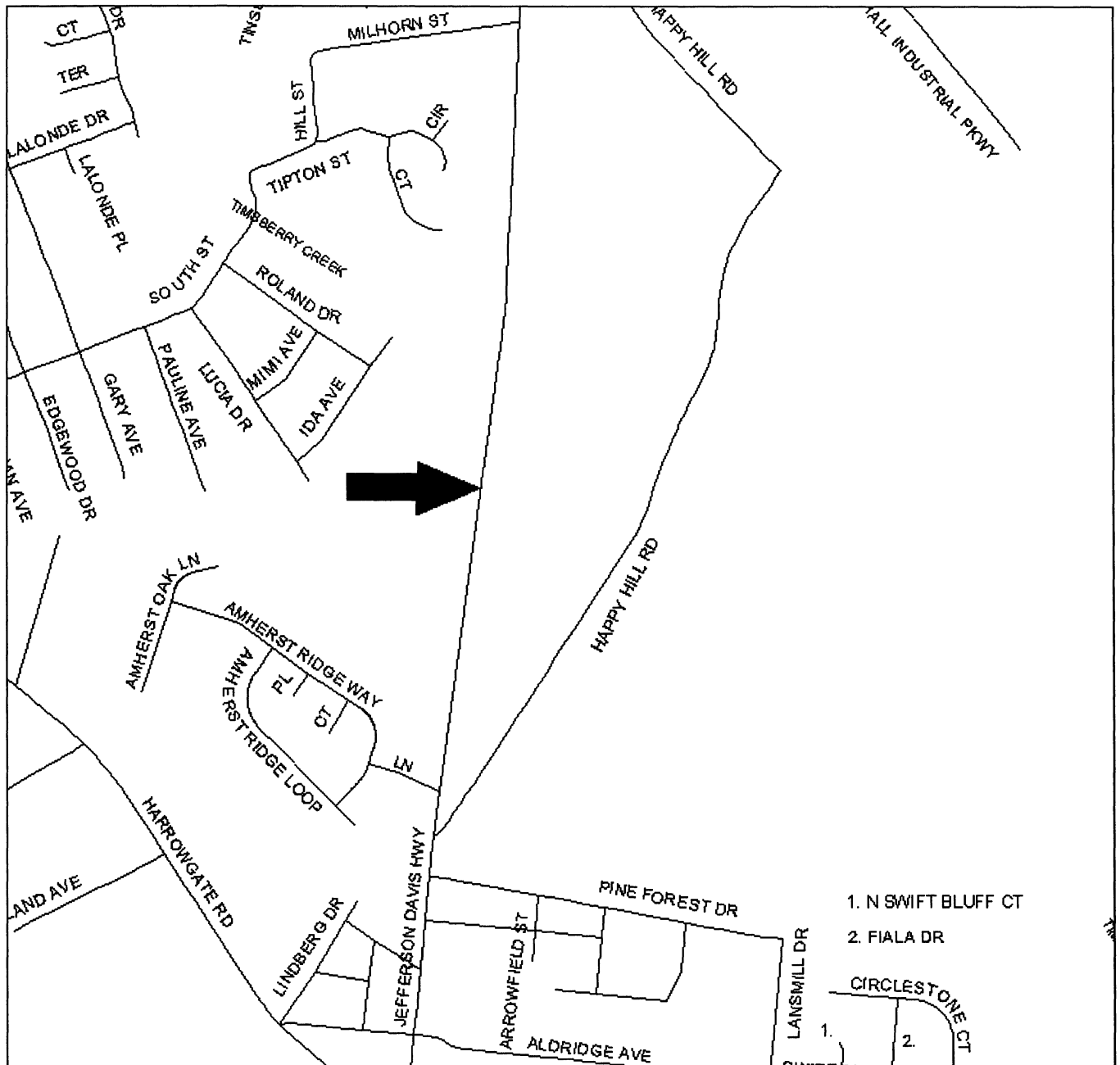
No

#

000082

VICINITY SKETCH

ACCEPTANCE OF A PARCEL OF LAND ALONG THE WEST
RIGHT OF WAY LINE OF JEFFERSON DAVIS HIGHWAY
FROM ROUNTREE PONTIAC-GMC TRUCK, INC.



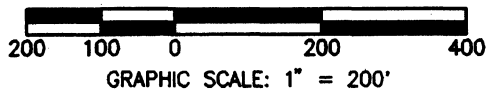
Chesterfield County Department of Utilities



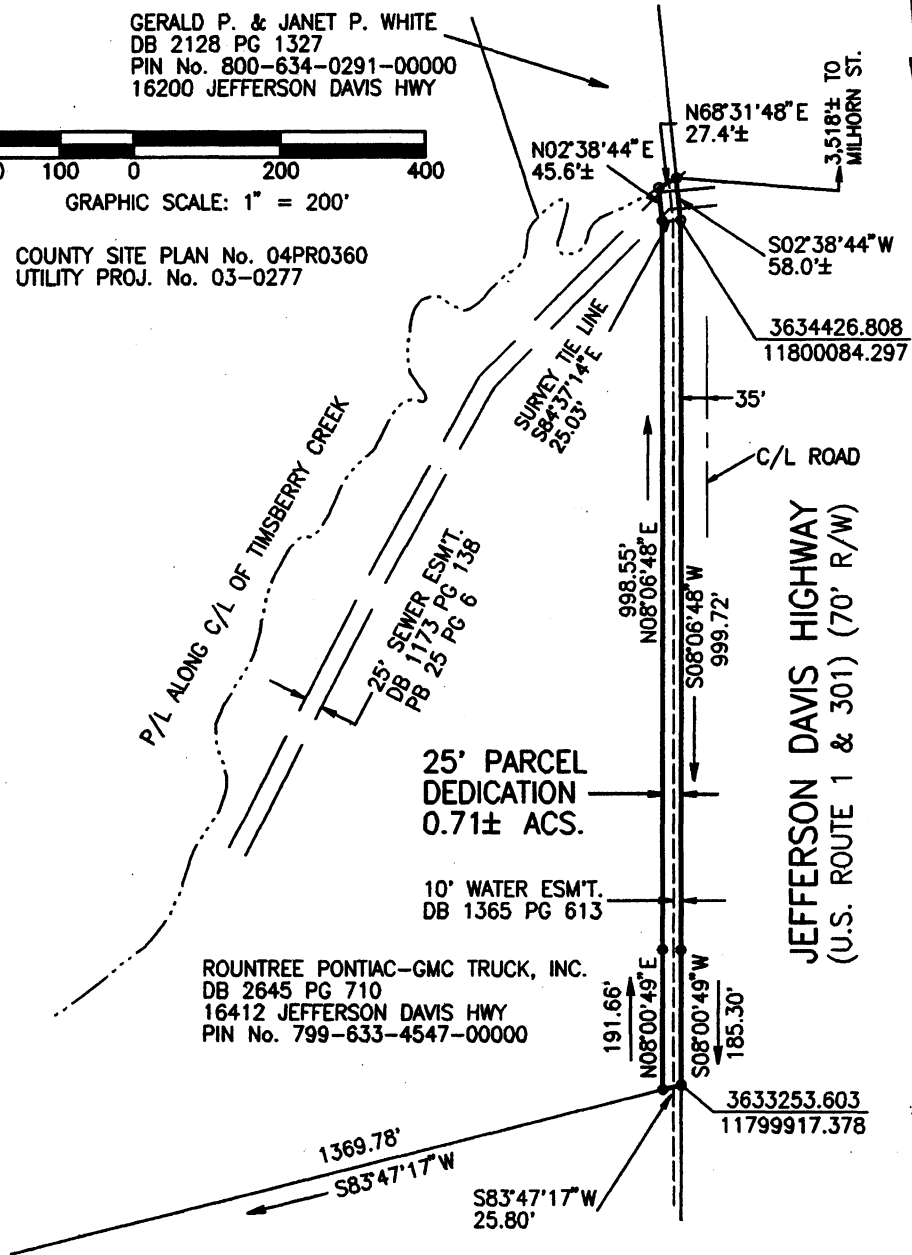
1 inch equals 833.33 feet

000083

GERALD P. & JANET P. WHITE
DB 2128 PG 1327
PIN No. 800-634-0291-00000
16200 JEFFERSON DAVIS HWY

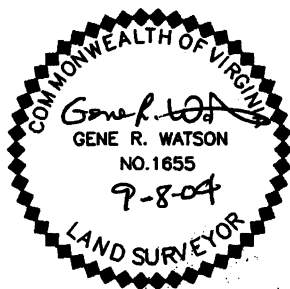


COUNTY SITE PLAN No. 04PR0360
UTILITY PROJ. No. 03-0277



ROUNTREE PONTIAC-GMC TRUCK, INC.
DB 2645 PG 710
16412 JEFFERSON DAVIS HWY
PIN No. 799-633-4547-00000

H.E. WALMSLEY TRUCKING, INC.
DB 877 PG 341
PIN No. 799-632-2779-00000
16600 JEFFERSON DAVIS HWY



**PLAT SHOWING A 0.71± ACRE PARCEL OF
LAND TO BE DEDICATED TO THE COUNTY
OF CHESTERFIELD SITUATED ON THE WEST
SIDE OF U.S. ROUTE 1 & 301 IN THE
BERMUDA DISTRICT, CHESTERFIELD
COUNTY, VIRGINIA**

SCALE 1" = 200'

JN 6681RW

GENE WATSON & ASSOCIATES, P.C.
4221 BONNIE BANK ROAD
RICHMOND VIRGINIA
804-271-8038

REV.: 09-08-04
DATE: 08-12-04

FILE: CJE-6436RW

000084



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 8.C.9.b.

Subject: Acceptance of Parcels of Land Along Second Branch Road from Second Branch Baptist Church

County Administrator's Comments:

Recommend Approval
LHR

County Administrator: _____

Board Action Requested: Accept the conveyance of three parcels of land containing a total of 0.467 acres along Second Branch Road from Second Branch Baptist Church, and authorize the County Administrator to execute the deed.

Summary of Information:

Staff requests that the Board of Supervisors accept the conveyance of three parcels of land containing a total of 0.467 acres for Second Branch Road (State Route 653). The dedication of these parcels is a requirement for the development of Second Branch Baptist Church.

Approval is recommended.

District: Matoaca

Preparer: John W. Harmon

Title: Right of Way Manager

Attachments:



Yes

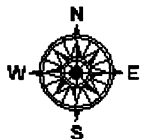
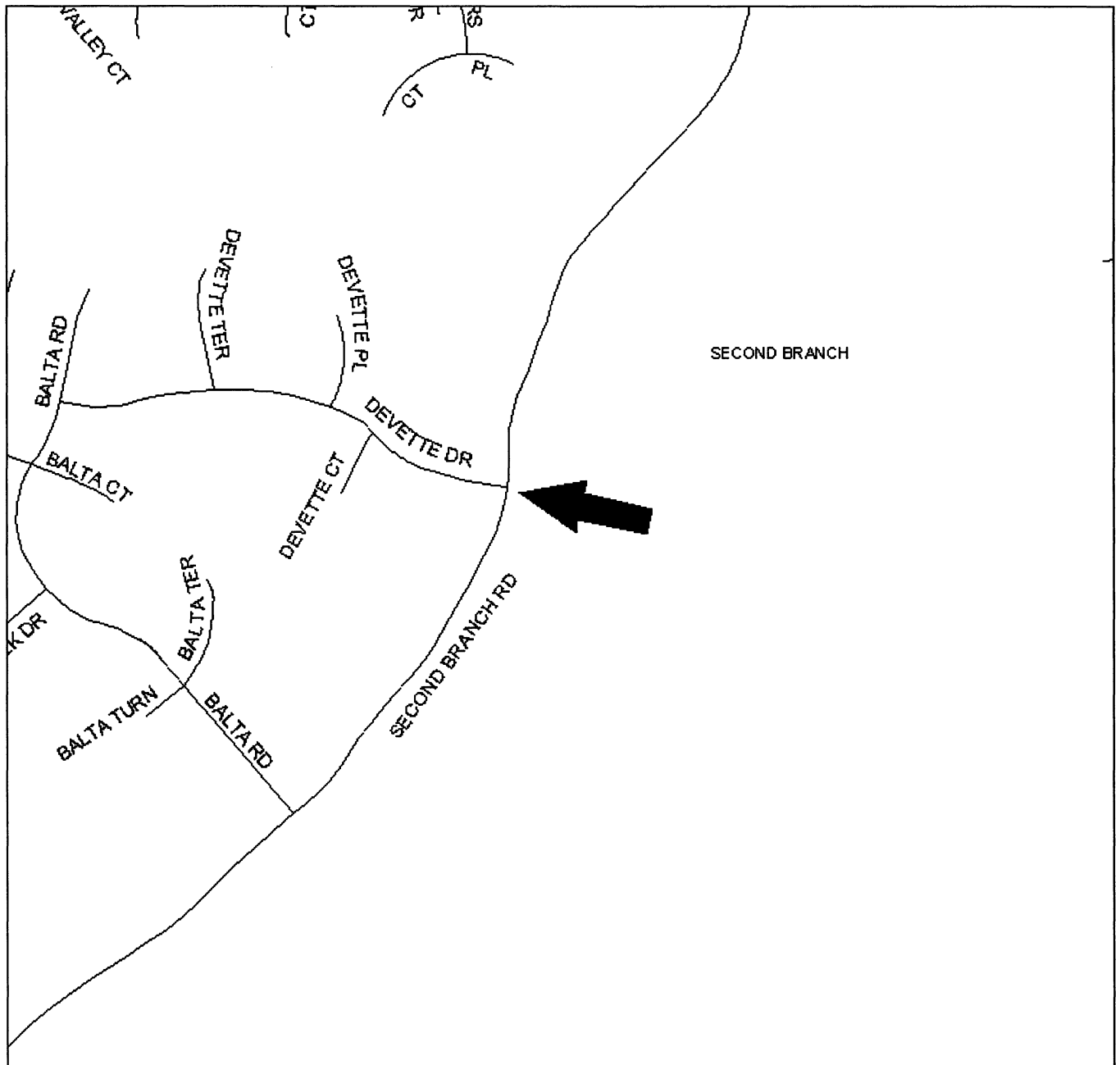


No

000085

VICINITY SKETCH

ACCEPTANCE OF PARCELS OF LAND ALONG SECOND BRANCH ROAD FROM SECOND BRANCH BAPTIST CHURCH



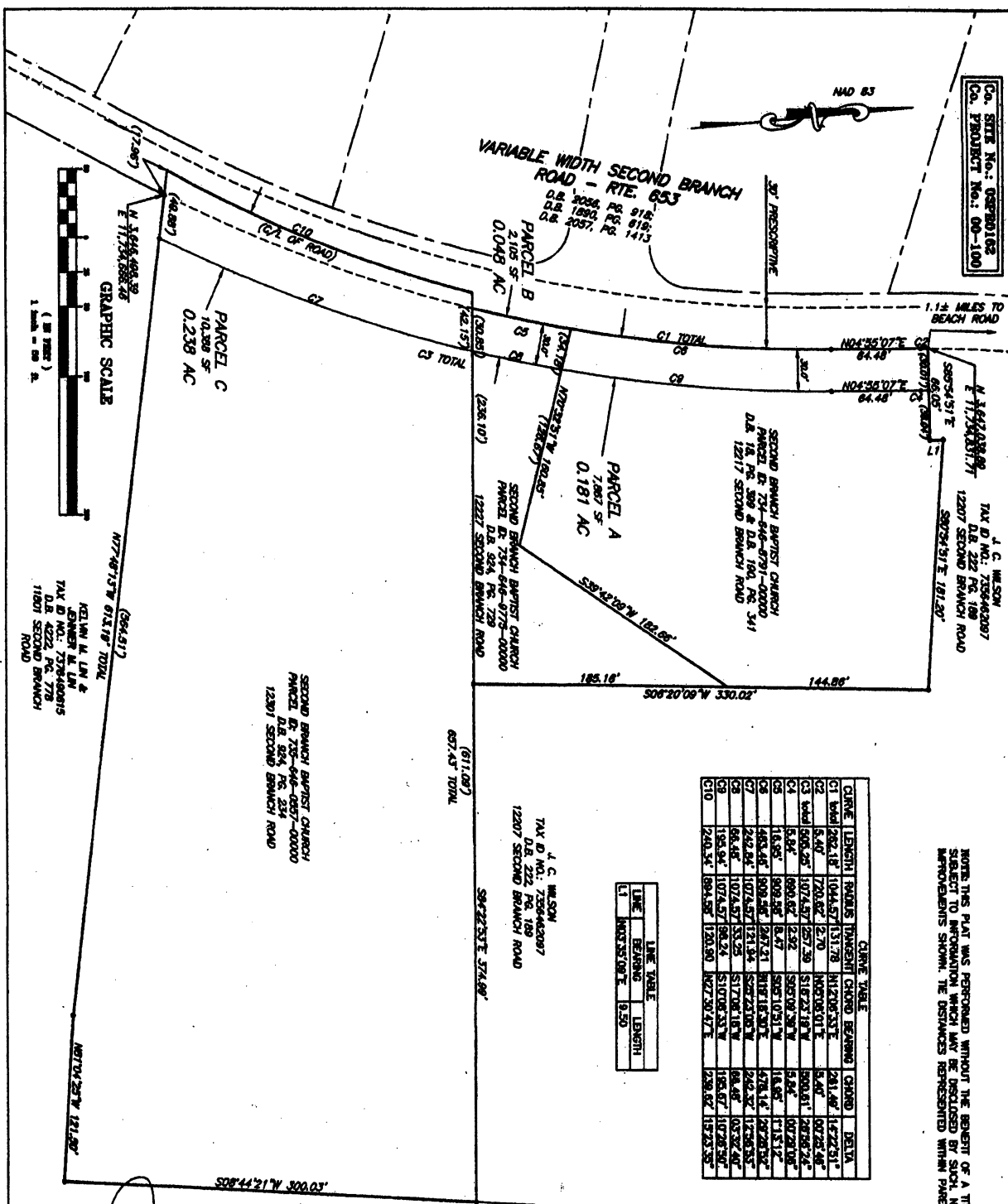
Chesterfield County Department of Utilities

1 inch equals 750 feet



000086

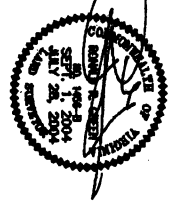
CA. SITE No.: 08280162
CA. PROJECT No.: 00-100



CURVE	LENGTH	POINTS	INSTRUMENT	CHORD BEARING	CHORD	DELTA
C1	282.18'	1044.57	131.78	N120°06'33"E	281.48'	15°22'51"
C2	5.40'	720.62'	2.70	N02°06'01"E	5.40'	0°02'24"
C3	506.25'	1074.57	257.29	S18°25'18"W	500.61'	2°08'24"
C4	5.84'	690.62'	2.92	S85°08'38"W	5.84'	0°02'08"
C5	16.95'	809.58'	8.47	S85°10'51"W	16.95'	1°15'12"
C6	483.46'	809.58'	267.41	N18°18'30"E	478.14'	2°28'32"
C7	242.84'	1074.57	121.44	S28°23'05"W	242.82'	1°28'53"
C8	68.48'	1074.57	33.25	S17°08'18"W	68.48'	0°32'48"
C9	195.94'	1074.57	98.24	S10°08'33"W	195.67'	1°02'30"
C10	224.34'	884.58'	120.20	N27°39'47"E	229.62'	15°23'35"

LINE	BEARING	LENGTH
L1	N00°35'00"E	9.50

NOTE: THIS PLAT WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT AND IS SUBJECT TO INFORMATION WHICH MAY BE DISCLOSED BY SUCH. NO EASEMENTS AND NO IMPROVEMENTS SHOWN. THE DISTANCES REPRESENTED WITHIN PARENTHESES.



PLAT SHOWING A TOTAL OF 0.467 ACRES OF LAND TO BE DEDICATED TO THE COUNTY OF CHESTERFIELD ALONG THE EAST LINE OF SECOND BRANCH ROAD MATOACA MAGISTERIAL DISTRICT CHESTERFIELD COUNTY, VIRGINIA

1 OF 1

DEPT. 65

DATE: JULY 26, 2004

BY: NEIL M. LIN

FOR: JAMES M. LIN & JENNIFER M. LIN

TAX ID NO.: 7356462087

11801 SECOND BRANCH ROAD



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 8.C.10.

Subject: Lease of Parking Lot from Trustees of Presbytery of the James, Incorporated

County Administrator's Comments:

Recommended Approval
JBR

County Administrator: _____

Board Action Requested: Approve the leasing of a parking lot from Trustees of Presbytery of the James, Inc. and authorize the County Administrator to execute the lease agreement.

Summary of Information:

Trustees of Presbytery of the James, Inc. owns the land occupied by Rivermont Presbyterian Church. Due to limited parking space at Enon Elementary School, the church has agreed to lease its parking lot provided the County agrees to reseal and restripe the lot and provide snow removal when necessary for school staff use. The lease has been reviewed by staff and approved by the School Board. Funds are available in the Schools CIP reserve maintenance account to provide for the resealing and restriping. The initial lease term is for one-year and will renew automatically for one-year periods.

District: Bermuda

Preparer: John W. Harmon

Title: Right of Way Manager

Attachments:



Yes



No

000088

ENON CHURCH RD

RIVERMONT RD

HEATHER STONE DR

MAYFAIR DR

ALBERTA CT

FLORENCE AVE

SIR PEYTON DR

CORNWALL LN

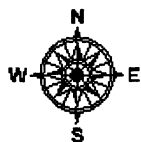
GIMBEL DR

VALLEY DR

GOLDEN DR PKWY

Enon Elem Sch

Rivermont Presbyterian Church



000089



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 8.C.11.

Subject: Designation of Right of Way and Turnaround Easement at Robious Landing Park

County Administrator's Comments:

Recommend Approval

County Administrator: _____

JRH

Board Action Requested: Designate right of way and turnaround easement for a public access road from James River Road into Robious Landing Park and authorize the County Administrator to execute the Declaration.

Summary of Information:

In order to have the public access road into Robious Landing Park accepted into the Secondary System of State Highways, it is necessary for the County to designate 0.785 acres of property as right of way and 0.1154 acres as a turnaround easement.

Approval is recommended.

District: Midlothian

Preparer: John W. Harmon

Title: Right of Way Manager

Attachments:



Yes



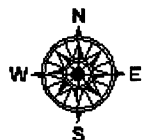
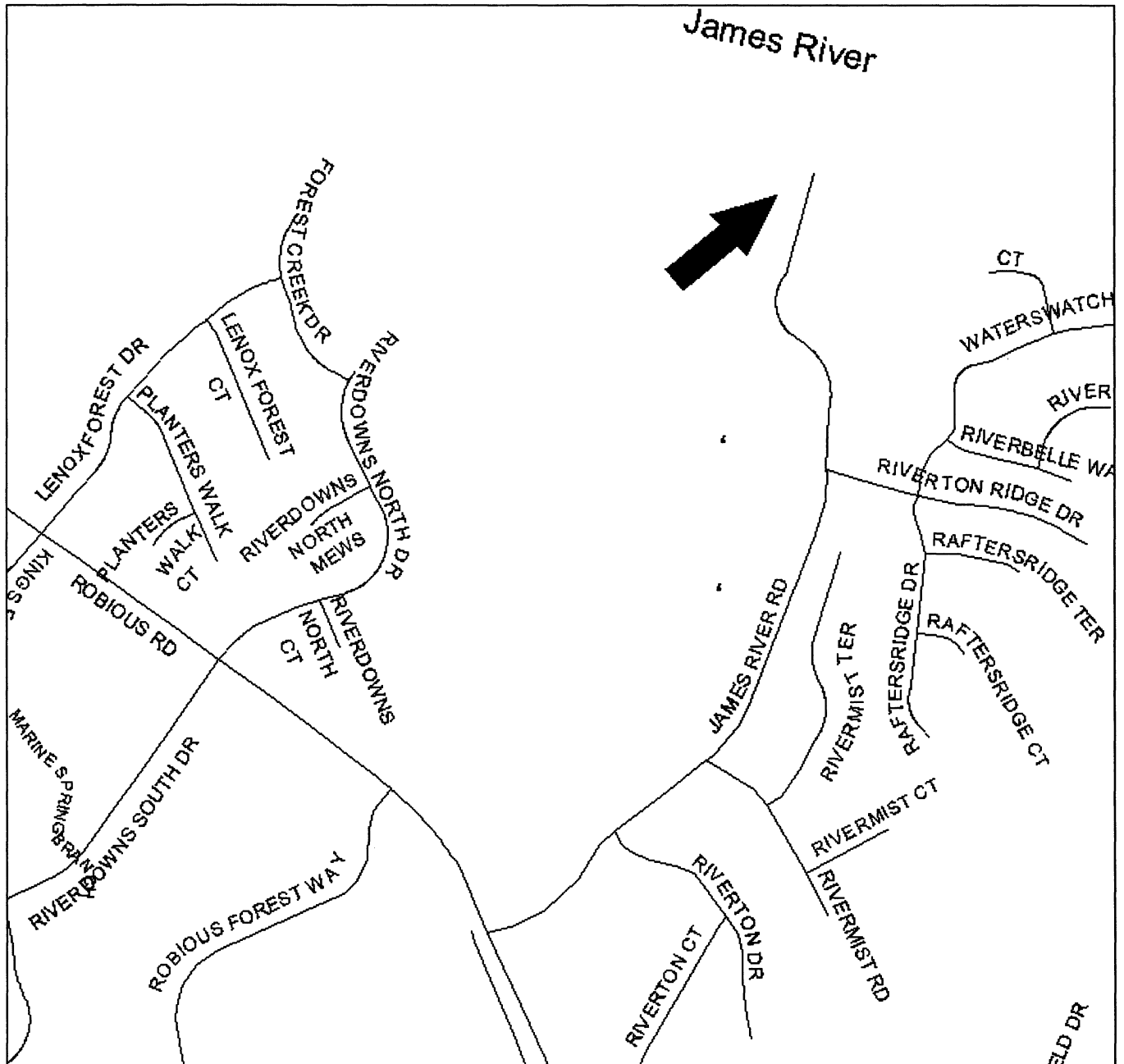
No

#

000030

VICINITY SKETCH

DESIGNATION OF RIGHT OF WAY AT ROBIOUS LANDING PARK



Chesterfield County Department of Utilities

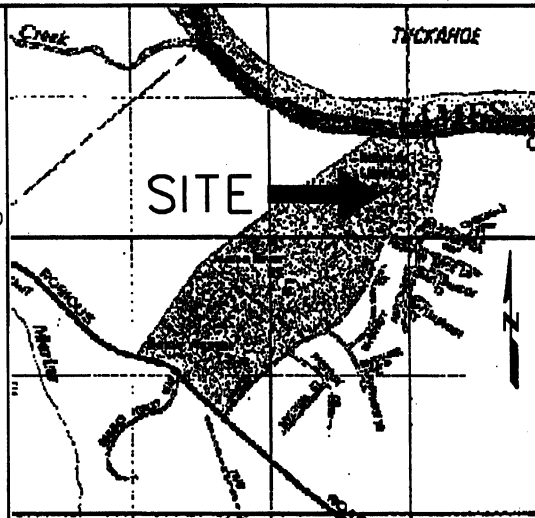


1 inch equals 708.33 feet

000091

TEMPORARY REDUCED IMPERVIOUS
BEST MANAGEMENT PRACTICES
EASEMENT.
UNRECORDED AND SHOWN ON PLAT
BY HANKINS AND ANDERSON 11-13-03

728728732900000
COUNTY OF CHESTERFIELD
ZONED R-40
DB 4386 PG 90
14000 ROBIOUS RD

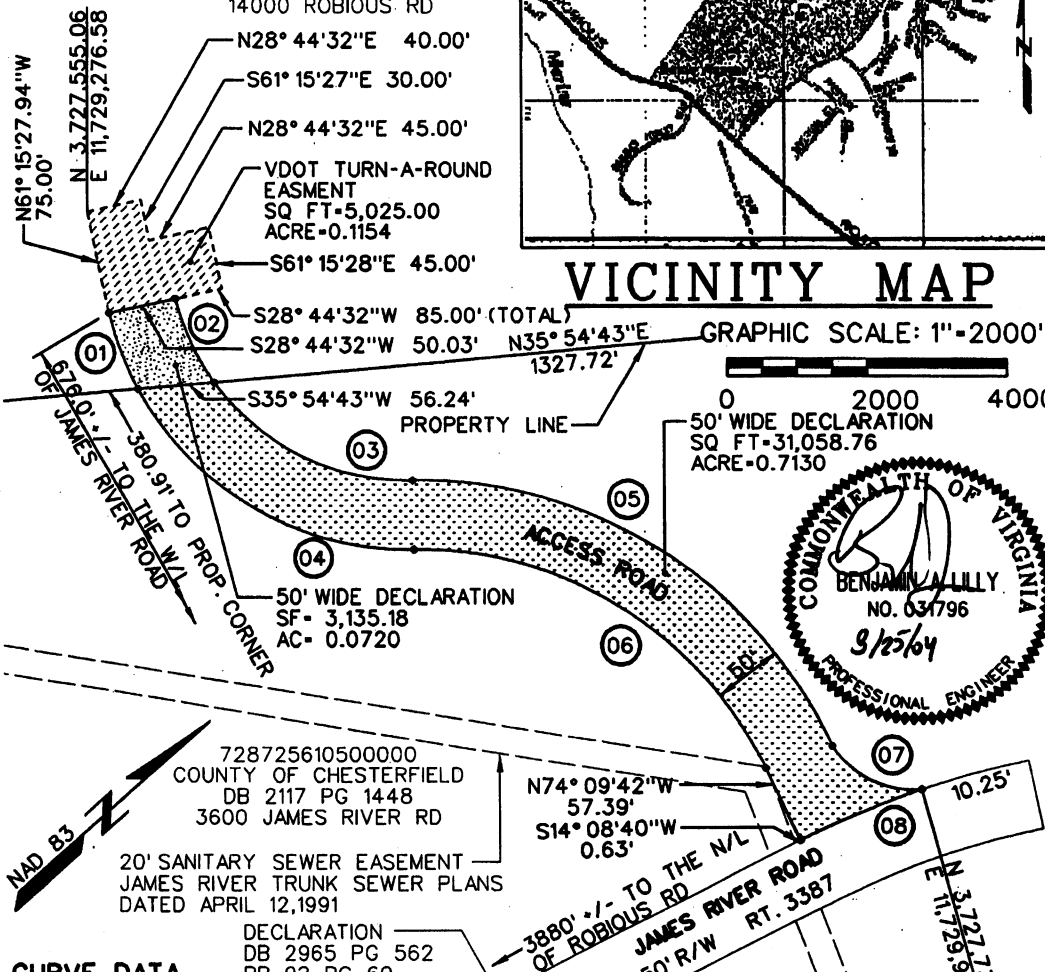
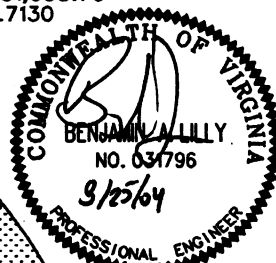


VICINITY MAP

GRAPHIC SCALE: 1"=2000'

0 2000 4000

50' WIDE DECLARATION
SQ FT=31,058.76
ACRE=0.7130



CURVE DATA

- | | | |
|--|---|--|
| <p>01 DELTA-14° 57'14"
R=225.00'
T=29.533'
L=58.72'
CHD 58.56'
CHD BRG= N70° 22'29.96"W</p> | <p>04 DELTA-62° 11'23"
R=225.00'
T=135.70'
L=244.22'
CHD 232.41'
CHD BRG= S71° 3'11.47"W</p> | <p>07 DELTA-63° 46'48"
R=67.5'
T=42.00'
L=75.14'
CHD 71.32'
CHD BRG= N67° 15'17.52"E</p> |
| <p>02 DELTA-21° 55'35"
R=175.00'
T=33.903'
L=66.97'
CHD 66.56'
CHD BRG= S74° 19'47.97"E</p> | <p>05 DELTA-66° 51'12"
R=325.00'
T=214.52'
L=379.21'
CHD 358.07'
CHD BRG= N73° 23'6.33"E</p> | <p>08 DELTA-8° 09'18"
R=660.13'
T=47.06'
L=93.96'
CHD=93.88'
CHD BRG=S18° 13'19"W</p> |
| <p>03 DELTA-54° 44'54"
R=175.00'
T=90.61'
L=167.22'
CHD 160.93'
CHD BRG= N67° 19'57.33"E</p> | <p>06 DELTA-65° 52'48"
R=275.00'
T=178.18'
L=316.20'
CHD 299.07'
CHD BRG= S72° 53'54.38"W</p> | |

GRAPHIC SCALE: 1"=100'

0 100 200



Hankins and Anderson
Consulting Engineers

4800 Sadler Road
Glen Allen, Virginia 23060
(804) 288 4371
(804) 217 8889 Fax
www.haengineers.com

PROJECT TITLE

ACCESS ROAD DECLARATION
MIDLOTHIAN DISTRICT, CHESTERFIELD COUNTY, VIRGINIA

SHEET TITLE

0.7130 ACRE & 0.0720 ACRE PARCELS & 0.1154 ACRE TURN-A-ROUND EASEMENT

DATE
3979.03

DATE
08-25-04

SCALE
1"=100'

REF DWG NO

ADDEN NO

SKETCH NO
RW-1

000092

CO PROJ 02-0423 CO SITE NO. 03PRO198



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 8.C.12.

Subject: Approval of Utility Contract for Five Forks Village South, Section 4, Contract Number 03-0253

County Administrator's Comments:

Recommend Approval
JSB

County Administrator: _____

Board Action Requested: Staff recommends that the Board of Supervisors approve this contract and authorize the County Administrator to execute any necessary documents.

Summary of Information:

This project includes the extension of 2,305 L.F.+ of 16" oversized water lines. The Developer is required to have a 12" water line to serve his development. Staff has requested that the water lines be oversized to provide service to adjoining properties. In accordance with the ordinance, the Developer is entitled to refunds for the construction cost of the oversized and offsite improvements.

Developer: Cascade Creek Homes, Inc.

Contractor: R. J. Smith Construction, Inc.

Contract Amount:

Estimated County Cost for Oversizing	\$39,931.00
Estimated Developer Cost	\$447,208.77
Estimated Total	\$487,139.77

Code: Refunds thru Connections - Oversizing

5B-572VO-E4C

District: Dale

Preparer: Craig S. Bryant

Title: Director of Utilities

Attachments:



Yes

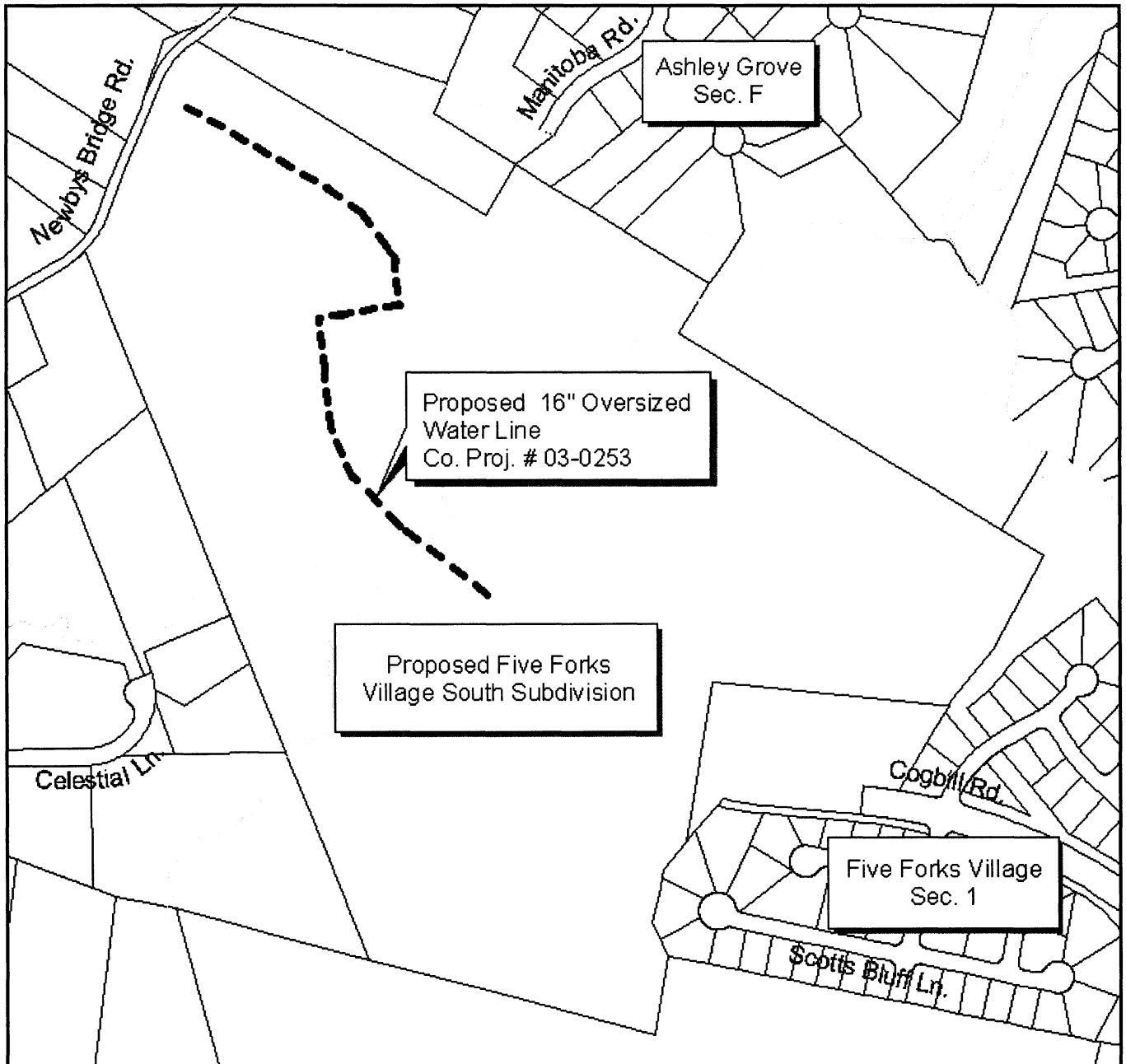


No

#000093

VICINITY SKETCH

Five Forks Village South - Sec. 4
County Project # 03-0253



Chesterfield County Department of Utilities
Development Section



000094



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 2

Meeting Date: September 22, 2004

Item Number: 8.C.13.a.

Subject:

Request for a Music/Entertainment Festival Permit for Chesterfield Berry Farm Event Between October 2 through October 30, 2004

County Administrator's Comments:

Recommend Approval

County Administrator: _____

[Signature]

Board Action Requested:

The Board of Supervisors is requested to grant a request for a music/entertainment festival permit for Chesterfield Berry Farm Event between October 2 through October 30, 2004.

Summary of Information:

Chesterfield Berry Farm proposes to conduct outdoor music during the October season on the lawns of the Chesterfield Berry Farm, which is located at 26002 Pear Orchard Road, Moseley, Virginia. The music will be held on Saturdays from October 2, through October 30, 2004. A Pumpkin Festival will be held on October 16 and 17, 2004, which will also include music. The Berry Farm opens at 9:30 a.m. Music will begin at 11:00 a.m. and end at 4:00 p.m., with all other activities ending at 5:00 p.m.

Preparer: Jeffrey L. Mincks

Title: Deputy County Attorney
0505(00):66669.1

Attachments:



Yes



No

#

000095

**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 2 of 2

Chesterfield Berry Farm is both the applicant and event promoter. The Berry Farm is currently seeking sponsors to help defray the major costs of the event.

All net proceeds from the music series will go to the Berry Farm. However, during the Pumpkin Festival Chesterfield 4-H will be doing fundraising events and may receive financial benefit.

Chesterfield Berry Farm will assume full financial responsibility for the Festival and music series. The bands for this event have not been contracted for at this time. No separate admission fee will be charged for the music or pumpkin festival. It is anticipated that approximately 2000 people will attend the event during the Festival hours.

Chesterfield Berry Farm has facilities where food, water, and soft drinks will be available for purchase during hours of operation. Portolets remain on the location throughout the October season and are serviced twice a week by Nes services. Chesterfield Berry Farm has clean-up and trash disposal. There is ample parking, and off-duty police officers will assist with parking, crowd control and other security needs. Emergency medical and fire department officials have been made aware of the event and are available to render service if needed.

The music/entertainment arrangements have been reviewed by the County Attorney's Office and meet the substantive requirements of the ordinance. These arrangements provide adequate measures to insure public safety, fire prevention, medical protection, sanitation, traffic control, insurance coverage, relevant permits and security.

Although the Board of Supervisors may require a bond to insure compliance with the permit, the Board traditionally has not required a bond except when the event occurs on County property. Staff recommends that the Board not require a bond.

0505:66669.1

000096

August 19, 2004

Stylian P. Parthemos
Chesterfield County
Administration Building, Room 503
P.O. Box 40
Chesterfield, Va 23832-0040



Dear Mr. Parthemos,

Thank you for your time in regarding our application for a music and festival permit.

Chesterfield Berry Farm, located at 20501 Skinquarter Rd., Moseley, Virginia, is both the applicant and event promoter. We will receive all net proceeds from music series except for our Pumpkin Festival in which Chesterfield 4-H will be doing fundraising events during that time.

We plan to have family oriented outdoor music during our October season on the lawns of Chesterfield Berry Farm which is located at 26002 Pear Orchard Rd. Moseley, Virginia. The music will be held on Saturdays from October 2, 2004 thru October 30, 2004. We also plan to have a Pumpkin Festival on October 16 and 17, 2004, which will also include music.

Chesterfield Berry Farm opens at 9:30am with music beginning at 11:00am. Music will end at 4:00pm and all other activities will end at 5:00pm.

Chesterfield Berry Farm is assuming full financial responsibility for the Festival and music series. We are currently seeking corporate sponsors to help offset some of our major costs.

We are currently in the process of acquiring bands for our music series and Festival.

We will not be charging admission for music on Saturday's or for the Pumpkin Festival. We anticipate having 2000 people on the farm during the Festival hours.

We have existing portolets at Chesterfield Berry Farm and they will remain there throughout our October season. They are serviced twice a week by Nes services.

Chesterfield Berry Farm currently has clean-up and trash disposal. We have dumpsters located on the farm and Tranium picks up the trash twice a week.

Lodging will not be a necessity for our Festival.

Chesterfield Berry Farm has facilities where food, water, and soft drinks will be available for purchase during hours of operation.

000097

We are alerting the Manchester Rescue Squad and Clover Hill Fire department of our event's dates and times. We will work with our security officers in the event of an emergency to notify the proper emergency medical personnel.

Adequate parking will be available in the Chesterfield Berry Farm parking lot with any overflow parking in our fields next to parking area.

Outdoor lighting will not be used during our events as our events occur during day hours.

Music both live and taped will be played in such a manner that the sound will not be a nuisance to adjacent property owners. Heavy evergreen buffers are already in place between Chesterfield Berry Farm property and adjacent property owners. All sound issues are under direct control of Shannon Mangnuson (General Retail Manager) with Chesterfield Berry Farm.

We have an agreement in place with the Chesterfield County Police Department to employ off-duty police officers who will assist our staff with parking, crowd control and all other security components of our Festival and music series.

Chesterfield Berry Farm carries a general \$2 million liability insurance policy to insure against injury or damage.

Statements authorizing Chesterfield County principals to enter the property during our music series or Festival are attached herewith.

Our application fee is attached.

I trust that the above information is adequate to meet the county's requirements for approval of our Entertainment Festival permit. Please call with any questions or concerns.

Thank you for your assistance.

Sincerely,

A handwritten signature in cursive script, appearing to read "Shannon Mangnuson".

Shannon Mangnuson
General Retail Manager

000098

RENEWAL OF POLICY GL 2025747
GENERAL LIABILITY

*RENEWAL NOTICE: THIS POLICY WILL EXPIRE AT 12:01 A.M. ON
09/21/03 UNLESS THE MINIMUM PAYMENT IS MADE BY THE DUE DATE.
THIS RENEWAL DECLARATION SUPERSEDES ANY DECLARATIONS ISSUED
EARLIER.

POLICY NUMBER	FROM	POLICY PERIOD TO	COVERAGE IS PROVIDED IN THE	CODE
GL 2025747	09/21/03	09/21/04	VA FARM BUREAU MUTUAL INSURANCE CO.	3202
NAMED INSURED AND ADDRESS				
CHESTERFIELD BERRY FARM INC C/O AARON & BETTY GOOD 20501 SKINQUARTER RD MOSELEY VA 23120				

FORM OF BUSINESS: CORPORATION

IN RETURN OF THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF
THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS
POLICY.

COVERAGES

LIMITS OF INSURANCE

EACH OCCURRENCE LIMIT

COVERAGES A & C: BODILY INJURY,	
PROPERTY DAMAGE AND MEDICAL EXPENSE	\$ 500,000
MEDICAL EXPENSE LIMIT ANY ONE PERSON	\$ 5,000
FIRE DAMAGE LEGAL LIABILITY LIMIT PER FIRE	\$ 50,000
COVERAGE B: PERSONAL INJURY & ADVERTISING	
INJURY LIMIT PER PERSON OR ORGANIZATION	\$ 500,000

GENERAL AGGREGATE LIMIT (OTHER THAN PRODUCTS/COMPLETED OPERATIONS)	\$ 1,000,000
---	--------------

PRODUCTS/COMPLETED OPERATIONS AGGREGATE LIMIT	\$ 1,000,000
---	--------------

OPTIONAL /EXCLUDED COVERAGES - SEE SCHEDULE ATTACHED

FORM NO. AND ENDORSEMENTS:	CG0001	1188	IL0017	1185	IL0021	1185	VIL0138	0593
G0179	0287	VCG2116	1192	VCG0117	1192	CG2234	1185	CG2149
CG2150	0593	VCG2160	1198	CG0304	1191	VCG2170	0303	VCG2171
								0303

CGLDEC

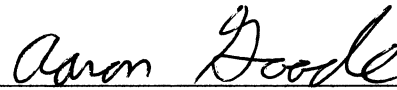
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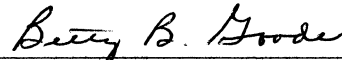
000099

August 19, 2004

Chesterfield Berry Farm authorizes Chesterfield
County principals to enter the property before or
during our October season.

A handwritten signature in cursive script that reads "Aaron Goode".

Aaron Goode
President

A handwritten signature in cursive script that reads "Betty B. Goode".

Betty B. Goode
Property owner



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 2

Meeting Date: September 22, 2004

Item Number: 8.C.13.b.

Subject:

Request for an Entertainment Festival Permit for the Chesterfield County Airport Festival and Airshow on October 23 and 24, 2004

County Administrator's Comments:

Recommend Approval
SLP

County Administrator: _____

Board Action Requested:

The Board of Supervisors is requested to grant an entertainment festival permit to the Chesterfield County Airport Festival and Airshow on October 23 and 24, 2004.

Summary of Information:

The Chesterfield County Airport proposes to conduct the "Chesterfield County Airport Festival and Airshow" at the Chesterfield County Airport on October 23 and 24, 2004 at 7511 Airfield Drive. The Festival/Airshow will be sponsored by NBC12, 95.5 the Planet, K95 Country, Days Inn Chesterfield, Dominion Aviation Services and AutoRent. All net proceeds will be donated to the Children's Miracle Network. In addition, several local non-profit organizations will raise money for their charitable activities by setting up booths to sell food items. Other vendors have been contacted to sell Airshow related memorabilia.

The show will begin at 9:00 a.m. and end at 5:00 p.m. each day. General Admission tickets will be sold in advance for \$10.00 per adult and \$15 at the gate with children under 12 admitted free. The promoters estimate that five to ten thousand visitors per day will attend. There will be no parking on

Preparer: Jeffrey L. Mincks

Title: Deputy County Attorney
0505:66734.1

Attachments:



Yes



No

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000101

**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 2 of 2

site for the general public. However, parking will be available at the Fairgrounds, L.C. Bird High School, O.B. Gates Elementary School, and the Chesterfield Tech Center. School Board Transportation will provide shuttle buses from those parking areas to the airport.

The Airshow will consist of aerobatic teams, parachute teams, military fly-bys, and World War II re-enactors with static displays consisting of tents, vehicles and equipment of the era. A replica of the Wright Brothers Flyer will be on display. The Science Museum of Virginia will also sponsor a display on space travel. There will be activities for children, including a rock climbing wall, a space simulator, and a parachute packing lesson. A Federal Aviation Administration representative will be on site to assist. Airshow acts have submitted proof of their insurance.

The Airport's application and the plan for the event meets the requirements of the County Code regulating entertainment festival permits. In addition to the County Attorney's review, Charles Dane, Director of Aviation Services has met for over two months with public safety, health, and risk management staff in order to ensure a safe and successful airshow. Airshow plans developed with staff assistance include measures to insure public safety, fire prevention, medical protection, sanitation, traffic control, insurance coverage and security. If the permit is granted, staff will monitor compliance with all conditions imposed during the two show days.

0505:66734.1

000102



Chesterfield County, Virginia

Memorandum

DATE: September 7, 2004
TO: STELL PARTHEMOS
FROM: CHARLES E. DANE, AIRPORT MANAGER
SUBJECT: REQUEST FOR FESTIVAL PERMIT

We would like to request your assistance with obtaining a festival permit for the Chesterfield County Airport Festival and Airshow that we are planning. Chesterfield County Airport is the applicant as well as the event promoter.

The Festival/Airshow will be largely sponsored by NBC12, 96.5 the Planet, K95 Country, Days Inn Chesterfield, Dominion Aviation Services, and AutoRent. Other sponsors may be forthcoming. Tickets will cost \$10 in advance and \$15 at the gate with children under 12 admitted free. All net proceeds will be donated to the Children's Miracle Network.

The event will be held Saturday, October 23rd, and Sunday, October 24, 2004, at 7511 Airfield Drive, Richmond, VA 23237. The show will begin at 9:00 a.m. and end at 5:00 p.m. each day.

There will be no parking on site for the general public. However, parking will be available at the Fairgrounds, L.C. Byrd High School, O.B. Gates Elementary School, and the Chesterfield Tech Center. School Board Transportation will provide shuttle busses from those parking areas to the airport. We anticipate five to ten thousand visitors each day.

Security and crowd control will be provided by the Chesterfield County Police Department. Also available will be the Virginia State Police and Civil Air Patrol, both located at the airport. Chesterfield Fire and EMS Station 15 and the State Police Medical Evacuation Helicopter are both located on site and will be available immediately for medical emergencies throughout the event.

We have contacted local non-profit civic groups offering them the opportunity to make money for their organizations by setting up booths to sell food items. Other vendors have been contacted to sell Airshow related memorabilia. All vendors will pay a fee to rent a space to set up a booth or table. (We will have ice water available at no charge to the public and volunteers).

We will be contracting with Rich-Lite port-a-let company to provide and service 25 units each day. More units will be made available if needed. Also, golf carts have been ordered assist staff with moving equipment and to shuttle performers and guests.

Entertainment will consist of aerobatic teams, parachute teams, military fly-bys, and WWII re-enactors with static displays consisting of tents, vehicles and equipment of the era. A replica of the Wright Brothers Flyer will be on display. The Days Inn Chesterfield will provide lodging. Also scheduled is the Space Travels Trailer provided by the Science Museum of Virginia. There will be activities for children to include a rock climbing wall, a space simulator, and a parachute packing lesson.

An air boss has been contracted to direct the Airshow acts and the airspace waiver request has been submitted to the FAA. Margaret Morrison from the FAA will be on site to assist. Airshow acts have submitted proof of their insurance.

We have sent a county all e-mail to solicit volunteers and so far we have over 100 staff that have committed to help with the Airshow. We will also have volunteers from the Civil Air Patrol and the members of the Young Eagles Club.

We are working closely with the Chesterfield County Fire and Police Departments, Public Affairs, School Board Transportation, Risk Management, General Services Radio Shop and Print Shop, Virginia Department of Transportation and Dominion Aviation Services and others to plan this event. Our intent is to provide a wonderful experience to the public

000104



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 3

Meeting Date: September 22, 2004

Item Number: 8.C.14.a.

Subject: Set Public Hearing Date to Consider FY2006 Enhancement Projects

County Administrator's Comments:

Recommend Oct. 13.

County Administrator: *[Signature]*

Board Action Requested: The Board is requested to set October 13, 2004, as a public hearing date to consider FY2006 Enhancement Projects; Designate \$309,000 from the County's Reserve for Capital Improvements; and, Upon Approval by VDOT, Authorize the Transfer of funds.

Summary of Information: The Virginia Department of Transportation (VDOT) Enhancement Program is intended to creatively integrate transportation facilities into the surrounding communities and the natural environment. Projects eligible for funding include pedestrian and bicycle facilities; pedestrian and bicycle educational/safety activities; scenic easement/historic site acquisition; scenic/historic highway programs; landscaping; historic preservation; rehabilitation of historic transportation buildings; preservation of abandoned railroad corridors/conversion to trails; control/removal of outdoor advertising; archaeological planning and research; mitigation of water pollution and wildlife protection; and establishment of transportation museums. It is estimated that a \$15 million enhancement fund will be available statewide this year for VDOT to carry out the program. Transportation Enhancement Projects are financed with 80% VDOT funds and a minimum 20% local match. The local match is usually provided from County funds, from others and/or from in-kind contributions. VDOT staff will evaluate project applications and make a recommendation to the Commonwealth Transportation Board for inclusion in the FY06-FY11 Virginia Transportation Six-Year Program.

(Continued on Page 2)

Preparer: R.J. McCracken
Agen573

Title: Director of Transportation

Attachments:



Yes



No

#000105

**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 2 of 3

Summary of Information: (continued)

The proposed FY06 Enhancement Projects (see Attachments A and B) are the same as those approved by the Board for FY05, except for minor changes to three projects. The Winchester Green Sidewalk/Landscaping Project (Phase I) received \$80,000 in the FY05 Enhancement funds. The FY06 Enhancement project list refers to the second phase (Phase II) of this project. The Virginia State University Sidewalk project received approximately \$140,000 in FY05 Congestion Mitigation Air Quality funds. The FY06 Enhancement project list now shows the balance of funds needed for the project. The Walton Park Sidewalk project description has been revised to allow more flexibility in determining the scope of the project.

Staff recommends the Board set a public hearing date to consider FY06 Enhancement Projects. At the public hearing, the Board will be asked to approve the FY06 Enhancement Priority Project list, confirm support for the priority projects by adopting a resolution that guarantees the local match, and designate funds for the match.

Recommendation:

Staff recommends the Board set October 13, 2004, as a public hearing date to consider FY06 Enhancement Projects, and authorize the advertisement for that hearing.

District: Countywide

000106



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 3 of 3

Meeting Date: September 22, 2004

Budget and Management Comments:

This request involves the approval of a designation of \$309,000 from the County's Reserve for Capital Projects as the local match for the identified FY2006 Proposed Road Enhancement Projects. The Board is also being requested to authorize the transfer of these funds upon approval by VDOT as follows: \$80,000 for Phase 2 of the Winchester Green Sidewalk; \$10,000 for Genito Road Streetlights; \$94,000 for Cogbill Road Sidewalk; \$45,000 for the VSU Sidewalk, Phase 2; and \$80,000 for the Walton Park Road Sidewalk.

The current balance in the County's Reserve for Capital Projects is \$2,251,192; this designation/transfer of \$309,000 will leave a balance of \$1,942,192.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

000107

CHESTERFIELD COUNTY PROPOSED FY06 ENHANCEMENT PROJECTS

	Funding Request	Local Match Transfers
Priority Projects:		
Winchester Green Sidewalk/Landscaping, Jefferson Davis Hwy (from Alcott Rd to Bensley Commons Blvd), Alcott Road and Bensley Commons Blvd, Phase II of a \$0.83M project	\$400,000	\$80,000
Genito Road Streetlights - from Fox Chase Lane to Waterloo Road	\$50,000	\$10,000
Cogbill Road Sidewalk - from Meadowbrook HS to Meadowdale Library, Phase I of a \$0.82M project	\$470,000	\$94,000
VSU Sidewalk - Hickory Road/River Road from Woodpecker Rd to James St - \$0.4M project	\$225,000	\$45,000
Walton Park Road Sidewalk, located between North Woolridge Road and Queensgate Road, Phase II of a \$1.1M project	\$400,000	\$80,000
Other Projects:		
Point of Rocks Bike Trail on Enon Church Road - from Point of Rocks Park to Enon Library, Phase I (preliminary engineering) of \$1.3M project	\$240,000	
Cogbill Road Sidewalk, from School Board Facility to Hopkins Road	\$225,000	
Spirea Road Sidewalk - from Mountain Laurel Drive to Sunflower Lane	\$500,000	
Chesterfield Avenue Sidewalk Safety Improvements, Phase I	\$300,000	
Hickory Road Sidewalk - from Ravensbourne Drive to Woodpecker Road, Phase I of \$1.2M project	\$400,000	
East River Road Sidewalk and Pedestrian Trail (RR RW to River)	\$300,000	
Westfield Road Sidewalk, between Sycamore Square Drive and Winterfield Road, Phase I of \$1M project	\$500,000	
VSU Entrances Landscaping	\$140,000	
Route 10 Streetscaping (Courthouse Complex), between Centralia Road and Beach Road, Phase II	\$670,000	
Route 10/I-295 Landscaping	\$50,000	
Route 360 Landscaping, from Route 288 to Swift Creek	\$70,000	
Countywide Gateway Project	\$220,000	
Robious Road Streetlights, between Huguenot Road and Salisbury Road, Phase I	\$50,000	
Route 360 Streetlights, Old Hundred Road to Woodlake Village Parkway	\$200,000	
Dutch Gap Conservation Area Trail and Pedestrian Bridge	\$150,000	
Pocahontas State Park Perimeter Trail	\$340,000	
Powhite Parkway/Route 288 Sight & Sound Barriers, Phase I	\$1,000,000	

ATTACHMENT A

000108

VSU Sidewalk



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ATTACHMENT B

000109



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 2

Meeting Date: September 22, 2004

Item Number: 8.C.14.b.

Subject:

Set a Public Hearing for October 13, 2004 to Consider Adoption of an Ordinance Authorizing Minors Sixteen (16) Years and Older to Volunteer to Serve in Volunteer Fire Departments in the County

County Administrator's Comments:

*Recommend Approval
JBR*

County Administrator: _____

Board Action Requested:

The Board is requested to set a public hearing for October 13, 2004 to consider adoption of an ordinance authorizing minors sixteen (16) years and older to volunteer to serve in volunteer fire departments in the County.

Summary of Information:

The Virginia Department of Fire Programs ("VDFP") recently undertook an evaluation of its Junior Firefighting program to make sure that the program was in compliance with the current child labor and employment laws. As a result of their evaluation, the VDFP is now requiring all localities that wish to continue Junior Firefighter programs to adopt an ordinance, which specifically authorizes such programs. Va. Code §40.1-79.1 provides that programs, which are authorized by local ordinance are exempt from the child labor laws.

The proposed ordinance which is attached allows minors 16 years and older to participate in activities of a volunteer company so long as they have been properly trained and have parental consent.

The County's Volunteer Firefighting squads have operated junior programs for many years, but not pursuant to a County ordinance. The program has been governed by an administrative policy that outlines specific safeguards that must be followed to protect minors participating in the program including the

Preparer: Jeffrey L. Mincks

Title: County Attorney

0623:66729.1(66413.1)

Attachments:



Yes



No

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000110

**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 2 of 2

conditions imposed by the proposed ordinance. Therefore, adoption of the ordinance will not impact the current operation of the program except to help the volunteer firefighting programs comply with state requirements. Staff recommends setting a public hearing for October 13, 2004 to consider adoption of the ordinance.

000111

AN ORDINANCE TO AMEND THE CODE OF THE COUNTY
OF CHESTERFIELD, 1997, AS AMENDED, BY ADDING
SECTION 2-80 RELATING TO PARTICIPATION BY MINORS
IN VOLUNTEER FIRE COMPANY ACTIVITIES

BE IT ORDAINED by the Board of Supervisors of Chesterfield County:

(1) *That Section 2-80 of the Code of the County of Chesterfield, 1997, as amended, is added to read as follows:*

Sec. 2-80. Participation by minors in volunteer fire company activities.

(a) Pursuant to the authority of section 40.1-79.1 Code of Virginia, the county hereby authorizes any minor sixteen (16) years of age or older who resides in the county, with parental or legal guardian approval, to work with or participate fully in all activities of a volunteer fire company, provided such minor has attained certification under National Fire Protection Association NFPA 1001, Level One, fire fighter standards, as administered by the Virginia Department of Fire Programs and subject to any restrictions that may be imposed by the volunteer fire department or the Chesterfield Fire/EMS Department. The certification record and consent for each participant shall be kept on file in the office of the Chesterfield Fire/EMS Department.

(2) *That this ordinance shall become effective immediately upon adoption.*



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 8.C.14.c.

Subject:

Set Public Hearing for October 13, 2004, to Consider Amendments to County Code § 9-132 Regarding the Expenditure of Courthouse Security Funds

County Administrator's Comments:

Recommend October 13 for public hearing

County Administrator: _____

LBR

Board Action Requested:

The Board is requested to set a public hearing for October 13, 2004, to consider amending County Code § 9-132 regarding the expenditure of funds for courthouse security.

Summary of Information:

During the work session on June 23, 2004, concerning the 2004 General Assembly session, the Board voted to consider amendments to the County Code regarding the expenditure of courthouse security fees collected in criminal and traffic cases. Under prior state law, the courthouse security fees the county collects (\$5.00 for each criminal and traffic case) could be appropriated by the Board to the Sheriff's office only for funding courthouse security personnel. The 2004 General Assembly broadened the enabling legislation to also allow the expenditure of these fees for equipment and other personal property used in connection with courthouse security. The ordinance amendment reflects this change and gives greater flexibility to the Sheriff to meet courthouse security needs. Staff recommends that the Board set a public hearing for October 13, 2004, to consider this amendment. A copy of the proposed ordinance is attached.

Preparer: Jeffrey L. Mincks

Title: Deputy County Attorney
1325(00):66689.1 (66406.1)

Attachments:



Yes



No

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000113

AN ORDINANCE TO AMEND THE CODE OF THE COUNTY
OF CHESTERFIELD, 1997, AS AMENDED, BY AMENDING
AND RE-ENACTING SECTION 9-132 RELATING TO COLLECTION
OF FEE AND APPROPRIATION FOR COURTHOUSE SECURITY PURPOSES

BE IT ORDAINED by the Board of Supervisors of Chesterfield County:

(1) *That Section 9-132 of the Code of the County of Chesterfield, 1997, as amended, is amended and re-enacted to read as follows:*

Section 9-132. Collection of processing fees for person admitted to jail following conviction and fees for courthouse security.

- (a) (1) In addition to any other fees prescribed by law, a \$25.00 processing fee is hereby imposed on every individual admitted to the county or regional jail following conviction in a district or circuit court.
- (2) This processing fee shall be ordered as a part of court costs collected by the clerk, deposited into the account of the county treasurer, and shall be appropriated to the sheriff to defray the costs of processing arrested persons into the jail.
- (b) (1) In addition to any other fees prescribed by law, a fee of \$5.00 is hereby imposed in each criminal and traffic case in which the defendant is convicted of a violation of any statute or ordinance. The clerks of the district and circuit courts shall charge and collect this fee as a part of the fees taxed as costs.
- (2) After collection by the clerk of the court in which the case is heard, the fee shall be remitted to the county treasurer and held subject to appropriation by the board of supervisors to the sheriff's office for funding courthouse security personnel, and, if requested by the sheriff, equipment and other personal property used in connection with courthouse security.

(2) *That this ordinance shall become effective immediately upon adoption.*

000114



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 2

Meeting Date: September 22, 2004

Item Number: 8.C.14.d.

Subject:

Set Public Hearing to Consider Amendments to the County's Inoperable Motor Vehicle Ordinance

County Administrator's Comments:

Recommend October 13

County Administrator: _____

ABR

Board Action Requested:

The Board is requested to set a public hearing for October 13, 2004, to consider amending the County's inoperable motor vehicle ordinance.

Summary of Information:

During the Board's work session on June 23, 2004 concerning the 2004 General Assembly session, the Board voted to consider amendments to the County's inoperable motor vehicle ordinance to comply with the new state code definition of when an inoperable vehicle is "shielded or screened from view" and therefore does not have to be removed from private property. The 2004 amendments to the state code require the County to define "shielded or screened from view" to mean "not visible by someone standing at ground level from outside of the property on which the subject vehicle is located." This definition is different from the current requirement that the vehicle be kept in a fully enclosed structure, be completely covered or be behind a wall or landscape planting more than six feet high and ten feet long. Staff expects that the new language required by state law will allow some inoperable vehicles to remain on private property that would have been required to be moved under the existing ordinance.

The changes to the state code also provide the property/vehicle owner the opportunity to prove that the vehicle in question is being legitimately

Preparer: Jeffrey L. Mincks

Title: Deputy County Attorney
1300:66688.1(66300.1)

Attachments:



Yes



No

000115

**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 2 of 2

restored or repaired in which case it is not required to be removed. The other suggested changes to the ordinance are technical in nature and do not effect the substance of the ordinance.

Staff recommends that the Board set a public hearing for October 13, 2004, to consider amendments to County Code Section 13-62 in accordance with the new state legislation. A copy of the proposed ordinance is attached.

000116

AN ORDINANCE TO AMEND THE CODE OF THE COUNTY
OF CHESTERFIELD, 1997, AS AMENDED, BY AMENDING
AND RE-ENACTING SECTION 13-62 RELATING TO RESTRICTIONS ON KEEPING
INOPERABLE MOTOR VEHICLES; REMOVAL OF SUCH VEHICLES

BE IT ORDAINED by the Board of Supervisors of Chesterfield County:

(1) *That Section 13-62 of the Code of the County of Chesterfield, 1997, as amended, is amended and re-enacted to read as follows:*

Section 13-62. Restriction on keeping ~~inoperative~~ inoperable motor vehicles; removal of such vehicles.

(a) It shall be unlawful for any person, firm or corporation to keep, except within a fully enclosed building or otherwise shielded or screened from view ~~by a method provided below~~, on any property zoned A, R, R-TH, R-MF, O and C, as those zoning classifications are defined in chapter 19, any motor vehicle, trailer or semitrailer, as such are defined in Code of Virginia, § 46.2-100, as amended, which is ~~inoperative~~ inoperable. ~~The only permissible methods of shielding or screening an inoperative vehicle outside a fully enclosed building or structure shall be as follows:~~ As used in this section “shielded or screened from view” means not visible by someone standing at ground level from outside of the property on which the subject vehicle is located.

~~(1) A form fitted, defect free cover specifically designed and manufactured to completely shield the motor vehicle, trailer or semitrailer from view;~~

~~(2) A hedge or dense evergreen landscape planting not less than six feet high and ten feet wide that is neat and well maintained; and~~

~~(3) An opaque masonry wall or treated wood fence of a stockade, board and batten, panel or similar type design in good repair of not less than six feet high and ten feet wide, provided such wall or fence meets the restrictions set forth in chapter 19.~~

(b) Notwithstanding subsection (a) above, not more than one motor vehicle, trailer or semitrailer, as such are defined in Code of Virginia, § 46.2-100, as amended, which is ~~inoperative~~ inoperable may be kept outside of a fully enclosed building, provided it is and shielded or screened from view by covers, pursuant to subsection (a)(1), (2) or (3) above on any property zoned A, R, R-TH, R-MF, MH-1, MH-2, O and C, as defined in chapter 19, if the vehicle is kept in the rear yard of the property. The rear yard shall be the yard extending between the rear line of the lot and the nearest line of the rear of the main building on the lot.

(c) The owners of property zoned A, R, R-TH, R-MF, MH-1, MH-2, O and C, as defined in chapter 19, shall remove from their property any ~~inoperative~~ inoperable motor vehicles, trailers or semitrailers which are in violation of this section, within ten days after being given notice by the county to remove such ~~inoperative~~ inoperable motor vehicles, trailers or semitrailers. Notice to remove shall be deemed given when

mailed by certified mail, return receipt requested, to the same address to which real estate tax bills are mailed to such owners of property. If the owners of the property do not remove the ~~inoperative~~ inoperable motor vehicles, trailers or semitrailers from the property within ten days after being given notice to do so by the county, then the county, its agent or employees may remove the ~~inoperative~~ inoperable motor vehicles, trailers or semitrailers from the property. After giving an additional ten days' notice to the owners of the vehicles, the county may dispose of such motor vehicles, trailers or semitrailers. Notice of disposal of such motor vehicles, trailers or semitrailers is given when mailed by certified mail, return receipt requested, to the last known address of the owner of the ~~inoperative~~ inoperable motor vehicles, trailers or semitrailers. Notwithstanding the other provisions of this section, if the owner of such vehicle can demonstrate that he is actively restoring or repairing the vehicle, and if it is shielded or screened from view, the vehicle and one additional inoperable motor vehicle being used for restoration or repair may remain on the property.

- (d) The cost of removal and disposal of the inoperative motor vehicles, trailers and semitrailers shall be chargeable to the owners of the property from which the ~~inoperative~~ inoperable motor vehicles, trailers and semitrailers were removed ~~and~~ or to the owners of the ~~inoperative~~ inoperable motor vehicles, trailers and semitrailers. The costs of removal and disposal may be collected in the same way that taxes and levies are collected. Every cost authorized by this section against the owner of the property from which the inoperative motor vehicles, trailers and semitrailers was removed shall constitute a lien against that property. The lien shall continue until payment of the assessed costs have been paid.
- (e) As used in this section, the term "~~inoperative~~ inoperable motor vehicle" means any motor vehicle which is not in operating condition; or which for a period of 60 days or longer has been partially or totally disassembled by the removal of tires and wheels, the engine, or other essential parts required for operation of the vehicle; or on which there are displayed neither valid license plates nor a valid inspection decal.
- (f) This section shall not apply to any business lawfully conducted on property that is zoned to permit the keeping of ~~inoperative~~ inoperable motor vehicles, trailers or semitrailers; nor shall this section apply to a licensed business that on June 26, 1970, was regularly engaged in business as an automobile dealer, salvage dealer or scrap processor.
- (g) Compliance with this section shall not exempt any owner of an ~~inoperative~~ inoperable vehicle from the license tax imposed by section 13-54 of this Code.

(2) *That this ordinance shall become effective immediately upon adoption.*



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 2

Meeting Date: September 22, 2004

Item Number: 8.C.14.e.

Subject:

Set a Public Hearing for October 13, 2004 to Consider Comcast's Proposed Rate Increase for Limited Basic Cable Service and Installation and Equipment Rates

County Administrator's Comments:

Recommend Oct. 13

County Administrator: _____

LJR

Board Action Requested:

Set a public hearing for October 13, 2004 to consider Comcast's proposed rate increase for limited basic cable service and installation and equipment rates.

Summary of Information:

Comcast has filed its annual rate forms that will allow it to raise the rate it charges for Limited Basic programming and its charges for installation and equipment such as converter boxes and remote controls. The Limited Basic tier is comprised of the first 14 channels of programming customers are required to purchase as part of their cable service. A small number of subscribers purchase only the Limited Basic tier.

Pursuant to the FCC regulations, Comcast must submit to the County for review the forms calculating the maximum allowable increase under the federal regulations for basic tier programming, installation, and equipment. Currently, Comcast charges \$8.76 for Limited Basic Service. Under the filings, Comcast will be permitted to increase the Limited Basic cable rate by \$1.40 to a proposed maximum permitted rate of \$10.16. Comcast will also be permitted to increase its various charges for installation of cable and

Preparer: Steven L. Micas

Title: County Attorney
0623:66770.1

Attachments:

☐

Yes

☒

No

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000119

**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 2 of 2

its charges for different kinds of equipment such as converter boxes and remote controls. Under the filing, Comcast could increase the charge for installation to an unwired home by \$0.17 to \$52.23 and to a pre-wired home by \$5.37 to \$31.40. A converter box could cost \$1.17 more. Comcast has not yet determined the extent of the rate increase for the coming budget year. In the past, Comcast has not raised its rates by as much as the regulations permit and is currently charging less than existing permissible rates. Comcast will provide the County prior notice of the actual rate increase. No rate increase may go into effect before December 1, 2004.

Under federal law, the County may not prevent the rate increases from going into effect. The federal law does permit the County to audit Comcast's records related to the rate increases and order a rate reduction if the records do not support the proposed rate increases. The County has until July 31, 2005 to undertake and complete such an audit and take action to reduce rates. Such an audit could involve hiring an outside consultant, and staff believes that an audit would likely not be cost effective. Upon the advice of staff, the Board decided not to pursue such an audit in 2002 when the Board last held a hearing on Comcast's rates.

Under local ordinance, the County is permitted, but is not required, to set a public hearing and have Comcast appear and justify the reasonableness of its rate increases. The Board has requested that a public hearing be set for that purpose.

0623:66770.1

000120



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 4

Meeting Date: September 22, 2004

Item Number: 10.A.

Subject: Developer Water and Sewer Contracts

County Administrator's Comments:

County Administrator: _____

Board Action Requested: The Board of Supervisors has authorized the County Administrator to execute water and/or sewer contracts between County and Developer where there are no County funds involved.

The report is submitted to Board members as information.

Summary of Information:

The following water and sewer contracts were executed by the County Administrator:

1. Contract Number: 99-0230
Project Name: NAPA at Route 1 and Redwater Ridge Road

Developer: Genuine Parts Corporation
Owner: Suntrust Equity Fund, LLC

Contractor: Godsey and Son, Incorporated

Contract Amount: Water Improvements - \$5,650.00

District: Bermuda

Preparer: Craig S. Bryant

Title: Director of Utilities

Attachments:

☐

Yes

☒

No

#

000121

2. Contract Number: 02-0426
Project Name: 120 North Courthouse Road Private School
Developer: Ludolf Siemens
Contractor: Chesterfield County Utilities Department
Contract Amount: Water Improvements - \$3,500.00
District: Clover Hill
3. Contract Number: 03-0197
Project Name: The Commons at Winchester Greens
Developer: KLS Development Group, LLC
Contractor: Mayton Construction, Incorporated
Contract Amount: Water Improvements - \$11,184.50
Wastewater Improvements - \$925.00
District: Bermuda
4. Contract Number: 03-0235
Project Name: Woolridge Road Baptist Church Addition
Developer: Trustees, Woolridge Road Church
Contractor: Bookman Construction Company
Contract Amount: Water Improvements - \$79,430.00
Wastewater Improvements - (Private)
District: Matoaca
5. Contract Number: 03-0237
Project Name: Charter Colony - Armistead Village, Sections B & C
Developer: B. B. Hunt, LLC
Contractor: Rhyne Contractors, Incorporated
Contract Amount: Water Improvements - \$45,987.00
Wastewater Improvements - \$245,093.85
District: Matoaca

6. Contract Number: 03-0259
Project Name: Southwest Church of Christ - Courthouse Road

Developer: Trustees, Southwest Church of Christ

Contractor: Browning Construction Company

Contract Amount: Water Improvements - \$29,160.00
Wastewater Improvements - \$2,250.00

District: Dale
7. Contract Number: 03-0288
Project Name: The Village at Swift Creek - Terrace at Swift Creek

Developer: Townes at Swift Creek Development, LLC

Contractor: Castle Equipment Corporation

Contract Amount: Water Improvements - \$334,113.00
Wastewater Improvements - \$176,749.95

District: Matoaca
8. Contract Number: 03-0423
Project Name: Chester Village Green - Age Restricted Apartments

Developer: Chester Village Apartments, L.P.

Contractor: R. J. Smith Construction, Incorporated

Contract Amount: Water Improvements - \$95,000.00
Wastewater Improvements - \$35,000.00

District: Bermuda
9. Contract Number: 04-0028
Project Name: Southeastern Freight - 1401 West Hundred Road

Developer: Southeastern Freight Lines

Contractor: Harlan Construction Company, Incorporated

Contract Amount: Water Improvements - \$63,922.00
Wastewater Improvements - \$58,048.00

District: Bermuda

000123

10. Contract Number: 04-0110
Project Name: Kingsland Baptist Church Addition

Developer: Trustees, Kingsland Baptist Church

Contractor: Southside Tank Service, Inc.
Sub-Contractor: Mayton Construction, Inc.

Contract Amount: Water Improvements - \$26,000.00
Wastewater Improvements - \$28,600.00

District: Bermuda
11. Contract Number: 04-0133
Project Name: People's Bank - 14441 Sommerville Court

Developer: People's Bank of Virginia

Contractor: Lyttle Utilities, Incorporated

Contract Amount: Water Improvements - \$6,730.00

District: Midlothian
12. Contract Number: 04-0146
Project Name: 4401 and 4431 Otterdale Road

Developer: C.N.M. Builders, Incorporated

Contractor: R.M.C. Constructors, Incorporated

Contract Amount: Water Improvements - \$1,900.00
Wastewater Improvements - \$16,035.00

District: Matoaca



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 10.B.

Subject:

Status of General Fund Balance, Reserve for Future Capital Projects,
District Improvement Fund, and Lease Purchases

County Administrator's Comments:

County Administrator: _____ *LR*

Board Action Requested:

Summary of Information:

Preparer: _____ Lane B. Ramsey

Title: _____ County Administrator

Attachments:



Yes



No

#000125

CHESTERFIELD COUNTY
GENERAL FUND BALANCE
September 22, 2004

BOARD MEETING DATE	DESCRIPTION	AMOUNT	BALANCE
07/01/03	FY2004 Actual Beginning Fund Balance		\$42,264,186
11/25/03	Designate excess revenue (County) for non-recurring items in FY2005	(102,908)	\$42,161,278
11/25/03	Designate excess expenditures (County) for non-recurring items in FY2005	(3,133,048)	\$39,028,230
11/25/03	Designate excess expenditures (Schools) for non-recurring items in FY2005	(456,699)	\$38,678,308
11/25/03	Designate excess expenditures (Schools) for non-recurring items in FY2004	(349,922)	\$38,221,609
11/25/03	FY03 Results of Operations - Police for use in FY2004	(100,000)	\$38,121,609
11/25/03	FY03 Results of Operations - Fire for use in FY2004	(100,000)	\$38,021,609
11/25/03	FY2004	(100,000)	\$37,921,609
11/25/03	FY03 Results of Operations - MH/MR/SA for use in FY2004	(43,000)	\$37,878,609
11/25/03	FY03 Results of Operations - Projected CSA Shortfall for use in FY2004	(156,000)	\$37,722,609
07/01/04	FY05 Budgeted Beginning Fund Balance (Projected FY04 Results of Operations)	750,000	38,472,600

*Pending outcome of FY2004 Audit Results

CHESTERFIELD COUNTY
RESERVE FOR FUTURE CAPITAL PROJECTS
TRADITIONALLY FUNDED BY DEBT
September 22, 2004

Board Meeting <u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Balance</u>
FOR FISCAL YEAR 2003 BEGINNING JULY 1, 2002			
4/10/2002	FY03 Budgeted Addition	8,600,000	10,111,312
4/10/2002	FY03 Capital Projects	(7,277,800)	2,833,512
8/28/2002	Purchase land for athletic facilities at Spring Run Elementary School, closing costs, and environmental assessment	(140,000)	2,693,512
FOR FISCAL YEAR 2004 BEGINNING JULY 1, 2003			
4/9/2003	FY04 Budgeted Addition	9,354,000	12,047,512
4/9/2003	FY04 Capital Projects	(8,559,300)	3,488,212
7/23/2003	National search for a developer to revitalize the Cloverleaf Mall area	(44,000)	3,444,212
10/22/2003	Debris pick-up program due to Hurricane Isabel	(1,000,000)	2,444,212
4/14/2004	To General Services for building unexpected repairs and maintenance items incurred during FY04	(125,000)	2,319,212
4/14/2004	Trf to Sheriff for start-up expenses and capital for new replacement jail project	(260,000)	2,059,212
4/14/2004	Designate funding for police vehicles associated with the new COPS grant. Funds to be transferred to Police in FY2006	(500,000)	1,559,212
FOR FISCAL YEAR 2005 BEGINNING JULY 1, 2004			
4/14/2004	FY05 Budgeted Addition	9,600,000	11,122,692
4/14/2004	FY05 Capital Projects	(8,496,900)	2,625,792
7/28/2004	Pre-development studies for Cloverleaf Mall	(65,000)	2,560,792
8/11/2004	Deposit on acquisition of the mall buildings at Cloverleaf Mall	(250,000)	2,310,792
9/3/2004	Purchase of public safety equipment for search and rescue, natural disasters and other emergency situations	(59,600)	2,251,192

000127

DISTRICT IMPROVEMENT FUNDS
September 22, 2004

<u>District</u>	<u>Prior Years Carry Over*</u>	<u>FY2005 Appropriation</u>	<u>Funds Used to Date</u>	<u>Items on 9/22 Agenda</u>	<u>Balance Pending Board Approval</u>
Bermuda	\$11,647	\$48,500	\$4,422	\$0	\$55,725
Clover Hill	43,363	48,500	15,989	0	75,874
Dale	75,769	48,500	5,842	0	118,427
Matoaca	58,871	48,500	9,059	0	98,312
Midlothian	34,064	48,500	10,999	0	71,565
County Wide	0	13,500	0	0	13,500

*Pending outcome of FY2004 Audit Results

000128

Prepared by
Accounting Department
August 31, 2004

SCHEDULE OF CAPITALIZED LEASE PURCHASES

APPROVED AND EXECUTED

<u>Date Began</u>	<u>Description</u>	<u>Original Amount</u>	<u>Date Ends</u>	<u>Outstanding Balance 08/31/04</u>
04/99	Public Facility Lease – Juvenile Courts Project	\$16,100,000	11/19	\$12,880,000
1/01	Certificates of Participation - Building Construction, Expansion and Renovation; Acquisition/Installation of Systems	13,725,000	11/21	11,885,000
03/01	Telephone System Upgrade	1,222,411	03/05	101,533
04/01	School Copier Lease #2 – Manchester High School	20,268	03/06	7,482
11/00	School Copier Lease #3 – Chester Middle School	20,268	09/05	5,239
09/01	School Server Lease	278,372	07/05	113,886
03/03	Certificates of Participation – Building Construction, Expansion and Renovation	6,100,000	11/23	6,100,000
03/04	Certificates of Participation – Building Construction, Expansion and Renovation; Acquisition/Installation of Systems	<u>21,970,000</u>	11/24	<u>21,970,000</u>
TOTAL APPROVED AND EXECUTED		<u>\$59,436,319</u>		<u>\$53,063,140</u>

PENDING EXECUTION

<u>Description</u>	<u>Approved Amount</u>
None	

000129



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 10.C.

Subject:

Roads Accepted into the State Secondary System

County Administrator's Comments:

County Administrator: _____ *LB*

Board Action Requested:

Summary of Information:

Preparer: _____ Lisa H. Elko

Title: _____ Clerk to the Board

Attachments:



Yes



No

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000130

Report of Changes to the Secondary System of State Highways

26-Aug-04

4

County of Chesterfield

Street Names grouped by Project/Subdivision			Route	Street Termini	Length Miles	Date BOS Resolution	Effective
System Change: Addition							
Bayhill Pointe, Section 14							
Hollow Oak Court			05719	From: Hollow Oak Rd., (Rt. 5720) To: Cul-de-sac	0.09	6/23/2004	7/23/2004
Hollow Oak Drive			05597	From: 0.05 Mi. S Of Sugar Hill Dr., (Rt. 5593) To: Hollow Oak Dr., (Rt. 5720)	0.17	6/23/2004	7/23/2004
Hollow Oak Road			05720	From: Hollow Oak Dr. (Rt. 5597) To: 0.04 Mi S Of Hollow Oak Dr. (Rt. 5597)	0.04	6/23/2004	7/23/2004
Hollow Oak Road			05720	From: Hollow Oak Tr., (Rt. 5718) & Hollow Oak Ct., (Rt. 5719) To: Hollow Oak Dr. (Rt. 5597)	0.23	6/23/2004	7/23/2004
Hollow Oak Road			05720	From: Battlecreek Dr., (Rt. 5013) To: Hollow Oak Tr., (Rt. 5718) & Hollow Oak Ct., (Rt. 5719)	0.04	6/23/2004	7/23/2004
Hollow Oak Terrace			05718	From: Hollow Oak Rd., (Rt. 5720) To: Cul-de-sac	0.07	6/23/2004	7/23/2004
Edgewater, Section 1							
Shorewood Court			05714	From: N. Woolridge Rd., (Rt. 668) To: Shorewood Pl., (Rt. 5715)	0.03	5/26/2004	7/16/2004
Shorewood Court			05714	From: Shorewood Pl., (Rt. 5715) To: Cul-de-sac	0.09	5/26/2004	7/16/2004
Shorewood Place			05717	From: Shorewood Ct., (Rt. 5714) To: Cul-de-sac	0.10	5/26/2004	7/16/2004
Government Center Parkway And Mimms Drive							
Government Center Parkway			04796	From: .15 Mil S Of Lucy Corr Bl., (Rt. 4794) To: Mimms Dr., (Rt. 935)	0.22	6/23/2004	7/23/2004
Government Center Parkway			04796	From: .08 Mil S Of Lucy Corr Bl., (Rt. 4794) To: .15 Mil S Of Lucy Corr Bl., (Rt. 4794)	0.07	6/23/2004	7/23/2004
Government Center Parkway			04796	From: Lucy Corr Blvd. (Rt. 4794) To: .08 Mil S Of Lucy Corr Bl., (Rt. 4794)	0.08	6/23/2004	7/23/2004
Mimms Drive			00935	From: 0.25 Mi E Of Lori Rd., (Rt. 935) To: Krause Rd., (Rt. 903)	0.05	6/23/2004	7/23/2004
Mimms Drive			00935	From: 0.13 Mi E Of Lori Rd., (Rt. 935) To: Government Center Pw., (Rt. 4796) Roundabout	0.03	6/23/2004	7/23/2004

This document summarizes implemented changes in the secondary system of state highways that will be reported to the Commonwealth Transportation Board on August 19, 2004

000131

Report of Changes to the Secondary System of State Highways

26-Aug-04

5

County of Chesterfield				Length Miles	Date BOS Resolution	Effective
Street Names grouped by Project/Subdivision		Route	Street Termini			
System Change: Addition						
Government Center Parkway And Mimms Drive						
Mimms Drive	00935	From: 0.20 Mi E Of Lori Rd., (Rt. 935) To: 0.25 Mi E Of Lori Rd., (Rt. 935)		0.05	6/23/2004	7/23/2004
Mimms Drive (Roundabout)	00935	From: 0.16 Mi E Of Lori Rd., (Rt. 935) To: 0.16 Mi E Of Lori Rd., (Rt. 935)		0.08	6/23/2004	7/23/2004
Lenox Forest, Section 1						
Forest Creek Drive	05736	From: Lenox Forest Dr., (Rt. 5733) To: 0.04 Mi S Of Lenox Forest Dr., (Rt. 5733)		0.04	6/23/2004	7/23/2004
Forest Creek Drive	05736	From: Lenox Forest Dr., (Rt. 5733) To: Cul-de-sac		0.06	6/23/2004	7/23/2004
Lenox Forest Court	05735	From: Lenox Forest Dr., (Rt. 5733) To: Cul-de-sac		0.14	6/23/2004	7/23/2004
Lenox Forest Drive	05733	From: Lenox Forest Ct., (Rt. 5735) To: Forest Creek Dr., (Rt. 5736)		0.08	6/23/2004	7/23/2004
Lenox Forest Drive	05733	From: Planters Walk Dr., (Rt. 5734) To: Lenox Forest Ct., (Rt. 5735)		0.11	6/23/2004	7/23/2004
Lenox Forest Drive	05733	From: Robious Rd., (Rt. 711) To: Planters Walk Dr., (Rt. 5734)		0.16	6/23/2004	7/23/2004
Planters Walk Drive	05734	From: Lenox Forest Dr., (Rt. 5733) To: 0.08 Mi. S Of Lenox Forest Dr., (Rt. 5733)		0.08	6/23/2004	7/23/2004
Montclair, Phase 2 (Remainder of Phase 1)						
Montshire Lane	05706	From: Greyshire Dr., (Rt. 5571) To: Montshire Pl., (Rt. 5707) & Montshire Tr., (Rt. 5708)		0.26	6/23/2004	7/23/2004
Montshire Place	05707	From: Montshire Ln., (Rt. 5706) To: Cul-de-sac		0.04	6/23/2004	7/23/2004
Montshire Terrace	05708	From: Montshire Ln., (Rt. 5706) To: Cul-de-sac		0.10	6/23/2004	7/23/2004
Polo Place At Belgrade Plantation						
Polo Place	05751	From: Polo Pky (Rt. 5400) To: Cul-de-sac		0.07	6/23/2004	7/23/2004
Woodland Pond, Section 13						

This document summarizes implemented changes in the secondary system of state highways that will be reported to the Commonwealth Transportation Board on August 19, 2004

000132

Report of Changes to the Secondary System of State Highways

26-Aug-04
6

County of Chesterfield

Street Names grouped by Project/Subdivision			Route	Street Termini	Length Miles	Date BOS Resolution	Effective
System Change: Addition							
Woodland Pond, Section 13							
Taylor Landing Place			05728	From: Taylor Landing Wy., (Rt. 5727) To: Cul-de-sac	0.06	6/23/2004	7/30/2004
Taylor Landing Way			05727	From: Woodland Pond Pky., (Rt. 3670) To: Taylor Landing Pl., (Rt. 5728)	0.07	6/23/2004	7/30/2004
Taylor Landing Way			05727	From: Taylor Landing Pl., (Rt. 5728) To: Cul-de-sac	0.20	6/23/2004	7/30/2004
Woodland Pond, Section 14							
Banff Court			05731	From: Park Branch Ln., (Rt. 5729) To: Cul-de-sac	0.11	6/23/2004	7/30/2004
Banff Terrace			05732	From: Park Branch Ln., (Rt. 5729) To: Cul-de-sac	0.13	6/23/2004	7/30/2004
Park Branch Court			05730	From: Park Branch Ln., (Rt. 5729) To: Cul-de-sac	0.09	6/23/2004	7/30/2004
Park Branch Lane			05729	From: Inter. Banff Tr., (Rt. 5732) & Banff Ct., (Rt. 5731) To: Park Branch Ct., (Rt. 5730)	0.28	6/23/2004	7/30/2004
Park Branch Lane			05729	From: Park Branch Ct., (Rt. 5730) To: Cul-de-sac	0.07	6/23/2004	7/30/2004
Park Branch Lane			05729	From: Woodland Pond Pky., (Rt. 3670) To: Inter. Banff Tr., (Rt. 5732) & Banff Ct., (Rt. 5731)	0.16	6/23/2004	7/30/2004
Total Net Change in Mileage					3.75		

This document summarizes implemented changes in the secondary system of state highways that will be reported to the Commonwealth Transportation Board on August 19, 2004

000133



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 11.

Subject:

Closed Session

County Administrator's Comments:

County Administrator: _____

A handwritten signature, likely of the County Administrator, is written over the line.

Board Action Requested:

Summary of Information:

Closed session pursuant to § 2.2-3711(A)(3), Code of Virginia, 1950, as amended, to discuss the acquisition of real estate for a public purpose where discussion in an open meeting would adversely affect the bargaining position or negotiating strategy of the public body.

Preparer: Steven L. Micas

Title: County Attorney
66794.1

Attachments:

☐

Yes

☒

No

000134



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 15.

Subject:

Recognizing Kyle Wesley Patton, Troop 806, Sponsored by Woodlake United Methodist Church, Upon Attaining Rank of Eagle Scout

County Administrator's Comments:

County Administrator: _____

A handwritten signature in cursive script, likely belonging to the County Administrator, written over a horizontal line.

Board Action Requested:

Adoption of the attached resolution.

Summary of Information:

Staff has received a request for the Board to adopt a resolution recognizing Kyle Wesley Patton, Troop 806, upon attaining the rank of Eagle Scout. He will be present at the meeting, accompanied by members of his family, to accept the resolution.

Matoaca District

Kyle Wesley Patton
Parents: Ken and Sharon

Preparer: Lisa H. Elko

Title: Clerk to the Board

Attachments:



Yes



No

#

000135

RECOGNIZING MR. KYLE WESLEY PATTON UPON ATTAINING
THE RANK OF EAGLE SCOUT

WHEREAS, the Boy Scouts of America was incorporated by Mr. William D. Boyce on February 8, 1910, and was chartered by Congress in 1916; and

WHEREAS, the Boy Scouts of America was founded to build character, provide citizenship training and promote physical fitness; and

WHEREAS, after earning at least twenty-one merit badges in a wide variety of skills including leadership, service and outdoor life, serving in a leadership position in a troop, carrying out a service project beneficial to his community, being active in the troop, demonstrating Scout spirit, and living up to the Scout Oath and Law; and

WHEREAS, Mr. Kyle Wesley Patton, Troop 806, sponsored by Woodlake United Methodist Church, has accomplished those high standards of commitment and has reached the long-sought goal of Eagle Scout, which is earned by only four percent of those individuals entering the Scouting movement; and

WHEREAS, growing through his experiences in Scouting, learning the lessons of responsible citizenship, and endeavoring to prepare himself for a role as a leader in society, Kyle has distinguished himself as a member of a new generation of prepared young citizens of whom we can all be very proud.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 22nd day of September 2004, publicly recognizes Mr. Kyle Wesley Patton, extends congratulations on his attainment of Eagle Scout, and acknowledges the good fortune of the County to have such an outstanding young man as one of its citizens.



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 2

Meeting Date: September 22, 2004

Item Number: 17.

Subject:

Public Hearing to Consider Amendments to the County's Business License Tax Ordinance

County Administrator's Comments:

*Recommend approval of 2 year plan
JBL*

County Administrator: _____

Board Action Requested:

Hold a public hearing to consider amendments to sections of the County Code relating to the business license tax.

Summary of Information:

Beginning in 2000, as part of a continuing effort to attract and retain businesses in the county, the Board of Supervisors capped the revenue received annually from the business license tax in the budget at \$15.6 million. Staff estimates that since 1997, changes to the ordinance have resulted in estimated cumulative savings to businesses of approximately \$28 million.

Since business license revenues significantly exceeded the cap, revisions were made to rates and exemption levels in calendar years 2001 and 2002 to provide additional tax relief to businesses. In 2002, the Board increased the exemption of gross receipts from \$100,000 to \$200,000, and reduced rates within most categories by 5%, except for the professional and personal service categories where the rates were reduced about 8%.

Changes to the ordinance were not made for 2003 or 2004 because the license revenue in the preceding year either just slightly exceeded the cap or fell short. Revenue received from business licenses in the fiscal year just ended exceeded the cap by approximately \$1.0 million. Consequently, adjustments to rates for 2005 are being recommended to the Board of Supervisors.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

Attachments:



Yes



No

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000137



CHESTERFIELD COUNTY BOARD OF SUPERVISORS AGENDA

Page 2 of 2

Meeting Date: September 22, 2004

Summary of Information (continued):

Staff invited representatives from various Chesterfield County business organizations to a meeting on August 23rd to provide input regarding recommended business license changes.

Subsequent to this meeting, staff is recommending the Board amend the rate for the professional, financial and real estate services categories from \$0.53 to \$0.32 per \$100 in 2005 and from \$0.32 to \$0.20 in 2006. Staff is estimating that approximately 550 current county businesses would be positively affected by this recommendation. In addition, this change will assist in maximizing impact on business growth in the county.

In addition to the above amendments, staff is recommending amendments relating to the business license tax on flea markets, craft shows and trade shows. Currently, the tax rate is \$2.00 per day for each merchant participating in a show. There is not a cap on the license tax paid per show. Staff is proposing a maximum license tax of \$250 per show (show not to exceed seven consecutive days). Staff estimates that this amendment would save businesses in this category approximately \$10,000 per year. Staff is also recommending a change in the time payment would be due to not later than three business days following the conclusion of the show.

Reductions in these categories, in conjunction with the ordinance amendment for financial services adopted April 28, 2004, would effectively bring projected 2005 and 2006 business license revenue in line with the budgeted revenue cap.

The ordinance is attached. If approved, these amendments would become effective January 1, 2005. The amendment to the rate for professional, financial and business services to \$0.20 per \$100 in 2006 would become effective January 1, 2006 unless otherwise changed by the Board prior to this date.

000138

AN ORDINANCE TO AMEND THE CODE OF THE COUNTY
OF CHESTERFIELD, 1997, AS AMENDED, BY AMENDING
AND RE-ENACTING SECTIONS 6-4, 6-23, 6-25, 6-26, 6-27, 6-28, 6-29, 6-30,
6-32, 6-33, 6-34, 6-35 AND 6-50 RELATING TO BUSINESS LICENSES FEES

BE IT ORDAINED by the Board of Supervisors of Chesterfield County:

(1) *That Sections 6-4, 6-23, 6-25, 6-26, 6-27, 6-28, 6-29, 6-30, 6-32, 6-33, 6-34, 6-35 and 6-50 of the Code of the County of Chesterfield, 1997, as amended, are amended and re-enacted to read as follows:*

Sec. 6-4. License fees.

Every person engaged in a business which is licensable pursuant to this chapter shall pay an annual fee if the total gross receipts, or gross purchases in the case of wholesale merchants, from the licensable business activity are \$10,000.00 or more, but less than ~~\$100,000.00~~ \$200,000, during the base year. An annual license fee shall be paid for each licensable business activity. The annual fee shall be calculated as follows:

TABLE INSET:

Gross Receipts/Purchases of Each Licensable Business Activity Fee

\$1.00--\$9,999.99	\$ 0.00
\$10,000.00-- \$99,999.99 \$199,999.99	\$10.00

Sec. 6-23. Imposition of taxes generally.

No tax shall be levied pursuant to this article on any business whose base year gross receipts, or gross purchases in the case of wholesale merchants, were less than \$200,000.00. If the base year gross receipts of the licensable business activity are greater than or equal to \$200,000.00, the amount of such gross receipts shall be reduced by \$200,000.00 for the purpose of calculating the applicable tax and the business shall pay the tax on the reduced amount or a license fee of \$10.00, whichever is greater. The \$200,000.00 reduction shall not apply to any estimates made under section 6-24 but shall apply to the correction of such estimates.

Sec. 6-25. Contractors.

(a) Every contractor shall pay a license tax of \$0.14 per \$100.00 of base year gross receipts.

o o o

Sec. 6-26. Retail merchants.

(a) Every retail merchant shall pay a license tax of \$0.19 per \$100.00 of base year gross receipts.

Sec. 6-27. Financial services.

Every person engaged in a financial service shall pay a license tax of ~~\$0.53~~ \$0.32 per \$100.00 of base year gross receipts. However, in no case shall the tax imposed under this section exceed \$90,000.00 per year.

Sec. 6-28. Real estate services.

Every person engaged in a real estate service shall pay a license tax of ~~\$0.53~~ \$0.32 per \$100.00 of base year gross receipts.

Sec. 6-29. Professional services.

Every person engaged in a professional service shall pay a license tax of ~~\$0.53~~ \$0.32 per \$100.00 of base year gross receipts.

Sec. 6-30. Miscellaneous services.

(a) Every person engaged in a personal or business service shall pay a license tax of \$0.33 per \$100.00 of base year gross receipts.

(b) Every person engaged in a repair service shall pay a license tax of \$0.27 per \$100.00 of base year gross receipts.

(c) Any person, firm, or corporation designated as the principal or prime contractor receiving identifiable federal appropriations for research and development services as defined in Section 31.205-18 of the Federal Acquisition Regulation in the areas of computer and electronic systems, computer software, applied sciences, economic and social sciences, and electronic and physical sciences, shall be subject to a license tax rate of \$0.03 per \$100.00 of such federal funds received in payment of such contracts upon documentation provided by such person, firm, or corporation to the commissioner of the revenue confirming the applicability of this section.

(d) Every person engaged in research and development, biotechnology, or biomedical research and development businesses shall pay a license tax of \$0.10 per \$100.00 of base year gross receipts.

(e) Every person engaged in an information services business shall pay a license tax of \$0.10 per \$100.00 of base year gross receipts.

Sec. 6-32. Commission merchants.

Every person engaged in business as a commission merchant shall pay a license tax of \$0.33 per \$100.00 of base year gross receipts.

o o o

Sec. 6-33. Wholesale merchants.

(a) Every person engaged in business as a wholesale merchant shall pay a license tax of \$0.10 per \$100.00 of base year gross purchases. However, in no case shall the tax imposed under this section exceed \$20,000.00 per year.

o o o

Sec. 6-34. Direct sellers.

(a) Every person engaged in business as a direct seller at retail shall pay a license tax of \$0.19 per \$100.00 of base year gross receipts.

(b) Every person engaged in business as a direct seller at wholesale shall pay a license tax of \$0.05 per \$100.00 of base year gross receipts.

o o o

Sec. 6-35. Slot machines.

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(b) Every person selling, leasing, renting or otherwise furnishing or providing a coin-operated amusement machine, as defined in Code of Virginia, § 58.1-3720, and Code of Virginia, § 58.1-3721, shall pay a license tax of \$0.33 per \$100.00 of base year gross receipts of such operator from amusement machines operated within the county. This section shall not apply to any person owning less than three coin machines and operating such machines on property owned or leased by such person.

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Sec. 6-50. Flea markets, craft shows and trade shows.

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(c) The license tax imposed by this section shall be equal to \$2.00 per day for each merchant participating in a flea market, craft show or trade show during such day or any portion of such day. The maximum tax shall not exceed \$250.00 for each license for a show, but each flea market, trade show or craft show shall require a separate license. Such license shall not be granted for a period of time in excess of seven (7) consecutive days. In the event that a show taxed pursuant to this section exceeds seven (7) consecutive days in length, the organizer, promoter or manager shall be required to obtain a new license for each additional seven days, and the maximum tax provided for by this section shall apply to the new license. Such license tax shall be due and payable on the Monday following each such day not later than three (3) business days following the conclusion of the show.

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(2) That Section (1) of this ordinance shall become effective January 1, 2005; provided, however, that the amendments to County Code Sections 6-27, 6-28 and 6-29 shall only remain effective until and including December 31, 2005.

(3) That Sections 6-27, 6-28 and 6-29 of the Code of the County of Chesterfield, 1997, as amended, are amended and re-enacted to read as follows:

Sec. 6-27. Financial services.

Every person engaged in a financial service shall pay a license tax of ~~\$0.32~~ \$0.20 per \$100.00 of base year gross receipts. However, in no case shall the tax imposed under this section exceed \$90,000.00 per year.

Sec. 6-28. Real estate services.

Every person engaged in a real estate service shall pay a license tax of ~~\$0.32~~ \$0.20 per \$100.00 of base year gross receipts.

Sec. 6-29. Professional services.

Every person engaged in a professional service shall pay a license tax of ~~\$0.32~~ \$0.20 per \$100.00 of base year gross receipts.

(4) That Section (3) of this ordinance shall become effective January 1, 2006.

000142



**CHESTERFIELD COUNTY
BOARD OF SUPERVISORS
AGENDA**

Page 1 of 1

Meeting Date: September 22, 2004

Item Number: 19.

Subject:

Adjournment and Notice of Next Scheduled Meeting of the Board
of Supervisors

County Administrator's Comments:

County Administrator: _____ *AB*

Board Action Requested:

Summary of Information:

Motion of adjournment and notice of a regularly scheduled meeting to be
held on October 13, 2004 at 4:00 p.m.

Preparer: Lisa H. Elko

Title: Clerk to the Board

Attachments:

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Yes

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No

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000143